

**RSPO PRINCIPLE AND CRITERIA –  
2<sup>nd</sup> ANNUAL SURVEILLANCE ASSESSMENT  
Public Summary Report**

<p><b>PT. AGRO WANA LESTARI</b> <b>Bukit Santuai Palm Oil Mill and Its Supply Bases</b></p>
<p>Client company Address: <u>Gedung Menara Global Lt. 5</u> <u>Jl Jenderal Gatot Subroto Kav. 27, Jakarta – Indonesia</u></p>
<p>Certification Unit: Bukit Santuai Palm Oil Mill</p> <p>Location of Certification Unit: Jl. Ex PT Serpatim Seberang, Mentaya Hulu District, Kotawaringin Timur Regency, Central Kalimantan Province, Indonesia</p>

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## Section 1: Scope of the Certification Assessment

1. Company Details			
<b>RSPO Membership Number</b>	1—0175-14-000-00	<b>Membership Approval Date</b>	02 December 2014
<b>Parent Company Name</b>	Goodhope Asia Holdings Ltd		
<b>Address</b>	Head Office: Gedung Menara Global 5th Floor Jl Jenderal Gatot Subroto Kav. 27, Jakarta – Indonesia		
<b>Subsidiary (Certification Unit Name)</b>	PT. Agro Wana Lestari		
<b>Address</b>	Jl. Ex PT Serpatim Seberang, Mentaya Hulu District, Kotawaringin Timur Regency, Central Kalimantan Province, Indonesia		
<b>Contact Name</b>	Mr. Mim Yudiarto		
<b>Website</b>	<a href="http://www.goodhopeholdings.com">www.goodhopeholdings.com</a>	<b>E-mail</b>	<a href="mailto:mimy@goodhope-id.com">mimy@goodhope-id.com</a>
<b>Telephone</b>	+62-21 52892260	<b>Facsimile</b>	+62 2152892259

2. Certification Information			
<b>Certificate Number</b>	RSPO 630116	<b>Date of First Certification</b>	05 April 2016
		<b>Certificate Start Date</b>	05 April 2016
		<b>Certificate Expiry Date</b>	04 April 2021
<b>Scope of Certification</b>	Production of CPO and PK of PT. Agro Wana Lestari (Bukit Santuai Palm Oil Mill) and 4 (four) estates as supply base, namely Penyahuan Estate, Tanah Haluan Estate, Keminting Estate and Sangai Estate Mill capacity is 90 tonnes FFB/hour.		
<b>Applicable Standards</b>	RSPO P&C INA NI 2016; RSPO Supply Chain Certification Standard 2017 (CPO Mill – Module E)		

3. Other Certifications			
Certificate Number	Standard(s)	Certificate Issued by	Expiry Date
<b>EMS 621527</b>	ISO 14001: 2004	BSI Indonesia	16/03/2018
<b>OHS 621529</b>	OHSAS 18001: 2007	BSI Indonesia	16/03/2018
<b>ISPO</b>	ISPO	BSI Indonesia	29/11/2022

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4. Location(s) of Mill & Supply Bases			
Name (Mill / Supply Base)	Location [Map Reference #]	GPS Coordinates (Note for Auditors: Deg °, Minutes ', Seconds " ; The format must be two decimal points) (Eg. 3° 51' 14.01" N)	
		Latitude	Longitude
Bukit Santuai POM	Jl. Ex PT Serpatim Seberang, Mentaya Hulu District, Kotawaringin Timur Regency, Central Kalimantan Province, Indonesia.	112° 23' 45.0 E	1° 51' 45.0" S
Penyahuan Estate	Jl. Ex PT Serpatim Seberang, Mentaya Hulu District, Kotawaringin Timur Regency, Central Kalimantan Province, Indonesia.	112° 22' 13.5 E	1° 52' 12.1" S
Tanah Haluan Estate	Jl. Ex PT Serpatim Seberang, Mentaya Hulu District, Kotawaringin Timur Regency, Central Kalimantan Province, Indonesia.	112° 25' 13.6 E	1° 51' 34.0" S
Keminting Estate	Jl. Ex PT Serpatim Seberang, Mentaya Hulu District, Kotawaringin Timur Regency, Central Kalimantan Province, Indonesia.	112° 29' 41.6 E	1° 51' 53.1" S
Sangai Estate	Jl. Ex PT Serpatim Seberang, Mentaya Hulu District, Kotawaringin Timur Regency, Central Kalimantan Province, Indonesia.	112° 28' 57.1 E	1° 48' 33.7" S

5. Description of Supply Base					
Estate	Total Planted (Mature + Immature) (ha)	HCV (ha)	Infrastructure & Other (ha)	Total Area (ha)	% of Planted
Penyahuan Estate	2,334.70	712.19	279.42	3,326.31	70.19
Tanah Haluan Estate	832.90	94.21	810.28	1,737.39	47.94
Keminting Estate	2,018.90	42.74	416.22	2,477.86	81.48
Sangai Estate	858.60	58.16	533.51	1,450.27	59.20
<b>Total</b>	<b>6,045.10</b>	<b>907.30</b>	<b>2,039.43</b>	<b>8,991.83</b>	<b>67.23</b>

*Note: Total hectareage according to HGU (Land title) given by BPN (Land office) is 11,071.375 ha. 2,079.54 ha are not acquired yet including 479.90 ha HCV area (still in progress of land acquisition)*

6. Plantings & Cycle							
Estate	Age (Years)					Mature	Immature
	0 - 3	4 - 10	11 - 20	21 - 25	26 - 30		

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Penyahuan Estate	4.90	2,329.80	0	0	0	2,329.80	4.90
Tanah Haluan Estate	0	832.90	0	0	0	832.90	0
Keminting Estate	27.00	1,991.90	0	0	0	1,991.90	27.00
Sangai Estate	67.50	791.10	0	0	0	791.10	67.50
<b>Total Certified</b>	<b>99.40</b>	<b>5,945.70</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>5,945.70</b>	<b>99.40</b>

**\*Note:** Whole plantation are new planting, planted in 2008 until 2016 see P7. The NPP and Verification Statements have been completed and already posted in RSPO Website in 2014. (<https://rspo.org/certification/new-planting-procedures/public-consultations/pt-agro-wana-lestari>)

### 7. Certified Tonnage of FFB (Own Certified Scope)

Estate	Tonnage / year		
	Estimated (Jan 2017 – Dec 2017)	Actual (Jan 2017 – Dec 2017)	Forecast (Jan 2018 – Dec 2018)
Penyahuan Estate	32,382.73	38,723.66	42,693.59
Tanah Haluan Estate	12,552.05	14,618.64	22,638.77
Keminting Estate	12,904.22	18,136.13	25,159.84
Sangai Estate	2,861.38	4,618.63	15,746.09
<b>Total</b>	<b>60,700.38</b>	<b>76,097.06</b>	<b>106,238.29</b>

### 8. Certified Tonnage of FFB (from other certified unit(s)) if applicable \*

Estate	Tonnage / year		
	Estimated (Jan 2017 – Dec 2017)	Actual (Jan 2017 – Dec 2017)	Forecast (Jan 2018 – Dec 2018)
N/A	N/A	N/A	N/A
N/A		N/A	
<b>Total</b>		N/A	

### 9. Non-Certified Tonnage of FFB (outside supplier – excluded from certificate) if applicable

Independent FFB Supplier	Tonnage / year		
	Estimated (Jan 2017 – Dec 2017)	Actual (Jan 2017 – Dec 2017)	Forecast (Jan 2018 – Dec 2018)
Third party FFB supplier/Collector, consist of: PT KMS, Plasma, Sempung, CV SMKI, Ali Rahman, Udui Siung, Harnes,	98,124	117,466	129,788

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Marsitae, Yanson Leman and PT Telaga Sari Persada.			
<b>Total</b>	<b>98,124</b>	<b>117,466</b>	<b>129,788</b>

<b>10. Certified Tonnage</b>			
Mill Capacity: 90 MT/hr  SCC Model: MB	Estimated (Jan 2017 – Dec 2017)	Actual (Jan 2017 – Dec 2017)	Forecast (Jan 2018 – Dec 2018)
	FFB	FFB	FFB
	84,181.00	76,098	106,238
	CPO (OER: 26.00 %)	CPO (OER: 25.07 %)	CPO (OER: 26.00 %)
	21,887.06	19,074	27,622
	PK (KER: 4.30 %)	PK (KER: 4.05 %)	PK (KER: 4.30 %)
3,619.78	3,080	4,568	

<b>11. Actual Sold Volume (CPO)</b>					
	RSPO Certified	Other Schemes Certified		Conventional	Total
		ISCC	RSB		
<b>CPO (MT)</b>	18,692	0	0	382	19,074
<i>Note: Sold as RSPO Credit</i>					

<b>12. Actual Sold Volume (PK)</b>					
	RSPO Certified	Other Schemes Certified		Conventional	Total
		ISCC	RSB		
<b>PK (MT)</b>	613.51	0	0	2,466.49	3,080

<b>13. Actual Group certification Claims</b>		
	Credit	Physical Volume (MT)
<b>IS-CSPO</b>	0	0
<b>IS-CSPKO</b>	0	0
<b>IS-CSPKE</b>	0	0

## Section 2: Assessment Process

### Certification Body:

BSI Services Malaysia Sdn Bhd,  
(ASI Accreditation Number: RSPO-ACC-19)  
Unit 3, Level 10, Tower A  
The Vertical Business Suites, Bangsar South  
No. 8, Jalan Kerinchi  
59200 Kuala Lumpur  
Tel +603 2242 4211 Fax +603 2242 4218  
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[www.bsigroup.com](http://www.bsigroup.com)

BSI is a leading global provider of management systems assessment and certification, with more than 60,000 certified locations and clients in over 100 countries. BSI Standards is the UK's National Standards Body. BSI provides independent, third-party certification of management systems. BSI is ASI Accredited (RSPO-ACC-19) to conduct RSPO assessment since 31/10/2014 with accredited office located at Kuala Lumpur, Malaysia and an office at Singapore, Jakarta, Bangkok and Australia which involve in RSPO Certification Program.

### 2.1 Assessment Methodology, Programme, Site Visits

The on-site 2<sup>nd</sup> annual surveillance assessment was conducted from 23 to 26 January 2018. The audit programme is included as Appendix D. The approach to the audit was to treat the mill and its supply base as an RSPO Certification Unit. Mill was audited together with the sample estates. A range of environmental and social factors were covered. This includes consideration of topography, palm age, proximity to areas with HCVs, declared conservation areas and local communities.

The methodology for collection of objective evidence included physical site inspections, observation of tasks and processes, interviews of staff, workers and their families and external stakeholders, review of documentation and monitoring data. RSPO Principles & Criteria Indonesia National Interpretation 2016 and RSPO Supply Chain Certification Standard 2017 were used to guide the collection of information to assess compliance. The comments made by external stakeholders were also taken into account in the assessment.

The approach to the audit was to treat the mill and its supply base as an RSPO Certification Unit. The mill was audited together with the estates (or smallholders) of its supply base.

- The estates sample were determined based on formula  $N = 0.8\sqrt{y}$  where  $y$  is the number of estates (*Note: This is applicable until 30<sup>th</sup> June 2018*).

Meetings were held with stakeholders to seek their views on the performance of the company with respect to the RSPO requirements and aspects where they considered that improvements could be made. At the start of each meeting, the interviewer explained the purpose of the audit followed by an evaluation of the relationship between the stakeholder and the company before discussions proceeded. The interviewer recorded comments made by stakeholders and these have been incorporated into the assessment findings.

Structured worker interviews with male and female workers and staff were held in private at the workplace in the mill and the estates. Fieldworkers were interviewed informally in small groups in the field. In addition, the wives of workers and staff were interviewed in informal group meetings at their housing. Separate visits were made to each



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of the local communities to meet with the village head and residents. Company officials were not present at any of the internal or external stakeholder interviews. A list of Stakeholders contacted is included as Section 3.5.

All the previous nonconformities are remains closed. The assessment findings for the initial assessment/annual surveillance assessment are detailed in Section 3.4.

This report is structured to provide a summary of assessment finding as attached in the Appendix A. The assessment was based on random samples and therefore nonconformities may exist that have not been identified.

The report was internally reviewed and approved by BSI qualified certification reviewer.

**The following table would be used to identify the locations to be audited each year in the 5 year cycle**

<b>Assessment Program</b>					
<b>Name (Mill / Supply Base)</b>	<b>Year 1 (Certification)</b>	<b>Year 2 (ASA 1)</b>	<b>Year 3 (ASA 2)</b>	<b>Year 4 (ASA 3)</b>	<b>Year 5 (ASA 4)</b>
Bukit Santuai POM	X	X	X	X	X
Penyahuan Estate	X		X	X	X
Tanah Haluan Estate		X		X	X
Keminting Estate	X		X	X	X
Sangai Estate		X		X	X

**Tentative Date of Next Visit: January 7, 2019 - January 11, 2019**

**Total No. of Mandays:** 16 Mandays

**2.2 BSI Assessment Team:**

<b>Team Member Name</b>	<b>Role</b>	<b>Qualifications</b> <i>(Short description of the team members)</i>
Eko Purwanto	Team Leader	He graduated as Bachelor of Forestry from Forest Conservation Department, Faculty of Forestry, Bogor Agricultural University (IPB) in 2001. He owned working experience at Oil Palm Plantation in East Kalimantan since 2003 to 2012, the last position was Estate Manager. He has implemented good agricultural practice including integrated pest management and limited pesticides uses. He has experience in auditing ISO 9001, ISPO, RSPO P&C and RSPO SCC with SAI Global since 2012 to 2017 as Auditor and sometimes as Lead Auditor. He joined BSI Group Indonesia in August 2017 as Auditor/Lead Auditor for ISO, ISPO, RSPO P&C and RSPO SCC (Client Manager/Tutor). He has been trained for lead auditor of RSPO P&C (2013), ISO 9001:2008 (2012), ISO 14001:2004 (2013), ISPO (2012) and RSPO SCC

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		(2012). He has also completed training course of ISO 14001 (2012), Minaut (Oil and Automotive) Indonesia (2011) and Introduction to HCV Toolkit HCV (2011). Since October 2012 he has been involved in quality (ISO 9001) management system audits for very broad industrial and involved in Indonesia Sustainable Palm Oil (ISPO) and RSPO P&C audit for several plantations and mills, also RSPO Supply Chain audit for several KCP, Bulking and Refinery.
Edy Widodo	Team Member	Edy Widodo graduated as bachelor of the Faculty of Agriculture, Department of Agricultural Technology, University of Padjadjaran, Bandung. Earlier he worked as an Assistant Estates Manager in PT SMART Tbk. (1999 to 2005). He is a Lead Auditor for ISO 9001: 2008. He has working experience in the industrial sector and audit Plantation, and also the processing industry and agricultural mechanization. He is also the ISPO auditor who has obtained a certificate from the ISPO Commission, Ministry of Agriculture of Indonesia, on February 2013. He had got a certificate of training on Understanding ISO 14001: 2004 & Auditing ISO 14001: 2004 in 2013. He also had joined RSPO P&C training (2013) and also Course RSPO Lead Auditor 2016 - RSPO Endorsed RSPO Supply Chain Certification Training Course on April 2016. During this assessment, he assessed on the aspects of social and labor and stakeholder consultation.
Imam Fahrurozi	Team Member	Imam holds degree in Agriculture Technology and graduated from Gadjah Mada University, Yogyakarta in 2011. He had 2 (two) years working experienced related to oil palm industries i.e. as a sustainability and HSE in oil palm Plantation Company in Indonesia. Several relevant Training he has completed include ISO 9001 and 14001 Lead Auditor, Lead Auditor of SMK3, RSPO P&C Lead auditor endorsed courses. Currently he works for BSI Group based in Jakarta office. He is one of the BSI qualified RSPO auditor. He had been involved in RSPO auditing since 2016. During this assessment, he assessed on the aspects of mill and estate best practices, environment and OHS.

**Accompanying Persons:**

No.	Name	Role
	Nil	

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**2.3 Assessment Plan**

The Assessment plan was sent to the client prior to the assessment (attached assessment plan).

Date	Time	Subjects	EP	IF	EW
			PRSP0 - LA/ HCV/ /SCC	PRSP0 - EMS/ OHS	PRSP0- SA
Monday, 22/01/2018	09.35-11.00	Flight Jakarta – Sampit (NAM AIR IN-173)	√	√	√
	11.00-13.00	Break/Lunch	√	√	√
	13.00-17.00	Travel Sampit – Site	√	√	√
Tuesday, 23/01/2018	08.00-09.00	<b>Opening Meeting</b> Presentation by PT AWL Presentation by BSI Indonesia	√	√	√
	09.00-12.00	<b>Field Visit: Penyahuan Estate</b> Herbicide application programs, harvesting, fertilizing operations, water management, road maintenance, terracing, chemical stores, fertilizer store, workshops, housing, landfill, clinic, HCV's, riparian zones, Hazardous Waste, etc.	√	√	
		<b>Field Visit: Penyahuan Estate</b> Boundaries inspection, worker interviews, social amenities, etc.  <b>Interview with:</b> Local Community, Village head, Local contractor			√
	12.00-14.00	Break / lunch	√	√	√
	14.00-17.00	<b>Document Review: Penyahuan Estate</b> Estate best practice, legal, social and labor, environment, HCV, OHS, continual improvement	√	√	√
		<b>Interview with:</b> Gender committee, Workers Union			√
	Wednesday, 24/01/2018	08.00-12.00	<b>Field Visit: Bukit Santuai Mill</b> Mill operation, OHS, PPE, safe working environment, walk ways, signs, EFB. diesel tanks, fire extinguishers, emission, first aiders and boxes, etc.	√	√
<b>Interview with:</b> Government Officer in Regency, NGO					√
12.00-14.00		Break/lunch	√	√	√
14.00-17.00		<b>Document Review: Bukit Santuai Mill</b> Mill best practice, legal, social and labor, environment, OHS, continual improvement	√	√	√
Thursday 25/01/2018	08.00-12.00	<b>Field Visit + Document Review: Keminting Estate</b> Herbicide application programs, harvesting, fertilizing operations, water management, road maintenance, terracing, chemical stores, fertilizer store, workshops, housing, landfill, clinic, HCV's, riparian zones, Hazardous Waste, etc.	√	√	

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Date	Time	Subjects	EP	IF	EW
			PRSP0 - LA/ HCV/ /SCC	PRSP0 - EMS/ OHS	PRSP0- SA
		<b>Field Visit: Keminting Estate</b> Boundaries inspection, worker interviews, social amenities, etc.			√
		<b>Interview with:</b> Gender Committee, Workers Union			
	12.00-14.00	Break/lunch	√	√	√
	14.00-17.00	<b>Document Review: Keminting Estate</b> Estate best practice, legal, social and labor, environment, HCV, OHS, continual improvement	√	√	√
Friday 26/01/2018	08.00-09.00	Report Preparation/Auditor Discussion	√	√	√
	09.00-10.00	<b>Closing Meeting</b>	√	√	√
		Travelling Estate – Sampit Airport	√	√	√
		Flight Sampit – Jakarta by NAM AIR	√	√	√

### Section 3: Assessment Findings

#### 3.1 Details of audit results are provided in the following Appendix:

- PT Agro Wana Lestari Time Bound Plan
- RSPO Supply Chain Certification Checklist June 2017
- RSPO P&C INA-NIWG 2016 Checklist

#### 3.2 Progress against Time Bound Plan

Time Bound Plan		
Requirement	Remarks	Compliance
<b>Summary of the Time Bound Plan</b>		
Does the plan include all subsidiaries, estates and mills?	PT. Agro Wana Lestari has explained the certification plan for all of its subsidiaries; indicating all palm oil mills, company-owned estates and scheme smallholder as the supply base.	Comply
Have all the estates and mills certified within five years after obtaining RSPO membership?	RSPO Membership obtained on 2 December 2014, PT Agro Wana Lestari – Bukit Santuai POM and its supply bases certified on 5 April 2016	Comply
Is the time bound plan challenging? <ul style="list-style-type: none"> <li>• Age of plantations.</li> <li>• Location.</li> <li>• POM development</li> <li>• Infrastructure.</li> <li>• Compliance with applicable law.</li> </ul>	The time bound plan is challenging. PT. Agro Wana Lestari demonstrate progress overtime. The age of plantation was generally mature. All of plantation has been incorporated with palm oil mill to process the FFB produced. The location of plantations is in Central Kalimantan, West Kalimantan, East Kalimantan and Papua Province – Indonesia.	Comply
Have there been any changes since the last audit? Are they justified?	Yes, the reason of change is acceptable, regarding process of HGU which depend on government decision and related to mill which still under construction. <ul style="list-style-type: none"> <li>- PT Agro Indomas (East Kalimantan) certification plan was changed from 2018 to 2019 due to waiting for the HGU (Land title) Finalization.</li> <li>- PT Karya Makmur Sejahtera certification plan was changed from 2018 to 2020 due to waiting for the HGU (Land title) Finalization.</li> <li>- PT. Agrajaya Baktitama certification plan was changed to 2021 due to financial ability of the company and will be the suply base to PT. BMS.</li> <li>- PT. Batu Mas Sejahtera certification plan was changed to 2020 due to Mill will be</li> </ul>	Comply

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	<p>commissioned in 2019.</p> <ul style="list-style-type: none"> <li>- PT. Sawit Makmur Sejahtera certification plan was changed to 2022 due to the financial ability of the company and will be the supply base to PT. BMS.</li> <li>- PT. Sumber Hasil Prima certification plan was changed to 2021 due to the Mill will be commissioned in 2019.</li> <li>- PT. Sinar Sawit Andalan certification plan was changed to 2022 due to the financial ability of the company and will be the supply base of PT. SHP.</li> </ul>	
If there have been changes, what circumstances have occurred?	The company certification plan was changed and company has made the effort to obtained the land title for PT Agro Indomas East Kalimantan and PT Karya Makmur Sejahtera. For another unit which Mill is not constructed yet, company keeps the activities of plantation in accordance with its license.	Comply
Have there been any stakeholder comments?	There is no comment from stakeholder	Comply
Have there been any newly acquired subsidiaries?	There are no newly acquired subsidiaries.	Comply
If yes, have the newly acquisitions certified within a three-year timeframe?	N/A	N/A
Have there been any isolated lapses in implementation of the plan?	No isolated lapses. Company managed to demonstrate commitment to certify all of palm oil mill and supply base. There is no systemic failures to proceed with implementation.	Comply
<b>Un-Certified Units or Holdings</b>		
No replacement after dates defined in NIs Criterion 7.3: <ul style="list-style-type: none"> <li>• Primary forest.</li> <li>• Any area required to maintain or enhance HCVs in accordance with RSPO P&amp;C criterion 7.3.</li> </ul>	In area where BSI conducted audit, there are no replacement/conversion of primary forest after November 2005.	Comply
Any new plantings since January 1 <sup>st</sup> 2010 shall comply with the RSPO New Plantings Procedure.	For any new plantings after 1 January 2010, company has follow and conducted the RSPO New Plantings Procedure. The NPP and Verification Statements have been completed and already posted in RSPO Website in 2014. Refer to <a href="https://rspo.org/certification/new-planting-procedures/public-consultations/pt-agro-wana-">https://rspo.org/certification/new-planting-procedures/public-consultations/pt-agro-wana-</a>	Comply

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	<a href="#">lestari</a> PT AGRO WANA LESTARI has proposed new planting area located in Kotawaringin Timur, District Mentaya Hulu and Bukit Santuai, Villages Keminting, Tanah Haluan, Tumbang Penyahuan, Tanjung Jaringau, Tumbang Sangai, Central Kalimantan Province, Indonesia. Public notification started on 14 August 2014.	
Any Land conflicts are being resolved through a mutually agreed process, such as RSPO Complaints System or Dispute Settlement Facility, in accordance with RSPO P&C criteria 2.2, 6.4, 7.5 and 7.6.	FPIC and Land compensation was conducted prior to land acquisition and any Land conflicts are being resolved through a mutually agreed process.	Comply
Any Labor disputes are being resolved through a mutually agreed process, in accordance with RSPO P&C criterion 6.3.	No labor dispute noted. This was based on stakeholder interview with worker union in each company. In addition, audit team found the same based on stakeholder interview with "Dinas Tenaga Kerja" on each regency audited.	Comply
Any Legal non- compliance is being addressed through measures consistent with the requirements of RSPO P&C criteria 2.1	Yes, company has resolved any Legal non-compliance in accordance with the legal requirements, with reference to RSPO criteria 2.1 and 2.2.	Comply
Did the company conduct an internal audit? If so, has a positive assurance statement been produced?	Yes. Uncertified company conducted internal audit annually. Positive assurance statement has been produced.	Comply

**3.3 Progress of scheme smallholders and/or outgrowers**

<b>Progress of scheme smallholders or outgrowers towards compliance with relevant standards</b>		
<b>Requirement</b>	<b>Remarks</b>	<b>Compliance</b>
Has 100% of scheme smallholders and/or scheme outgrowers comply with the standard within three years of the mill's initial certification?	There is no scheme smallholders associated to PT Agro Wana Lestari.	Comply

### 3.4 Details of findings

The nonconformity is listed below. The summary report of the assessment by criteria is listed in Appendix A.

During the Certification Assessment there were no nonconformities raised.

Positive Findings	
PF #	Description
PF 1	PT Agro Wana Lestari has implemented good management and security in HCV area.
PF 2	PT Agro Wana Lestari has implemented good CSR by built a bridge that connected two communities.

#### 3.4.1 Status of Nonconformities Previously Identified and Observations

Non-Conformity			
NCR Ref #	1435001-201701-N1	Clause & Category (Major / Minor)	Minor
Closed (Yes / No)	Yes	Date of nonconformity Closure	25 Jan 2018
Statement of Nonconformity:	Any changes in the law and some update regulation related to RSPO P & C implementation has not consistently evaluated by organization.		
Requirement Reference:	RSPO P & C INA NI 2016 Indicator 2.1.4 A system for tracking any changes in the law shall be available and implemented.		
Objective Evidence:	Based on the verification of documents (Evaluation of Legal and Other Requirements Compliance) found some rules and regulations related to RSPO principles and criteria have not been identified and evaluated, e.g: <ul style="list-style-type: none"> <li>- Kepmenhutbun No. 31/2008 tentang Izin Usaha Perkebunan</li> <li>- Permentan no. 26/Permentan/OT.140/2/2007 and Permentan No. 98/2013: tentang Pedoman Perizinan Usaha Perkebunan</li> <li>- Perpres No. 1/2013 tentang Aksi Pencegahan dan Pemberantasan Korupsi</li> <li>- Permendagri No. 52 tahun 2014 tentang Pedoman Pengakuan Perlindungan Masyarakat hukum Adat</li> <li>- UU No. 39 tahun 1999 tentang HAM</li> <li>- Permenaker No. 7 tahun 2013 tentang Upah minimum</li> </ul>		
Corrective Actions:	PT AWL has defined a system for tracking any changes in the law under document of "Law Register", updated on 22 November 2017. It was verified that list of legal requirement is updated regularly. The management has reviewed and revised legal evaluation document, updated on 22 November 2017 such as: <ul style="list-style-type: none"> <li>- Kepmenhutbun No. 31/2008 tentang Izin Usaha Perkebunan,</li> <li>- Permentan no. 26/Permentan/OT.140/2/2007 and Permentan No.98/2013 tentang Pedoman Perizinan Usaha Perkebunan,</li> <li>- Perpres No.1/2013 tentang Aksi Pencegahan dan Pemberantasan Korupsi,</li> <li>- Permendagri No. 52 tahun 2014 tentang Pedoman Pengakuan Perlindungan Masyarakat hukum Adat,</li> <li>- UU No. 39 tahun 1999 tentang HAM,</li> <li>- Permenaker No. 7 tahun 2013 tentang Upah minimum.</li> </ul> PT AWL has conducted corrective action related to the minor nonconformity, i.e: <ol style="list-style-type: none"> <li>1. Implementing the refreshment training on how to conducted legal identification</li> </ol>		



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	<p>and its evaluation based on SOPs IMS.P-02 (PIC Mr Saepul-EHS / Mr Henry-TC, target 27 February 2017). Done</p> <ol style="list-style-type: none"> <li>Updated all applicable regulation on the list of legal identification and evaluation. (PIC Mrs Afriyadi-EHS / Mr Fadjar-HRD, done 6<sup>th</sup> March 2017).</li> <li>Monitor and review on regular bases to ensuring the SOPs IMS.P-02 has been implemented accordingly (PIC Mr Asran-PM / Mr Saepul-EHS / Mr Fadjar-HRD).</li> </ol>
<b>Assessment Conclusion:</b>	Minor NC closed on 25 January 2018

**3.4.2 Summary of the Nonconformities and Status**

CAR Ref.	CATEGORY (MAJOR/ MINOR)	ISSUED	STATUS & DATE (Closure)
1149419M5	Major	28/05/2015	Closed on 13/02/2016
1435001-201701-N1	Minor	02/02/2017	Closed on 25/01/2018

**3.5. Stakeholders Consultation**

Stakeholder consultation involved internal and external stakeholders. External stakeholders were contacted by telephone to arrange meetings at a location convenient to them to discuss PT Agro Wana Lestari – Bukit Santuai POM Certification Unit’s environmental and social performance, legal and any known dispute issues.

Meetings were conducted with stakeholders to seek their views on the performance of the company with respect to the RSPO requirements and aspects where they considered that improvements could be made. At the start of each meeting, the interviewer explained the purpose of the audit followed by an evaluation of the relationship between the stakeholder and the company before discussions proceeded. The interviewer recorded comments made by stakeholders and later was verified with the management team. Any comment which is not complying to the RSPO P&C requirements have been incorporated as an assessment finding.

Structured worker interviews with male and female workers and staff were held in private at the workplace in the mill and the estates. Fieldworkers were interviewed informally in small groups in the field. In addition, the wives of workers and staff were interviewed in informal group meetings at their housing. Separate visits were made to each of the local communities to meet with the village head and residents. Company officials were not present at any of the internal or external stakeholder interviews. A list of Stakeholders contacted is included as below.

List of Stakeholders Contacted	
<p><b>Internal Stakeholders</b></p> <ol style="list-style-type: none"> <li>Gender Committee of PT Agro Wana Lestari</li> <li>Employee of PT Aaro Wana Lestari (harvester, sprayer, manuring worker, operator)</li> </ol>	<p><b>Union/Contractors/Local Communities</b></p> <ol style="list-style-type: none"> <li>LKS Bipartit (Worker union representative of PT Agro Wana Lestari).</li> <li>Local community and village head of Penyahuan Village, Bukit Santuai District.</li> </ol>
<p><b>Government Departments</b></p> <ol style="list-style-type: none"> <li>Dinas Tenaga Kerja dan Transmigrasi Kabupaten Kotawaringin Timur (Manpower and Transmigration Office – Kotawaringin Timur)</li> </ol>	<p><b>NGO</b></p> <p>Invitation letter to comment was sent prior to audit, there was no comment submitted by NGO.</p>

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<p>Regency)</p> <p>2. Badan Lingkungan Hidup Kabupaten Kotawaringin Timur (Environmental Office – Kotawaringin Timur Regency)</p> <p>3. Dinas Kehutanan dan Perkebunan Kabupaten Kotawaringin Timur (Forestry and Plantation Service – Kotawaringin Timur Regency)</p> <p>4. Kantor Pertanahan Kabupaten Kotawaringin Timur (Land affairs office, Kotawaringin Timur Regency)</p>	
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IS #	Description
<b>1.</b>	<p><b>Feedbacks:</b>  <b>Dinas Kehutanan dan Perkebunan Kabupaten Kotawaringin Timur (Forestry and Plantation Agency of Kotawaringin Timur Regency).</b></p> <ul style="list-style-type: none"> <li>- PT Agro Wana Lestari has obtained HGU and in line with spatial planning for Kotawaringin Timur Regency, as cultivation/plantation area.</li> <li>- In general, communication between company and “Dinas Perkebunan Kabupaten Kotawaringin Timur” has gone well.</li> <li>- The company has obtained Plantation Business Permit (IUP) in August 2010 for area ± 11,803.95 Ha.</li> <li>- Company has reported the plantation operation activities on regular basis to “Dinas Kehutanan dan Perkebunan Kabupaten Kotawaringin Timur”.</li> <li>- There is no report related to land claim and land dispute occurred and submit by community or other company.</li> <li>- FFB price established based on market price, and company was not bound to FFB price regulated by “Keputusan Penyusunan Harga TBS Kalimantan Tengah”. Based on report from stakeholders, PT Agro Wana Lestari has price structure better than other companies.</li> <li>- These stakeholders also reveal the contracts are fair, legal and transparent. In addition, payments made by PT Agro Wana Lestari in general are timely.</li> </ul> <p><b>Management Responses:</b></p> <ul style="list-style-type: none"> <li>- Management acknowledge the positive inputs/comments and deemed comply.</li> <li>- For the positive things that have been done will be maintained and improved towards a better by management companies.</li> <li>- PT Agro Wana Lestari has sent the report, “Laporan Triwulan Perkembangan Pembangunan Kelapa Sawit, Pabrik Pengolahan Kelapa Sawit dan Perkebunan Kemitraan Periode IV (Oktober – Desember) tahun 2017” to relevant authorities on 10 January 2018.</li> </ul> <p><b>Audit Team Findings:</b></p> <ul style="list-style-type: none"> <li>- Audit team will continue to monitor PT Agro Wana Lestari related to Plantation management and monitoring performance.</li> <li>- Audit teams acknowledge the inputs and have verified the report being sent.</li> </ul>
IS #	Description
<b>2.</b>	<p><b>Feedbacks:</b>  <b>Badan Lingkungan Hidup Daerah Kabupaten Kotawaringin Timur (Environmental Agency of Kotawaringin Timur Regency)</b>            Invitation letter was sent. At the time the auditor visited, the head of BLHD was not in place due to meeting with the Regent of Kotawaringin Timur Regency.</p> <p><b>Management Responses:</b>            N/A</p> <p><b>Audit Team Findings:</b></p>

IS #	Description
N/A	
3.	<p><b>Feedbacks:</b>  <b>Badan Pertanahan Kabupaten Kotawaringin Timur (National Land Agency of Kotawaringin Timur Regency)</b></p> <ul style="list-style-type: none"> <li>- Based on an interview with the Head of BPN Kotawaringin Timur Regency on 24/01/2018, the Company must immediately complete the land acquisition within 3-5 years, if within that period has not been released, the BPN will conduct an inventory of land owned PT Agro Wana Lestari and will categorize the land as abandoned land "Tanah Terlarang".</li> <li>- PT AWL has an area of 2,079.54 ha are not acquired yet including 479.90 ha HCV area (status is still in progress of land acquisition).</li> <li>- Maintenance of HGU stakes is constrained by some areas that have not been occupied.</li> </ul> <p><b>Management Responses:</b></p> <ul style="list-style-type: none"> <li>- There are several problems in acquiring and compensating land, such as those related to "overlap" ownership, so it is necessary to trace the rightful owner of the land who will get compensation.</li> <li>- The company has set budget for land acquisition in 2018 covering 1,000 Ha of "Inti" and 500 ha of plasma (smallholder) plantations.</li> <li>- The company ensures all operating unit consistently carry out monitoring of boundary markers regularly and this is recorded, last monitored of boundary mark performed on 18-21 December 2017.</li> <li>- The Company has made planning to construct addition of boundary pegs for 2018, consisting 100 pegs until March 2018.</li> </ul> <p><b>Audit Team Findings:</b></p> <p>Audit team acknowledge that the company has performed land compensation prior to palm oil planting and development, evidence of land compensation can be demonstrated. Currently area of 2,079.90 ha (18.79%) is remaining in progress for land compensation. Company also has commitment to develop scheme smallholder and currently has made agreement with 6 (six) village cooperatives with total area 2,151 Ha. Evidence of agreement and dissemination were evident.</p>
IS #	Description
4.	<p><b>Feedbacks:</b>  <b>Dinas Tenaga Kerja dan Transmigrasi Kabupaten Kotawaringin Timur (Manpower and Transmigration Agency of Kotawaringin Timur Regency)</b></p> <ul style="list-style-type: none"> <li>- Generally PT Agro Wana Lestari has built good communication with Manpower and Transmigration Agency of Kotawaringin Timur Regency.</li> <li>- PT Agro Wana Lestari has complied well with legislation related to employment, i.e; <ul style="list-style-type: none"> <li>• Company has included all workers of Estate and Mill in the BPJS program (BPJS Ketenagakerjaan and BPJS Kesehatan) including PHL workers. The latest payment BPJS Kesehatan period January 2017 and BPJS-Ketenagakerjaan December 2016 period.</li> <li>• The Company paid the employees' wages comply with minimum wage based on "Peraturan Gubernur Kalimantan Tengah No. 40 Tahun 2017, dated 21 November 2017; regarding Upah Minimum Kabupaten (UMK) dan Upah Minimum Sektoral Kabupaten (UMSK) Tahun 2017 Kabupaten Kotawaringin Timur", stated the 2017 minimum wage for agriculture sector sets at IDR 2,570,082/month.</li> <li>• Company has prepared a manpower reporting "Wajib Lapor Tenaga Kerja" on annual basis and reported to "Dinas Tenaga Kerja dan Transmigrasi Kabupaten Kotawaringin Timur" routinely.</li> <li>• Company has prepared health and safety committee structure, endorsed by "Dinas Tenaga Kerja dan Transmigrasi Kabupaten Kotawaringin Timur".</li> <li>• Company has completed its employees with personal protective equipment (PPE) in accordance with the SOP.</li> <li>• PT Agro Wana Lestari obtained recommendation on the use of hazardous substance from "Dinas Tenaga Kerja dan Transmigrasi Kotawaringin Timur"</li> <li>• Company handled accident cases in good manner. The reporting and claim was completed with</li> </ul> </li> </ul>

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	<p>reports.</p> <ul style="list-style-type: none"> <li>• Company has regularly prepared and reported the health and safety performance report to "Dinas Tenaga Kerja dan Transmigrasi Kotawaringin Timur".</li> <li>• Company has conducted regular medical check up, especially for workers on high risk station (palm oil mill) including sprayers and fertilizer applicators.</li> <li>• Heavy machinery operator, lift and carry operator, steam vessel operator has obtained operator license.</li> <li>• Company has conducted regular inspection on machinery such as steam vessel and pressure vessel as per applicable regulation.</li> </ul> <ul style="list-style-type: none"> <li>- Plantation industry categorized as worst sector in the use of female worker during night time and the use of child worker. Manpower office stated there has been no report with regards to use of child worker and/or the use of female workforce during night time in PT Agro Wana Lestari.</li> <li>- Company has established bi-partite coordination body, to resolve industrial relationship dispute, prior to report on mediation by "Dinas Tenaga Kerja" or court "Pengadilan Perselisihan Hubungan Industrial". The bi-partite coordination body has been acknowledged by "Dinas Tenaga Kerja Kabupaten dan Transmigrasi Kotawaringin Timur".</li> <li>- There has been no industrial relationship dispute occurred from the last year.</li> <li>- Company has prepared infrastructure and facility for workers welfare such as: housing, clean water, electricity, medical facility, education.</li> <li>- There is no employees who are identified using drugs/narcotic in PT Agro Wana Lestari.</li> </ul> <p><b>Management Responses:</b></p> <ul style="list-style-type: none"> <li>- The Company paid the wages of employees by minimum wage base on "Peraturan Gubernur Kalimantan Tengah No. 40 Tahun 2017, dated 21 November 2017; about Upah Minimum Kabupaten (UMK) dan Upah Minimum Sektoral Kabupaten (UMSK) Tahun 2017 Kabupaten Kotawaringin Timur", stating the 2018 minimum wage for agriculture sector sets at Rp 2.570.082/month. Also accordance with Internal Memo no. 005/AHL-SPU/HR/XII/2017, dated 29 December 2017 related "Penyesuaian Upah Harian bagi BHL dan SKU Tahun 2018" with the wages is Rp 102.803/day.</li> <li>- There are several workers who is in process of health insurance BPJS-Kesehatan registration, due to problem in ID card (KTP and Kartu Keluarga).</li> <li>- The Company issued Work contract documents for staff, documented in "Pernyataan Hubungan Kerja", for example: on behalf of Nederson Uwai Bahen, dated 5 July 2011; Work Agreement of PKWT / BHL dated 18/12/2017, on behalf of Nor Safiin (27). The work agreement describes the rights and obligations of workers in accordance with Company Regulations PT Agro Wana Lestari for the period 2016-2018.</li> <li>- Company demonstrated approval on company's regulation "Peraturan Perusahaan Tahun 2016 –2018" as per "Keputusan Kepala Dinas Sosial Tenaga Kerja dan Transmigrasi Kabupaten Kotawaringin Timur No.KEP. 488/HI-KESJA/IV/2016 dated 20 April 2016 regarding "Pengesahan Peraturan perusahaan PT Agro Wana Lestari". This regulation applies for the period 20/04/2016 up to 19/04/2018. "Peraturan Perusahaan" was written in Bahasa Indonesia that all employees / workers can understand.</li> </ul> <p><b>Audit Team Findings:</b></p> <ul style="list-style-type: none"> <li>- Audit team acknowledge the inputs and have verified the manpower report being sent.</li> <li>- Audit team have verified contractor evaluation, as described in RSPO P&amp;C criterion 6.10.</li> <li>- Audit team will continue to monitor PT Agro Wana Lestari related to manpower and OHS management performance.</li> </ul>
IS #	Description
5.	<p><b>Feedbacks:</b>  <b>Perangkat Desa Tanah Haluan, Kec. Bukit Santuai (Local community and villagers) and also KUD Haluan Jaya as Plasma Plantations.</b></p> <ul style="list-style-type: none"> <li>- PT Agro Wana Lestari has built good communication with Desa Tanah Haluan and Desa Panyahuan. Communication between company with village officer and/or village community is good.</li> <li>- Community feels positive benefit from company presence.</li> </ul>



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	<ul style="list-style-type: none"> <li>- Company has communicating the complaint and grievance mechanism, local community has acknowledged the system.</li> <li>- Routinely companies provide assistance through CSR programs in the form of borrowing heavy equipment (excavators, graders and compactors), scholarships, assistance to the poor, religious facilities.</li> <li>- Village Tanah Haluan wishes to the company to do maintenance of village access road in regular basis to ensure the good accessibility.</li> <li>- Plasma: people still allow cooperation with companies in the form of "Plasma-Partnership", based on information from the Village Head that there is still a manageable land of ± 500 ha.</li> <li>- There are several problems in acquiring and compensating land, such as those related to "overlap" ownership, so it is necessary to trace the rightful owner of the land to get compensation.</li> <li>- There are some communities whose land has been compensated (eg: Mr. Yurdan, Mr. Ali), states: the compensation and pricing process of compensation is done by transparent and fair payment. Up to now that the compensation process is not experiencing problems.</li> </ul> <p><b>Management Responses:</b></p> <ul style="list-style-type: none"> <li>- There are several problems in acquiring and compensating land, such as those related to "overlap" ownership, so it is necessary to trace the rightful owner of the land to get compensation. The company has set budget for land acquisition in 2018 covering 1000 ha of "Inti" and 500 ha of plasma plantations.</li> <li>- Realization of the CSR Program period 2017, including:             <ul style="list-style-type: none"> <li>• In August 2017; Assistance for activity "Hutan Wisata Budaya dan Sanggar Budaya Dayak".</li> <li>• In April, July and November 2017: assistance for road maintenance in each village.</li> <li>• In July 2017: School Children Immunization, in cooperation with the Clinic and SD Tunas Agro 02, immunization is given to 60 students.</li> <li>• September 2017: Implementation of the ritual "Tiwah Massal" Kabupaten Kotawaringin Timur at Tewe Har Village and Menyanggar Lewu (Mapas).</li> </ul> </li> <li>- The company also uses local contractors for the work and activities of the garden, for:             <ul style="list-style-type: none"> <li>• Transportation Agreement of Palm Kernel, SPK no. AWL/BSM/Trans PK/IV/2016/006, dated 1 August 2016 on behalf of CV Kharomah.</li> <li>• Transportation Agreement of Fresh Fruit unch (FFB) SPK no. Mill/GMO/TBS/IV/2016/00010, dated 29 November 2016 on behalf of Sempung D. Kiting.</li> </ul> </li> </ul> <p><b>Audit Team Findings:</b></p> <ul style="list-style-type: none"> <li>- Company has created the budget for access road maintenance to the Tanah Haluan Village twice a year and realizations will verify on next audit.</li> <li>- Company agreement with village cooperative to develop scheme smallholder can be demonstrated.</li> <li>- Audit team acknowledges the positive inputs.</li> </ul>
IS #	Description
6.	<p><b>Feedbacks:</b></p> <p><b>Worker (fertilizing, spraying, mill processing, workshop) of PT Agro Wana Lestari</b></p> <ul style="list-style-type: none"> <li>- The company provided training for Occupational Health and Safety.</li> <li>- Personnel Protective Equipment were provided by the company, such as: helmets, gloves, masks, safety shoes, safety glasses and apron.</li> <li>- Clean water was supplied from mill and several workers using wells water.</li> <li>- Calculation of wage was determined by management in accordance with national and local regulation.</li> <li>- No discrimination in PT Agro Wana Lestari.</li> <li>- Other than salary, employees get a ration of rice.</li> <li>- There was several worker housing condition has been damaged including: leak roof and damage floor, however renovation was observed during field observation, renovation program was also available and the progress is monitored by Division assistant.</li> <li>- Over all medical expense is covered by the company.</li> <li>- There was no sexual harassment in PT Agro Wana Lestari</li> </ul>

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	<ul style="list-style-type: none"> <li>- Pregnant test for female spraying worker was conducted for ensuring that there was no pregnant worker.</li> <li>- There were no sprayers that they are breast-feeding.</li> <li>- Provision of electricity supply by the company on Sunday just two hours are: from 10.00am - 12.00pm.</li> </ul>
	<p><b>Management Responses:</b></p> <ul style="list-style-type: none"> <li>- For the positive things that have been done will be maintained and improved towards a better by management companies.</li> <li>- Management issued the memo regarding limitation of electricity hours (2 hours, 10:00 am - 12:00 pm) to employee housing on Sunday because experiencing difficult conditions due to monetary and financial condition, the company will improved the employee facility follow to company ability.</li> <li>- Company has had plan to build the housing type G10 development plan (8 units) in the near future.</li> </ul>
	<p><b>Audit Team Findings:</b></p> <p>Company has provided adequate facility for employee complies with the labor regulations, and company also has commitment to improve the employee welfare follow to company ability.</p>
<b>IS #</b>	<b>Description</b>
<b>7.</b>	<p><b>Feedbacks:</b></p> <p><b>LKS Bipartit - Workers union</b></p> <ul style="list-style-type: none"> <li>- "Lembaga kerjasama Bipartit (LKS Bipartit)" has been established as a medium of communication between the company and employees. Period meeting is held at least once a year to review the issue of labour/employee, the next is meeting with management will be held if there are problems related to the employee (will be made circular for a meeting).</li> <li>- The Company has realized Normative Rights of employees such as remuneration in accordance with applicable regulations, Allowance/THR, BPJS Program.</li> <li>- All employees of Estate and Mill are registered for the BJS-Kesehatan and BPJS Ketenagakerjaan (Jamsostek).</li> <li>- Non permanent workers has had a Labour Agreement (SPK) with the company.</li> <li>- Performance appraisals are conducted once a year as management considerations for evaluation, promotion, transfer.</li> <li>- There is no indication the company was discriminating against its workers.</li> <li>- The company has provided Personal Protective Equipment (PPE) for all workers.</li> <li>- The company has providing facilities for employees adequately for example housing, water, electricity, toilets, Sanitation, School Bus, clinics, places of worship.</li> <li>- The Company has provided wages in accordance with existing regulations.</li> <li>- There is no indication of the company in violation of Human Rights.</li> <li>- There is no indication of forced or coercive labor practice of work.</li> <li>- Estate and Mill facilitate rooms for a meeting (meeting room or office Estate Mill), while meeting the LKS Bipartit internal held in the room which is also a facility provided by the company</li> </ul>
	<p><b>Management Responses:</b></p> <p>For the positive things that have been done will be maintained and improved towards a better by management companies.</p>
	<p><b>Audit Team Findings:</b></p> <ul style="list-style-type: none"> <li>- Company give the freedom for employee to organize workers union and has accommodate the "Lembaga kerjasama Bipartit (LKS Bipartit)" as a medium of communication between the company and employees. Company also comply with the labor regulation and provide the adequate facility for employee.</li> <li>- Company respects its employee right to form and join worker union as LKS Bipartit. This has been state in a company policy and established under "Kebijakan Sosial" dated 11th July 2014.</li> <li>- Audit team acknowledges the positive inputs.</li> </ul>

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<b>Formal Signing-off of Assessment Conclusion and Recommendation</b>	
<p>The audit objectives have been achieved and the certificate scope remains appropriate. Based on the results of this audit, it is concluded that PT Agro Wana Lesatri – Bukit Santuai POM has complied with the RSPO Principal and Criteria Indonesia National Interpretation 2016, RSPO Supply Chain Certification Standard (June 2017) and audit criteria identified within the audit report. It is deemed that the management system continues to achieve its intended outcomes. Therefore, it is recommended that the certification of PT Agro Wana Lesatri – Bukit Santuai POM is continued.</p>	
<b>Report prepared by</b>	<b>Acceptance of Assessment Conclusion</b>
<b>Name: Eko Purwanto</b>	<b>Name: Mim Yudianto</b>
<b>Company Name: on behalf of BSI Services Malaysia Sdn. Bhd.</b>	<b>Company Name: PT Agro Wana Lestari</b>
<b>Title: Lead Assessor</b>	<b>Title: NDPE &amp; Certification Manager</b>
<b>Signature:</b>  	<b>Signature:</b>  <p><i>(I the undersigned, being the most senior relevant management representative of the operation seeking or holding certification, agree with the contents of this report and accept the liability in execution of the procedure in the report.)</i></p> 
<b>Date: 20 Feb 2018</b>	<b>Date: 22 Feb 2018</b>

**Appendix A: Summary of Findings**

Criterion / Indicator	Assessment Findings	Compliance
<b>Principle 1: Commitment to Transparency</b>		
<p><b>Criterion 1.1:</b> Growers and millers provide adequate information to relevant stakeholders on environmental, social and legal issues relevant to RSPO Criteria, in appropriate languages and forms to allow for effective participation in decision making.</p>		
<p><b>1.1.1</b></p> <p>List of information related to criterion 1.2 that can be accessed by relevant stakeholders shall be available.</p> <p>- Minor compliance -</p>	<p>The company has updated request information and response mechanism as documented in "Procedure Komunikasi, Partisipasi dan Konsultasi" SOP no. IMS. P-05 Rev.01 dated 4 May 2015, the procedures regulated that all request information will be responded within 14 working days and retention time at last 3 years.</p> <p>PT Agro Wana Lestari has made a list of documents that are publicly accessible (Open to Public) and it was updated on 4 January 2018, e.g.:</p> <ul style="list-style-type: none"> <li>- Certificate / Land Use Rights (Principle permit, location permit, IUP, Environmental Permit and HGU)</li> <li>- Health and Safety Plan (OHS policy and its implementation, P2K3 SOP and IMS Report).</li> <li>- Document of HCV, including HCV Assessment and management plan.</li> <li>- Negotiation Procedure</li> <li>- Environmental documents (Dokumen AMDAL, Laporan Pelaksanaan RKL-RPL, Izin Penyimpanan Sementara LB3.)</li> <li>- Social documents (Analisis Dampak Sosial - SIA), CSR.</li> </ul> <p>Requests for information are responded by the department concerned in accordance with their authority. The company has developed a matrix describing the status of each information request and responsible/authorized department to respond into. Records of response of request information documented in the same book, consist of person handle the request, information given and acknowledgement from the person in-charge and signature.</p>	<p>Comply</p>
<p><b>1.1.2</b></p> <p>Records of requests for information and responses to the information requested shall be available.</p> <p>- Major compliance -</p>	<p>Information request and response recorded under "Buku Komunikasi dan Permintaan Informasi" based on information from each department, for instance:</p> <ol style="list-style-type: none"> <li>1. EHS Department: "Buku Komunikasi dan Permintaan Informasi" filled with communication and information request from</li> </ol>	<p>Comply</p>



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Criterion / Indicator		Assessment Findings	Compliance
		<p>internal or external stakeholders. Back in 2017 the book recorded 19 information requests. In the logbook, explained status of information request and response from company; both on progress or completed resolved. Sample seen: Report of retributions (Local Tax), environment reports, including RKL/RPL report, P2K3 (safety committee) Report.</p> <p>HRD Department: "Buku Surat Masuk" Log book of incoming later filled with communication and information request from internal or external stakeholders. Up to December 2017 has recorded 45 incoming letters. Sample seen:</p> <ul style="list-style-type: none"> <li>• Letter no. 01/PAN.Natal/Kec.T.A/XI/2017, dated 14/11/2017 from Head of Panitia Gereja Oikumene, District Telaga Antang (Sangai) and has been responded on 21/11/2017 not getting approval from GM (because it is too far from the plantation location)</li> <li>• Letter no. 02/Panitia/TD/12/2017, dated 19/12/2017 from Chairman of the Committee of the New Year devotion buddies 2017/2018 Tumbang Payang Village and has been responded on 21/12/2017.</li> <li>• Letter no. 189/189//DKA-KBS-TPA/XI/2017, dated 27/11/2017 from Damang Customary Head of Bukit Santuai District and has been responded by HUMAS for GM approval.</li> </ul>	
<p><b>Criterion 1.2:</b> Management documents are publicly available, except where this is prevented by commercial confidentiality or where disclosure of information would result in negative environmental or social outcomes.</p>			
<b>1.2.1</b>	<p>Publicly available documents shall include, but are not necessarily limited to:</p> <ol style="list-style-type: none"> <li>1. Land titles/user rights (Criterion 2.2)</li> <li>2. Occupational health and safety plans (Criterion 4.7)</li> <li>3. Plans and impact assessments relating to environmental and social impacts (Criteria 5.1, 6.1, 7.1 and 7.8)</li> <li>4. HCV documentation (Criteria</li> </ol>	<p>Company has prepared procedure for communication and consultation No.IMS.P-06, Rev.01 dated 4 May 2015. The procedure has explained information scope including regulation, environment, health and safety and social; but not including communication related to purchasing and business contract.</p> <p>All information request from stakeholder will be handled by relevant department. For example: CSR department responsible for inquiry from local community, media, NGO including dispute or complaint; Human Resources Department responsible for worker consultation, worker union or government authorities related to</p>	Comply

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	5.2 and 7.3) 5. Pollution prevention and reduction plans (Criterion 5.6) 6. Details of complaints and grievances (Criterion 6.3) 7. Negotiation procedures (Criterion 6.4) 8. Continual improvement plans (Criterion 8.1) 9. Public summary of certification assessment report 10. Human Rights Policy (Criterion 6.13). - Major Compliance -	<p>manpower/labor issue; Purchasing Department responsibility to communicate regulation's, environment's, health and safety and social's requirement to all supplier.</p> <p>The procedure has explained type of document publicly available such as:</p> <ol style="list-style-type: none"> <li>1) Laws and regulation document: Permit and license (Izin Lokasi, Izin Usaha Perkebunan, Land titles/user rights - Hak Guna Usaha.);</li> <li>2) Environmental, Health and Safety documents: AMDAL document (SEIA), RKL-RPL document (environment management and monitoring report), permit for temporary hazardous waste storage, waste management plan, environmental policy, HCV management and monitoring documentation, Pollution prevention and reduction plans, Occupational health and safety plans.</li> <li>3) Social document: Social Impact Assessment, Social program, Community development program, company policies, Negotiation procedures, Details of complaints and grievances, Human Rights Policy.</li> <li>4) Continual improvement plans.</li> <li>5) Public summary of certification assessment report.</li> </ol>	
<b>Criteria 1.3:</b> Growers and millers commit to ethical conduct in all business operations and transactions.			
1.3.1	There shall be a written policy committing to a code of ethical conduct and integrity in all operations and transactions along with the documentation of socialisation process of the policy to all levels of the workers and operations. - Minor compliance -	<p>The company has Code of ethical conduct and integrity in business that documented in "Goodhope Asia Holding Limited, Standar of Business Behaviour", issued in 2012. The policy comprises ethical behaviour, integrity, honestly, trusted, and prohibition of all forms of corruption, bribery in the conduct or transaction of business practices.</p> <p>The company has communicate this code of conduct to employess, e.g, dissemination on 8 January 2018 in Panyahuan Estate (attended 350 workers), in Keminting Estate on 15 January 2018 attended by 205 workers, in Sangai Estate on 18 January 2018 attended by 167 workers and on 9 January 2018 on Purung Estate attended by 230 workers and also on 15 May 2017 for external (supplier), attended 8 supplier (there were no new</p>	Comply

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		supplier and contractor until January 2018).  Code of ethical conduct also has put in public areas in estate and based on interview with workers, it was found they aware and understand this ethical code.	
<b>Principle 2: Compliance with applicable laws and regulations</b>			
<b>Criterion 2.1:</b>			
There is compliance with all applicable local, national and ratified international laws and regulations.			
<b>2.1.1</b>	Evidence of compliance with relevant legal requirements shall be available.  - Major compliance –	The company hold the legal permit, such as: 1. Izin Prinsip (Principle permit) no. 525.26/259/VI/EK-SDA/2010, dated 4 June 2010, approved by Bupati Kotawaringin Timur tentang "Persetujuan Prinsip Arahkan Lokasi PTAgro Wana Lestari (± 11,803.95 Ha) ex. PT Minerabumi Reksa Perdana which located in Desa Tumbang Panyahuan, Tanah Haluan, dan Desa Tumbang Keminting, Kecamatan Mentaya Hulu, Kabupaten Kotawaringin, Provinsi Kalimantan Tengah" 2. Izin Lokasi (Location permit): no. 414.400.9. 62.02/VII/2010, dated 19 July 2010, approved by Bupati Kotawaringin Timur for PT. Agro Wana Lestari (± 11,803.95 Ha). This location permit issued by Bupati Kotawaringin Timur refers to the "Izin Pelepasan Kawasan Hutan" for PT. Minerabumi Reksa Perdana. 3. Ijin Pelepasan Kawasan Hutan from Ministry of Forestry no. 630/Kpts-II/1997, dated 25 September 1997 for PT Minerabumi Reksaperdana covers ±11,803.95 Ha. 4. Izin Usaha Perkebunan/IUP (Operational business Permit) no. 525.26/418/VIII/EK.SDA/2010, dated 26 August 2010, approved by Bupati Kotawaringin Timur for area ± 11,803.95 Ha. 5. HGU (Land Title) no. 98/HGU/BPN RI/2014, dated 7 July 2014 for area 11,071.375 Ha is located in Desa Tumbang Panyahuan, Tanah Haluan, Tumbang Kmeinting, Tewai Hara, Kecamatan Bukit Santuai; Desa Tanjung Jariangau, Kecamatan Mentaya Hulu; Desa Tumbang Sangai, Kecamatan Telaga Antang; Kabupaten Kotawaringin Timur. 6. Land title Certificate no. 00069/2014 (38.21 Ha), no. 00067/2014 (5,171.84 Ha) and no. 00068/2014 (5,861.32 Ha). While HGU for areas ± 687 Ha is pending until land dispute	Comply

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	<p>between PT. Agro Wana Lestari and PT Buana Adhitama has been solved.</p> <p>7. AMDAL (SEIA); The initial Environmental Impact Assessment - AMDAL approved by Central Kalimantan Governor through letter No. 188.44/167/2011, dated 20 May 2011 for the development of ± 15,936 Ha oil palm estate and a POM of capacity 90 tonnes FFB per hour for PT. Agro Wana Lestari.</p> <p>8. Izin Tempat Penyimpanan Sementara Limbah B3 (Hazardous waste permit) No.660/0694/BLH-Ek.SDA/I/2015.</p> <p>9. Land Application (LA permit) from Bupati Kotawaringin Timur No.600/0695/BLH-Ek.SDA/I/2015, adted 19 January 2015.</p> <p>10. Mill machinery permits are available in place and it has been checked during audit for Sterilizer, boiler, electricity, genset. Based on review of legal documents in mill, it was found that all permits still valid and it have been inspected by the local authority. Document seen "License and Permit of Mill Machinery – Bukit Santua Mill – updated 2018", e.g:</p> <ul style="list-style-type: none"> <li>- License 18/KAB/A.0219A for sterilizer No.1, last inspection on 2 February 2017</li> <li>- License 18/KAB/A.0213A for Bolier No.1, last inspection on 2 February 2017</li> <li>- Calibration Certificacte of Storage Tank III No.884/UPTD/MET/V/2012, last inspection 25 October 2017</li> <li>- License to use machines (mesin produksi) no 560.556/164/WASKK/MP/2101, last inspection 2 February 2017</li> </ul>	
<p><b>2.1.2</b></p>	<p>A documented system, which includes written information on legal requirements, shall be maintained.</p> <p>- Minor compliance –</p> <p>The company has prepared a documented system, which includes written information on legal requirements to which the company must comply, and also there is a document of "Daftar Peraturan Perundangan – Law Register No AWLCK-FRM-EHS-01" revision 02 dated 22 November 2017, which includes relevant Environmental regulation, Plantation permit. The list would be reviewed once a year by the EHS Department and all relevant department, updated as necessary.</p> <p>Evaluation of compliance for all regulation and other requirement related to environment, health and safety, manpower and land tenure has been performed, as in "Evaluasi Kepatuhan Peraturan Perundang-Undangan dan Persyaratan Lainnya –</p>	<p>Comply</p>

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	<p>Evaluation of Legal dan Other Requirement Compliance" dated 20 November 2017.</p> <p>EHS Department receives regular updates of any legal changes which may affect company operation. There are staffs nominated to ensure that any changes are noted and acknowledged by management. The company receives information of changes in regulations from a number of sources. This includes company lawyers, Manpower office, Agriculture and Plantation service and Forestry service and others.</p>	
<p><b>2.1.3</b></p> <p>A mechanism for ensuring compliance shall be implemented.</p> <p>- Minor compliance –</p>	<p>The company has a mechanism for ensuring compliance of legal requirement.</p> <p>Evaluation of compliance for all regulation and other requirement related to environment, health and safety, manpower and land tenure has been performed, as in "Evaluasi Kepatuhan Peraturan Perundang-Undangan dan Persyaratan Lainnya – Evaluation of Legal dan Other Requirement Compliance" dated 20 November 2017, such as:</p> <p>a. EHS Department – example:</p> <ul style="list-style-type: none"> <li>- Undang-Undang No.32 Tahun 2009,</li> <li>- Peraturan Pemerintah No.27 Tahun 2012,</li> <li>- Peraturan Menteri Lingkungan Hidup No.5 Tahun 2012,</li> <li>- Keputusan Menteri Lingkungan Hidup No.45 Tahun 2005,</li> <li>- Peraturan Pemerintah No.82 Tahun 2001,</li> <li>- Keputusan Menteri Lingkungan Hidup No.51 Tahun 1995,</li> <li>- Keputusan Menteri Lingkungan Hidup No.29 Tahun 2003,</li> <li>- Keputusan Menteri Lingkungan Hidup No.29 Tahun 2003.</li> </ul> <p>b. Human Resources Department – example:</p> <ul style="list-style-type: none"> <li>- Undang- undang No.13 Tahun 2003,</li> <li>- Undang-undang No.29 Tahun 1999,</li> <li>- Undang-undang No.1 Tahun 2000,</li> <li>- Undang-undang No.02 Tahun 2004,</li> <li>- Peraturan Pemerintah No.08 Tahun 1981,</li> <li>- Keputusan Menteri Tenaga Kerja Transmigrasi No.224 Tahun 2003.</li> </ul> <p>c. Legal Compliance Department Head Office Jakarta – the legal compliance consist of:</p> <ul style="list-style-type: none"> <li>- 5 types of regulation for Human Resouces (Jakarta),</li> <li>- 5 types of regulations related to Taxes and Restributions (National),</li> </ul>	<p>Comply</p>

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	<ul style="list-style-type: none"> <li>- 3 types of regulations related to EHS (National),</li> <li>- 1 type of regulation related to technology,</li> <li>- 8 types of regulations related to Statutory Reports (National),</li> <li>- 11 types of regulations related to Corporate Document –SPU Location (Central Kalimantan),</li> <li>- 6 types of regulations related to Plantation Proce/Activities (CK),</li> <li>- 5 types of regulations related to Human Resources,</li> <li>- 10 types of regulations related to Local Taxes and Restributions,</li> <li>- 5 types of regulation related to EHS (Location),</li> <li>- 3 types of regulation related to Technology,</li> <li>- 7 types of regulations related to Local Statutory Reports,</li> <li>- 8 types of regulation related to Corporate Document Mill Location (CK),</li> <li>- 16 types of regulations related to Mill Process/Activities (CK),</li> <li>- 12 types of regulations related to Human Resources,</li> <li>- 8 types of regulation related to Local Taxes and Restributions,</li> <li>- 5 types of regulations related to EHS (Mill Location),</li> <li>- 3 types of regulations related to Technology,</li> <li>- 6 types of regulation related to Local Statutory Reports.</li> </ul>	
<p><b>2.1.4</b></p> <p>A system for tracking any changes in the law shall be available and implemented.</p> <p>- Minor compliance –</p>	<p>The company has defined a system for tracking any changes in the law under document of “Law Register”, updated on 22 November 2017. It was verified that list of legal requirement is updated regularly. The management has reviewed and revisied legal evaluation document, updated on 22 November 2017 such as:</p> <ul style="list-style-type: none"> <li>- Kemenhutbun No 31/2008 tentang Izin Usaha Perkebunan</li> <li>- Permentan No 98/2013 tentang Pedoman Perizinan Usaha Perkebunan</li> <li>- Perpres No 1/2013 tentang Aksi Pencegahan dan Pemberantasan Korupsi</li> <li>- Permendagri No 52 tahun 2014 tentang Pedoman Pengakuan Perlindungan Masyarakat Hukum Adat</li> </ul>	<p>Comply</p>

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		<ul style="list-style-type: none"> <li>- UU No 39 tahun 1999 tentang Hak Asasi Manusia</li> <li>- Permenaker No 7 tahun 2013 tentang Upah Minimum</li> </ul> <p>There is a rigorous internal audit process which includes a review of laws and their compliance.</p>	
<p><b>Criterion 2.2:</b>            The right to use the land is demonstrated, and is not legitimately contested by local people who can demonstrate that they have legal, customary or user rights.</p>			
2.2.1	<p>Documents showing legal ownership or lease, history of land tenure and the actual legal use of the land shall be available.</p> <p>- Major compliance -</p>	<p>HGU (Land Title) no. 98/HGU/BPN RI/2014, dated 7 July 2014 for area 11.071,375 Ha is located in Tumbang Panyahuan Village, Tanah Haluan Village, Tumbang Keminting Village, Tewai Hara Village, Bukit Santuai District; Tanjung Jariangau Village, Mentaya Hulu District; Tumbang Sangai Village, Telaga Antang District; Kotawaringin Timur Regency, Central Kalimantan Province. There are three Land Title (HGU) certificate, consist of:</p> <ul style="list-style-type: none"> <li>a) HGU Certificate no. 00069/2014, covering area: 38.21 Ha.</li> <li>b) HGU Certificate no. 00067/2014, covering area: 5,171.84 Ha and</li> <li>c) HGU Certificate no. 00068/2014, covering area: 5,861.32 Ha.</li> </ul> <p>The total HGU area of PT Agro Wana Lestari is <b>11,071.375</b> hectares.</p> <p>Company has conducted land compensation prior to palm oil planting and development. Currently total land acquisition that has compensated was <b>8,991.83 Ha</b>, or approximately 81.21% of the total area of the concession and <b>for area 2,079.54 Ha (18.79%)</b> is remain in progress for land compensation including 479.90 Ha of HCV area. Planting area was 6,228.14 ha, or approximately 56.25% of the total area of the concession.</p> <p>Based on an interview with the Head of BPN office of Kotawaringin Timur Regency on 24/01/2018, the Company must immediately complete the land acquisition within 3-5 years, if within that period has not been released, the BPN will conduct an inventory of land owned PT Agro Wana Lestari and will categorize the land as abandoned land.</p>	Comply

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2.2.2	<p>Legal boundaries are demonstrated clearly and maintained.</p> <p>- Minor compliance -</p>	<p>The company demonstrates that all legal boundaries are clearly demarcated and maintained in the form of boundary pegs. These pegs are also mapped with the relevant marker number in each estate along with GPS tracking.</p> <p>The company ensures all operating unit consistently carry out monitoring of boundary markers regularly and this is recorded. Last monitoring of boundary marker performed on 18-21 December 2017 checklist was available.</p> <p>During audit conduct a field visit and taken sample of boundary markers, such as:</p> <ul style="list-style-type: none"> <li>- Pegs of HGU no. 79, location: Block L25e in Divisi I Panyahuan Estate, GPS coordinate: 01°52.502' S; 112°21.212' E, bordered with Tanah Haluan Village and Block K27c.</li> <li>- Pegs of HGU no. 84, location: Block K17c in Divisi I Panyahuan Estate, GPS coordinate: 01°51.272' S; 112°20.710' E, bordered with Tanah Haluan Village and Block K27c.</li> <li>- Pegs of HGU no. 10, location: Block M15d in Divisi III Teweihara Estate, GPS coordinate: 01°50.434' S; 112°21.774' E, bordered with Block M15a.</li> <li>- Pegs of HGU no. 14, location: Block O17a in Divisi III Teweihara Estate, GPS coordinate: 01°50.455" S; 112°22.809" E, bordered by Block O16b.</li> </ul> <p>The Company has made the plan of making boundary pegs for 2018 period, consist of 100 pegs until March 2018.</p>	Comply
2.2.3	<p>In the event that there is a dispute or a dispute has occurred, adequate evidence of legitimate acquisition and compensation or compensation settlement process through conflict resolution which has been received through Free, Prior and Informed Consent by all related parties shall be provided.</p> <p>- Minor compliance -</p>	<p>PT Agro Wana Lestari through Personnel Assistant (PA) is documenting all land disputes. The documentation and resolution process covers claimant document, resolution process, verification result, participative land measurement, agreement between parties (if come to consensus). The map of land disputed is available with PA and Public relation officer, inscribing the location and block location of disputed area, claimant identity, hectare claimed. Record of land compensation, such as "Berita Acara Kompensasi", receipt, and photograph are available in premises. No land disputes was noted during this year. It was confirmed by interview with local stakeholder such as Head of Adat Dayak/Local public figure, local people and village official.</p> <p>Based on the verification of data up to December</p>	Comply



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		<p>2017 are as follows:</p> <ul style="list-style-type: none"> <li>- Land that has been acquired by PT AWL was 8,991.83 ha, or approximately 81.21% of the total area of the concession.</li> <li>- Land that has been done planting an area 6,045.10 ha, or approximately 55% of the total area of the concession.</li> </ul> <p>So that the remaining approximately 2,079.54 ha of land acquisition has not been done and up to this audit PT AWL conducted approach to the land owner and conducted FPIC process to acquired the land.</p> <p>Based on interviews with several local communities in Tanah Haluan Village on 23/01/2018, there are several problems in acquiring and compensating land, such as those related to "overlap" ownership, so it is necessary to trace the rightful owner of the land to get compensation. Based on verification with the management of PT Agro Wana Lestari (GM), that internally the company experienced a financial crisis, so the process of land compensation is delayed. However, the company has set a budget for land acquisition in 2018 covering 1000 ha of "Inti" and 500 ha of plasma plantations.</p>	
2.2.4	<p>There shall be an absence of significant land conflict, unless requirements for acceptable conflict resolution processes (see Criteria 6.3 and 6.4) are implemented and accepted by the parties involved.</p> <p>- Major compliance –</p>	<p>The company has settled most of the area under HGU. The company has not acquired any new land recently apart from some approaches for land of customary owners to turn their land into the plasma scheme. The company holds a copy of the land compensation paid to the landowners, including the amount paid for the commercial land with the recipient and witness signatures.</p> <p>Since 2003, the company implements a new policy which required more detailed documents including photographs of the recipients and witnesses.</p> <p>Base on interview/public consultations on 23-24 January 2018 with local government and local communities that over the past two years there has been no land conflict in PT AWL area.</p>	Comply
2.2.5	<p>For any conflict or dispute over the land, the evidence of the extent of disputed area is mapped out in a participatory way with involvement of affected parties (including neighboring communities and local</p>	<p>Land dispute resolution mechanisms and how to handle the new planting area have been developed in consideration to the law and the ongoing reconciliation process.</p> <p>PT Agro Wana Lestari has developed procedures related to the land resolution such as: Land</p>	Comply

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	government where applicable), shall be available. - Minor compliance –	<p>Compensation Payment process (LCD 2.4, dated 15 August 2010), Measurement of Land for Compensation (LCD 3.1, dated 15 August 2010), Overlapping Land (LCD 2.3, dated 15 August 2010).</p> <p>The interviews with some community leaders of Tanah Haluan Villages also stated that the company has disseminated the procedures to the communities.</p> <p>The Company has conducted disseminated procedures related to the territorial expansion on 20-23/06/2016 at Tanah Haluan and Tumbang Panyauhan, contains:</p> <ul style="list-style-type: none"> <li>- Measurement procedures and land acquisition that has been set by the company and the local village government.</li> <li>- Price negotiations carried out by the landowner in question.</li> <li>- Completeness administrative compensation payments</li> </ul> <p>Dissemination was attended by 34 people of Tumbang Panyahun Village and 42 people of Tanah Haluan Village.</p> <p>Local community approved the compensation mechanism. Interview with stakeholder from Badan Pertanahan Nasional (BPN), currently no dispute come into attention.</p>	
<b>2.2.6</b>	To avoid escalation of conflict, there shall be no evidence that palm oil operations have instigated violence in maintaining peace and order in their current and/or planned operations. - Major compliance –	Base on interview/public consultations on 23-24 January 2018 with local government and local communities, concluded that over the past two years there has been no land conflict. Company has solved any land dispute previously based on procedure and mechanism which has been communicated to the local communities and complainers. Land dispute solved with participatory mapping with involvement of affected parties and no violence in maintaining peace.	Comply
<b>Criterion 2.3:</b>			
Use of the land for oil palm does not diminish the legal rights, customary or user right of other users without their free, prior and informed consent.			
<b>2.3.1</b>	Maps with appropriate scale showing the extent of recognized legal, customary or user rights (Criteria 2.2, 7.5 and 7.6) shall be developed through participatory mapping involving affected parties (including neighboring communities where applicable, and relevant	<p>There was no noted any land disputes during this assessment. Maps of land which have been compensated is available in appropriate scale in term of GIS database.</p> <p>The land maps to be compensated have been mapped based on scale 1: 25,000 GIS mapping. Development of this map was confirmed by the local village chief and several community leaders.</p>	Comply

Criterion / Indicator		Assessment Findings	Compliance
	<p>authorities).</p> <p>- Major compliance -</p>		
2.3.2	<p>Copies of negotiated agreements including the process of free, prior and informed consent (FPIC) (Criteria 2.2, 7.5 and 7.6) shall be available and these include:</p> <ul style="list-style-type: none"> <li>a) Evidence of consultation</li> <li>b) Statement of transfer of rights</li> <li>c) Evidence of compensation</li> </ul> <p>See specific guidance 2.3.2</p> <p>- Minor compliance -</p>	<p>Copies of land compensation documents are available in General Manager Office, the documents consist of "Berita Acara Kompensasi" receipt, and photograph is available in premises. For example:</p> <ul style="list-style-type: none"> <li>- Document stating hand over of right and interest upon land and planting, document stating acceptance of land compensation payment No. 75/SGE/01, dated 30/09/2015 for area 25.7 ha on behalf of Mr. Melody and acknowledge by Head of Village Desa Tumbang Keminting, Camat Bukit Santuai and measuring team;</li> <li>- Document stating acceptance of land compensation payment No. 75/KME/04, dated 21/10/2015 for area 36,67 ha on behalf of Mr. Ocon and acknowledge by Head of Village Desa Tumbang Keminting, Camat Bukit Santuai and measuring team;</li> <li>- Document stating acceptance of land compensation payment No. 11/KME/01, dated 27/11/2015 for area 0.82 ha on behalf of Mr. Saskartomo and acknowledge by Head of Village Desa Tumbang Sangai, Camat Bukit Santuai and measuring team;</li> <li>- Document stating acceptance of land compensation payment No. 75/PYE/01, dated 13/11/2015 for area 3.86 ha on behalf of Mr. Iyan and acknowledge by Head of Village Desa Tumbang Penyahuan, Camat Bukit Santuai and measuring team.</li> <li>-</li> </ul> <p>To confirmed the evidence of negotiated agreement and FPIC process, interview with affected parties and related parties has been conducted on 23-24 January 2018. During interview it was confirmed that land compensation agreement has been reached by free, prior, informed and consent process. Land owner has release the right without enforcement and they receive the equal and adequate compensation.</p>	Comply
2.3.3	<p>Relevant information shall be available in appropriate forms and languages, including analysis of impacts, proposed benefit sharing, and legal arrangements.</p>	<p>All information related to oil palm development, social-economic and environmental impact assessment, HCV assessment and procedure for land compensation is available in Bahasa Indonesia.</p>	Comply

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	- Minor compliance -		
<b>2.3.4</b>	Evidence shall be available to show that communities are represented through institutions or representatives of their own choosing, including legal counsel. - Major compliance -	Land dispute resolution mechanisms and how to handle the new planting area have been developed by considering the law and the ongoing reconciliation process. The company has developed procedures related to the land resolution such as: <ul style="list-style-type: none"> <li>▪ Land Compensation Payment process (LCD 2.4, dated on 15/08/2010),</li> <li>▪ Measurement of Land for Compensation (LCD 3.1, dated on 15/08/2010),</li> <li>▪ Overlapping Land (LCD 2.3, dated 15/08/2010).</li> </ul> Base on interviews with local communities on 23/01/2018 also confirmed that the company has disseminated the procedures.	Comply
<b>Principle 3: Commitment to long-term economic and financial viability</b>			
<b>Criterion 3.1:</b>			
There is an implemented management plan that aims to achieve long-term economic and financial viability.			
<b>3.1.1</b>	A documented management plan, a minimum of three years shall be available, including, where appropriate, plan for scheme smallholders. - Major compliance-	PT AWL has a documented management plan for three years financial years 2017/2018 – 2019/2020. The budget plan indicated the FFB, CPO, PK for the next 3 years. It is also indicated the own crop cost including upkeep, fertilizer cost, R&D, harvesting overhead.  For third-party supplier, PT AWL taking into account cost of purchase, processing variable cost, processing fixed cost and mill general overhead. The Management Plan taking into account maturity, exchange rate, depreciation and inflation rate.  Bukit Santuai POM provide overview of mill operation plan 2018/2019, including throughput target, FFB processed, power generator operating hours, diesel consumption. Budget for year ending 31 March 2019 – FFB processed Estimated 150,702 MT, CPO production 38,913 MT and PK production 6,467 MT. Cost center Mill covered: <ul style="list-style-type: none"> <li>- Process variable cost : Process overtime, Material, Sparepart, electricity, water consumption.</li> <li>- Process fixed cost : Wages, allowance, BPJS, THR, etac</li> <li>- General overhead : stationary, expenses staff and non staff, other expenses.</li> </ul>	Comply

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Criterion / Indicator		Assessment Findings	Compliance
		<p>Penyahuan and Keminting Estate provide overview of Estate operation plan 2018/2019. Budget for year ending 31 March 2019 Penyahuan Estate FFB production estimated 49,672 MT and Keminting Estate estimated 31,204 MT.</p> <p>Cost center estate covered:</p> <ul style="list-style-type: none"> <li>- Upkeep : weeding, pruning, pest and disease, roads, bridge, tool equipment, transport, supervision, plan census, drain, conservation.</li> <li>- Research and development: labor cost.</li> <li>- Fertilizer : material, labor, transport, composting, EFB application</li> <li>- Harvesting: labor, supervision, tool, transport</li> <li>- Overhead estate</li> </ul>	
<b>3.1.2</b>	<p>An annual replanting program projected for a minimum of five years (but longer where necessary to reflect the management of fragile soils, see Criterion 4.3), with yearly review, shall be available.</p> <p>- Minor compliance-</p>	<p>PT AWL has the oldest planting of 2009. Currently no replanting programme for at least five years ahead. Replanting programme will be planed for next 25 years after planted.</p>	Comply
<b>Principle 4: Use of appropriate best practices by growers and millers</b>			
<b>Criterion 4.1:</b>			
Operating procedures are appropriately documented, consistently implemented and monitored.			
<b>4.1.1</b>	<p>Standard Operating Procedures (SOPs) for estates (land clearing to harvesting) and SOP for mills (reception of FFB to dispatch of CPO and PKO) shall be available.</p> <p>- Major compliance -</p>	<p>Penyahuan and Keminting Estates operates according to Agricultural Policies that made by the company group. These Agricultural Policies divided for policies for nursery, land clearing and development, upkeep of immature and mature palm, harvesting and FFB transport. Each policy developed into Standard Operating Procedures for plantation from land clearing to harvesting. This is in the form of a document which includes all relevant SOPs as required. The SOPs are available to all managers and assistants in the estate office, the SOPs covering nursery, land clearing, road system, water management, planting density, soil and water conservation, LCC application, planting technique, immature maintenance, ablation, yield projection, canopy management, fertilizer application, fertilizer sampling, field sampling for nutrient analysis, palm census, infilling palm, thinning out, weeding, POME application, oil palm planting on organic soil, fire prevention, terrace</p>	Comply

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	<p>planting, transport FFB, harvesting. All SOP also defines the safe working practices and environmentally friendly method in each activity to be performed.</p> <ul style="list-style-type: none"> <li>- "Agro Plantations Pembibitan" OP/C1/11/12/03, revised in November 2012 for nursery operation;</li> <li>- "Agro Plantations Hutan Menjadi Perkebunan Kelapa Sawit" OP/C2/11/12/03, revised in November 2012 for land clearing through underbrushing, felling, stacking. Zero burning is stated in chapter 2.5;</li> <li>- "Agro Plantations Tata Letak Sistem Jalan Perkebunan" OP/C3/11/12/03, revised in November 2012. For design and construction of road network for oil palm plantation. This including drainage and harvesting path;</li> <li>- "Agro Plantations Manajemen Air dalam Perkebunan Kelapa Sawit" OP/C4/11/12/03, revised in November 2012 for drainage system and water management; consideration given to organic soil and sulphur acid soil;</li> <li>- "Agro Plantations Kerapatan Tanaman" OP/C5/08/14/03, revised on 22 August 2014 for planting density, planting method for coastal area, area with slope. No planting on area with slope &gt; 25°;</li> <li>- "Agro Plantations Konservasi Tanah dan Air" OP/C6/11/12/03, revised in November 2012 for soil and water conservation, through terrace contour, platform, silt pits, bund and conservation trench, legume cover crop and vetiver grass planting;</li> <li>- "Agro Plantations Teknik Penanaman" OP/C7/11/12/03, revised date November 2012 for planting method, planting holes size.</li> <li>- "Agro Plantations Pemeliharaan Tanaman Belum Menghasilkan" OP/C9/11/12/03 revised in Nov 2012, described upkeep of immature plantation, include spraying, manual weeding, EFB application, leaf sample.</li> <li>- "Agro Plantations Ablasi" OP/C10/03/09/02 revised on 23 March 2009, described cutting of male and female flower during immature stage.</li> <li>- "Agro Plantations Pemupukan" OP/C14/04/15/04 revised on April 2015, described manuring/fertilizing in immature and mature plantation.</li> <li>- "Agro Plantations Pengendalian Gulma di Areal Tanaman Menghasilkan" OP/C20/11/12/03 revised in November 2012, described described upkeep of mature plantation, include spraying, manual</li> </ul>	

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	<p>weeding, EFB application, leaf sample.</p> <ul style="list-style-type: none"> <li>- "Agro Plantations Manajemen Hama dan Penyakit" OP/C21/05/14/04, revised in November 2014 for control of pest and disease: Integrated Pest Management, type of pest, means of control, type of chemical, dosage and targeted species;</li> <li>- "Agro Plantations Panen" OP/C11/03/09/02 issued on 23 March 2009, described harvesting including intervals, ripeness standard, tools, delivery in 24 hours maximum, ancak tetap giring (Roll-on Fixed task) and supervision.</li> <li>- "Agro Plantations Digested Palm Oil Mill Effluent Land Application" OP/C13/11/12/03, revised in November 2012 for POME land application.</li> <li>- "Agro Plantations Oil Palm Planting on Organic Soils" OP/C8/11/12/03, revised in November 2012 explains company policies for planting on organic soil: no planting on organic soil over 3 meters depth or with dense alan forest vegetation – left as conservation area; periphery and main drains should be constructed and connected to main outlet 6 months before commencement of land clearing and stacking; no field planting should be carried out &lt; 6 months after land clearing; planting density 160 palms/Ha.</li> <li>- "Agro Plantations Fire Prevention and Management System" OP/C25/05/08/01 issued on 1 May 2008, defined the policy for fire prevention programmes through zero burning policy during land clearing, construction offire break, prepare manpower for fire patrol and firefighting;</li> <li>- Agro Plantations Modifikasi Metode Violle Untuk Menentukan Titik Tanam Pada Teras" OP/C26/11/10/01 issued in November 2010, described to get uniform planting density in undulating area and retain a constant planting gap in terrace area.</li> </ul> <p>The mill operates in accordance with the Standard Operating Procedures. These SOPs include all operational areas from reception of FFB to dispatch of CPO. These include reference pictures and photographs demonstrating correct techniques for each area of operations. There are mechanisms in place to ensure all SOPs are followed. With regards to mills, evidences for implementation of SOPs are provided by the completion of log books and operating records which are collected and reviewed</p>	

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		<p>by the Mill Engineer.</p> <ul style="list-style-type: none"> <li>- SOP Weight bridge station no revision 02/SOP/BSM issued December 2014,</li> <li>- SOP Fruit Reception Station revision 01/SOP/BSM-14, issued August 2014</li> <li>- SOP Sterilizer Station</li> <li>- SOP Fruit Handling station</li> <li>- SOP Boiler station</li> <li>- SOP Engine Room</li> <li>- SOP Water management plant</li> <li>- SOP Final Effluent Plant</li> <li>- SOP Sounding CPO/PK</li> <li>- SOP Despatch CPO/PK</li> <li>- The mill has also shown the SOP to "Ensuring Traceability of RSPO Certified Product" Authorized by GM PT AWL on 16 October 2017.</li> </ul>	
<b>4.1.2</b>	<p>Checking or monitoring of operations procedures is conducted at least once a year.</p> <p>- Minor compliance -</p>	<p>PT AWL has internal audit agronomy to checks the compliance of work; this internal audit to verify the quality of harvesting, fertilizer application and spraying works. There are specific department performing control and monitoring over field work quality and SOP implementation. Each department does focus on different aspect/activity. Agronomy department carries out daily inspection for all aspects related to oil palm plantation upkeep. Risk and Control team is to monitor the quality of operational activities such as fertilizer application quality, weeding, harvesting quality, FFB ripeness and pruning quality. Records are maintained of all the implementation in the form of upkeep records, pruning, fertiliser application, harvesting method and all relevant applications of these SOPs.</p> <p>Record seen is Field Visit Report dated 9 September 2017. Visit participants consist of Risk and Control Assistant, Field Assistant Manager, Field Assistant Division 2 and Field Assistant Division 3. Location of visit is Penyahuan Estate, Block M23, M24, O23 and O24. There are several issues during field visit, such as VOPs in interlines, circle and path; bad road condition especially Collection Road (CR); broken bridge at Main Road (MR). Rootcause analysis and action plan has been defined by Management of Penyahuan Estate. Completion of action has been verified by Risk and Control Assistant and issues have been closed on end of October 2017.</p> <p>In addition, Field walk report from Plantation</p>	Comply



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	<p>Manager covering harvesting ration, frond placing, FFB loses, upkeep, pruning is performed on regular basis. Records are maintained of any scheduled inspection to ensure each area is operating efficiently and that any breakdowns or other operating issues are reported. Agronomy conducted daily inspection on crop quality and block inspection.</p> <p>To monitor implementation of HCV management, company conducted monitoring of HCV area each month and the presence of animal including RT species. Wildlife monitoring to calculate and review the population number, species abundance and density was conducted each year and annually reported to review the result. Based on the last report review in 2017 indicated that HCV management has been implemented as per procedure and requirement: no illegal hunting found, no HCV destruction found, HCV boundary marker (pole boundary marker) and signboard was well manage as per SOP.EHS.DCB-01. HCV boundary marker was well maintained in PT AWL as per procedure SOP.EHS.DCB-01. It was verified and confirmed during field visit to HACV area.</p> <p>For Mill Operation, the company has shown the record of Visiting Engineer's Report, visit dated 13 September 2017, reports number 03/SEPT/2017/MG/BSM, by Mr. Mathew Gomez.</p> <p>Main visit report contain of:</p> <ul style="list-style-type: none"> <li>- Mill General Data</li> <li>- Manpower Statement</li> <li>- Production</li> <li>- Production Cost</li> <li>- Plant and Machinery</li> <li>- Processing</li> <li>- Evironmental Management System</li> <li>- OHS</li> <li>- Security</li> <li>- Housekeeping</li> <li>- General</li> </ul> <p>The report summarized as:</p> <ul style="list-style-type: none"> <li>- Outstanding issues arising from previous audit</li> <li>- Mill key performance indicator</li> <li>- Current key issues and recommendation</li> <li>- Assessment of overall mill operation</li> <li>- Concluding comments.</li> </ul>	

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4.1.3	<p>Records of monitoring and any follow-up actions shall be available.</p> <p>- Minor compliance -</p>	<p>Based on document of Visiting Engineer’s Report, visit dated 13 September 2017, report number 03/SEPT/2017/MG/BSM, by Mr. Mathew Gomez.</p> <p>In the summary related to current key issues and recommendation, there are 5 issues, such as:</p> <ul style="list-style-type: none"> <li>- FFB quality, the mill production oil FFA is excellent at 3.89% it is above the industry standard of 5.00%</li> <li>- OER and KER, OER at 25.50% or 1.92% below the target of 26.0%, whilst the KER at 4.19% or 2.56% bellow the target of 4.30%.</li> <li>- Oil Loss to FFB</li> <li>- Kernel Los to FFB</li> </ul> <p>The records of monitoring and the actions taken had been maintained for more than 12 months on the mill and estates concerned. These records have been verified and found satisfactorily.</p> <p>Record sampled:</p> <ul style="list-style-type: none"> <li>- PT AWL FFB Ripeness Quality at mill ramp – Agronomic staff checks the FFB quality from each estate for ripe FFB, under ripe FFB, unripe FFB, overripe FFB, empty bunches, rotten bunches;</li> <li>- PT AWL Crop Grading Report December 2017 at in field assessment;</li> <li>- PT AWL Harvesting Recovery Efficiency during in-field assessment – Agronomic staff checks the harvesting quality, number of bunches harvested, loose fruit not collected, FFB not evacuated, under pruning palm, over pruning palm, hanging frond, frond placement;</li> <li>- Fertilizer efficiency in field assessment – carried out by agronomic staff to monitors fertilizer application timing, weed condition, fertilizer dosage, fertilizer placement, average productivity (fertilizer bag/worker).</li> <li>- Bukit Santuai Mill: Daily process logsheet BSM (records accepted FFB, backlog FFB, FFB processed, Mill throughput, press throughput, current process in screw press), Sterilizer logsheet records details of sterilizer process (in time, total time), Tipper Operation Monitoring Sheet, EFB Press Logsheets, Kernel Recovery Logsheets, Oil Purifier Logsheets, Clarification Station Logsheets, Boiler Logsheets;</li> <li>- Daily Laboratory Report dated 23 December 2017 record on date FFA, moisture, dirt for CPO; moisture, dirt and broken kernel for Palm Kernel; Oil losses on sample of press and</li> </ul>	Comply

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		decanter, Kernel losses on sample.	
<b>4.1.4</b>	<p>Records of the origins of all third-party FFB sourced (collector, deliver, Cooperative, Farmers Association and outgrower) shall be available.</p> <p>- Major compliance -</p>	<p>Bukit Santuai Palm Oil Mill maintains daily records of all FFB received. The records show the origin, weight, transporter details and other details of the FFB received.</p> <p>PT AWL has shown the record of "FFB Arrival" on 26 December 2017, from CV Santuai Megah Karya Illahi was 1,370 kg; from Sempung was 8,860 kg; and from Udui Siung was 2,070 kg. From database "FFB Arrival" for the period 1 to 31 December 2017, Third-party FFB coming from CV Santuai Megah Karya Illahi was 72,690 kg; from Ali Rahman was 1,400 kg; from Harnes was 4,530 kg; from Sempung was 132,020 kg; from Udui Siung was 29,490 kg; and from Yanson Leman was 15,540 kg.</p> <p>Based on contractual agreement of FFB purchase "Perjanjian Jual Beli TBS" chapted 9 (Supplier Assurance) described that FFB sold are belong to the supplier, and supplier are not sold FFB from illegal activity.</p> <p>Registered list of third party FFB source based on update in January 2018 are as follows:</p> <ul style="list-style-type: none"> <li>- CV Santuai Megah Karya Illahi; contract no. 16000005; supplier no. 59937</li> <li>- Sempung; 16000004; 57130</li> <li>- Ali Rahman; 17000002; 66819</li> <li>- Udui Siung; 17000003; 90875</li> <li>- Harnes; 17000004; 90876</li> <li>- Marsitae; 17000005; 90878</li> <li>- Yanson Leman; 17000006; 90877</li> <li>- PT Telaga Sari Persada; 17000009; 59938</li> </ul>	Comply
<b>Criterion 4.2:</b>			
Practices maintain soil fertility at, or where possible improve soil fertility to, a level that ensures optimal and sustained yield.			
<b>4.2.1</b>	<p>A record of SOP implementation to maintain soil fertility that ensures optimal and sustained yield, shall be available.</p> <p>- Major compliance -</p>	<p>Estate field standard are documented for all estates and management is by Agricultural policy and SOP's. A number of specific operating procedures is in place to manage fertility through application of fertilizer and other organic matter as nutrition.</p> <ol style="list-style-type: none"> <li>1. SOP Pemupukan ref no OP/C14/04/15/04 dated April 2015, explains fertilizer recommendation, empty bunches mulching, Mature and immature fertilizer application;</li> <li>2. SOP Pengambilan Sample Pupuk Untuk Analisa Guna Pengontrolan Mutu, ref no OP/C15/04/03,</li> </ol>	Comply

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		<p>revised dated 1 September 2014.</p> <p>3. SOP Pengambilan Sampel Daun untuk Analisa Hara dan Penentuan Pertumbuhan, reference no OP/C16/11/12/03, revised date November 2016, explains sample taking, sampling on the ground, vegetative measurement, sampling frequency;</p> <p>4. SOP Lahan Aplikasi Pemanfaatan Limbah Cair Pabrik Kelapa Sawit (POME), reference no OP/C23/05/01 dated 1 May 2008, related to Palm Oil Mill Effluent utilization as liquid nutrient.</p>																																														
4.2.2	<p>Records of fertilizer inputs shall be available.</p> <p>- Minor compliance -</p>	<p>Fertilizers are applied as per agronomist recommendation. Record shows application date, Block number, Divisionn, fertilizer dosage applied per palm, type of fertilizer and number of workforce.</p> <p>Record of Fertilizer Recommendation and Application 2017/2018 in Penyahuan Estate are as follows:</p> <table border="1"> <thead> <tr> <th>Fertilizer Type</th> <th>Recommendation (MT)</th> <th>Applied (MT)</th> </tr> </thead> <tbody> <tr> <td>ERP</td> <td>0.01</td> <td>0</td> </tr> <tr> <td>MOP</td> <td>0.01</td> <td>0</td> </tr> <tr> <td>Borate</td> <td>0.02</td> <td>0.02</td> </tr> <tr> <td>NPK 12:12:17:2</td> <td>1.80</td> <td>1.78</td> </tr> <tr> <td>Hi-Kay Plus</td> <td>2,673.65</td> <td>2,161.01</td> </tr> </tbody> </table> <p>Record of Fertilizer Recommendation and Application 2017/2018 in Keminting Estate are as follows:</p> <table border="1"> <thead> <tr> <th>Fertilizer Type</th> <th>Recommendation (MT)</th> <th>Applied (MT)</th> </tr> </thead> <tbody> <tr> <td>Urea</td> <td>1.36</td> <td>0</td> </tr> <tr> <td>TSP</td> <td>1.63</td> <td>0</td> </tr> <tr> <td>ERP</td> <td>9.40</td> <td>0</td> </tr> <tr> <td>MOP</td> <td>1.24</td> <td>1.30</td> </tr> <tr> <td>Borate</td> <td>0.11</td> <td>0.11</td> </tr> <tr> <td>NPK 12:12:17:2</td> <td>23.95</td> <td>13.05</td> </tr> <tr> <td>NPK 15:15:6:4</td> <td>10.20</td> <td>0</td> </tr> <tr> <td>Hi-Kay Plus</td> <td>2,187.95</td> <td>1,416.50</td> </tr> </tbody> </table>	Fertilizer Type	Recommendation (MT)	Applied (MT)	ERP	0.01	0	MOP	0.01	0	Borate	0.02	0.02	NPK 12:12:17:2	1.80	1.78	Hi-Kay Plus	2,673.65	2,161.01	Fertilizer Type	Recommendation (MT)	Applied (MT)	Urea	1.36	0	TSP	1.63	0	ERP	9.40	0	MOP	1.24	1.30	Borate	0.11	0.11	NPK 12:12:17:2	23.95	13.05	NPK 15:15:6:4	10.20	0	Hi-Kay Plus	2,187.95	1,416.50	Comply
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4.2.3	<p>Records of periodical leaf, soil and visual analysis shall be available.</p> <p>- Minor compliance -</p>	<p>PT Agro Wana Lestari performed leaf sample on annual basis and soil sampling on 6-yearly basis. The analysis result is the base for fertilizer recommendation in the upcoming year.</p> <p>PT AWL has demonstrated the document of leaf sample analysis ason Block Master 2017/2018, e.g. Block M23; Division 2; Penyahuan Estate; Hectare 62.7 Ha; planted in December 2008; age 8 years;</p>	Comply																																													

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		<p>code AWLCK/LC/M23/17; N 2.59%; P 0.15%; K 1.08%; Mg 0.33%; Ca 0.44%; B 13.90 ppm.</p> <p>Leaf analysis has conducted by Laboratorium Central Plantation Services – PT Central Alam Resources Lestari, Pekanbaru. Evident by “Sertifikat Hasil Pengujian Jaringan Tanaman” No. 1040/CPS/XI/2017 dated 21/11/2017, with total 646 samples. For example labcode TP1710040L08697; Block code AWL/LC/O27/17; result N 2.69%; P 0.152%; K 0.97%; Mg 0.29%; Ca 0.65%; B 22.3 ppm.</p> <p>The latest soil analysis evident based on “Data Hasil Analisa Tanah” issued by Universitas Palangkaraya UPT Laboratorium Terpadu dated 17 April 2017. Parameter analysed are weight (g/cm<sup>3</sup>), mass (g/cm<sup>3</sup>), texture (%) of sand, dust and clay.</p>																													
<b>4.2.4</b>	<p>A nutrient recycling strategy is recorded, including use of Empty Fruit Bunches (EFB), land application, and palm residues after replanting.</p> <p>- Minor compliance -</p>	<p>PT AWL has composting facility. The compost produced from Empty Fruit Bunch. Penyahuan Estate and Keminting Estate have shown the record of compost application.</p> <p>Sample taken: Implementasi Aplikasi Compost Penyahuan Estate 2017/2018 (in MT):</p> <table border="1"> <thead> <tr> <th>Block</th> <th>Jul 2017</th> <th>Aug 2017</th> <th>Sept 2017</th> </tr> </thead> <tbody> <tr> <td>N24</td> <td>59.49</td> <td>182.00</td> <td>0</td> </tr> <tr> <td>O18</td> <td>0</td> <td>134.70</td> <td>246.50</td> </tr> <tr> <td>M26</td> <td>0</td> <td>902.10</td> <td>0</td> </tr> <tr> <td>N27</td> <td>0</td> <td>333.50</td> <td>0</td> </tr> <tr> <td>O17</td> <td>0</td> <td>0</td> <td>574.05</td> </tr> <tr> <td>N21</td> <td>0</td> <td>0</td> <td>701.48</td> </tr> </tbody> </table>	Block	Jul 2017	Aug 2017	Sept 2017	N24	59.49	182.00	0	O18	0	134.70	246.50	M26	0	902.10	0	N27	0	333.50	0	O17	0	0	574.05	N21	0	0	701.48	Comply
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<p><b>Criterion 4.3:</b> Practices minimise and control erosion and degradation of soils.</p>																															
<b>4.3.1</b>	<p>Maps of any fragile soils shall be available.</p> <p>- Major compliance -</p>	<p>PT AWL is able to demonstrate a semi-detailed soil maps indicating the soil type, soil group, slope class and topographic information. The soil map carried out by Param Agricultural Soil Survey. It is known that the limitation area with slope over 25%.</p> <p>Company has a procedure “Soil and Water Conservation” (OP/C6/06/01 dated 1 June 2006) to maintain the area with slope over 25°. The area with limitation of slope, company has made the terracing to avoid and minimize soil erosion. Identified area with slope over 25° has been identified by company and presented in “Map of</p>	Comply																												

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		<p>slope PT AWL”.</p> <p>Mitigation plan has been made by PT AWL to minimized soil erosion, such as:</p> <ul style="list-style-type: none"> <li>- Making terraces in the area with a slope 12° to 25°.</li> <li>- Slope over than 25° cannot be planted.</li> <li>- Preparing an U-shaped palm fronds perpendicular to the direction of contour</li> <li>- Planting cover crops “<i>Mucuna bracteata</i>” to protect the soil</li> <li>- Placing the erosion stake in the sloping area to monitor the rate of erosion</li> </ul> <p>Mitigation plan has been implemented by company. During field audit and document review indicated that the mitigation plan has well implemented.</p>	
<b>4.3.2</b>	<p>A management strategy shall be in place for plantings on slopes above a certain limit (this needs to be soil and climate specific).</p> <p>- Minor compliance -</p>	<p>PT AWL is practicing terrace for area with slope 12° – 25°. In addition, management maintains the cover crop, application of compost, planting vertiver grasses and frond stacking against contour line. In general, there is no plantation sets on area with steep slope. Agronomy department made recommendation to implement silt pit and platform for estate block with certain slope. Penyahuan and Keminting Estate also shown Terrace Mapp.</p> <p>Terrace contour is evident based on field observation and record, e.g. Fund Request for contractor PT Kalimantan Berlian Sejahtera; SPK No. AWL/SPK-RENT/PYE/32/KBS/16-10-17; BAPP No. PYE/004356; Estate PYE: Block M17d; Volume 153.18 meters; rate IDR 8,260.</p>	Comply
<b>4.3.3</b>	<p>A road maintenance program shall be in place.</p> <p>- Minor compliance –</p>	<p>Road maintenance program is in place. Penyahuan Estate has demonstrated the Tabel Pekerjaan Laterite Penyahuan Estate,</p> <ol style="list-style-type: none"> <li>1. Road hardening using Laterite in June 2017 length 1,200 meters for CR and 620 meters for MR. Until December 2017 length: 8,424 meters</li> <li>2. Maintenance for Laterite in August 2017 length 2,408 meters for PR and length 4,380 meters for CR. Total for maintenance 10,208 meters.</li> </ol> <p>Penyahuan Estate also demonstrated the Road Maintenance Cost with total road network CR 176 Km, AR 6 Km and MR 19 Km, total road maintenance 201 Km.</p> <p>Keminting Estate can demonstrated document of road maintenance program in Road Maintenance</p>	Comply

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		<p>Cost, FY 2017-2018. Mechanical Road maintenance using Motor Grader and Compactor in 2017 total 284,102 m. Manual Road maintenance by spreading split stone in 2017 total 17,600 m. Road hardening in 2017 until December total 98,900 m.</p> <p>During field visit and audit in PT Agro Wana Lestari found that road condition was in good condition and well maintained.</p>	
<b>4.3.4</b>	<p>Subsidence of peat soils shall be minimised and monitored. A documented water and ground cover management programme shall be in place.</p> <p>- Major compliance –</p>	<p>Based on the semi-detailed soil analysis, the soil type falls into loam and clay. There is no peat soil identified within PT AWL plantation.</p>	Comply
<b>4.3.5</b>	<p>Drainability assessments shall be required prior to replanting on peat to determine the long-term viability of the necessary drainage for oil palm growing.</p> <p>- Minor compliance –</p>	<p>Based on the semi-detailed soil analysis, the soil type falls into loam and clay. There is no peat soil identified within PT AWL plantation.</p>	Comply
<b>4.3.6</b>	<p>A management strategy shall be in place for other fragile and problem soils (e.g. sandy, low organic matter, acid sulphate soils).</p> <p>- Minor compliance –</p>	<p>Based on the semi-detailed soil analysis, the soil type falls into loam and clay. There is no other problem soil identified within PT AWL plantation.</p>	Comply
<p><b>Criterion 4.4:</b>  Practices maintain the quality and availability of surface and ground water.</p>			
<b>4.4.1</b>	<p>An implemented water management plan shall be in place.</p> <p>- Minor compliance -</p>	<p>The company has prepared the procedur of water management plan "Rencana Pengelolaan Air", No document SOP-EHS-WMP-01, revision 0 dated 4 May 2015, the procedure consist of water sources, program of water management, monitoring of the program, PIC and references.</p> <p>Document seen, payment of retribution the water consumption to FFB processing and domestic needs, e.g: Tanda Bukti Pembayaran No A N9.021565 to UPTPPD Sampit, IDR x.xxx.xxx, for September 2017, dated 13 November 2017.</p>	Comply
<b>4.4.2</b>	<p>Protection of water courses and</p>	<p>In Procedure of Water Management Plan (SOP.EHS.WMP-01), including the protection of</p>	Comply

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<p>wetlands, including securing and maintaining appropriate riparian and other buffer zones, at the time of or prior to replanting shall be demonstrated.</p> <p>- Major compliance -</p>	<p>river buffer zone, protection of water source and rehabilitation of water catchment area. Company implemented policy to maintain the river buffer zone.</p> <p>The company also has prepared the procedur of "OHS on Spraying Activities – LK3 Pada Aktivitas Penyemprotan No SOP.PLT.SPR-01, dated 4 May 2015". There is no chemical regime; pesticide and fertilizer application, 20 meters from both side of the river and 100 meters from water sources. Based on interview with team spraying (Mrs TRS and Mrs MRT dated 23 January 2018) there were confirmed that the spraying team has been implementing the procedure.</p>																			
<p><b>4.4.3</b> Records for monitoring of effluent especially BOD (Biochemical Oxygen Demand) and efforts to comply with legal requirements, shall be available (see criteria 2.1 and 5.6).</p> <p>- Minor compliance –</p>	<p>Bukit Santuai Palm Oil Mill is having 4 effluent ponds to treat the POME. Each pond capacity is 18,000 m<sup>3</sup>. The first pond is for cooling down, second pond for anaerobic pond, third pond for aerobic pond and last pond ready for land application.</p> <p>The company discharged effluent to the Land Application and carried out regular sampling to monitor the BOD level. Records seen indicate the BOD level and other parameters is within level permitted by government.</p> <p>Sample taken:</p> <ul style="list-style-type: none"> <li>- December 2017 - Report of Analysis No 10995-02/LHP/XII/2017, dated 11<sup>th</sup> December 2017; Location in Outlet pond No 4; BOD requirement 5,000 mg/L and the result of test 720 mg/L</li> <li>- November 2017 - Report of Analysis No 10995-01/LHP/XII/2017, dated 11<sup>th</sup> December 2017; Location in Inlet cooling pond; BOD requirement 5,000 mg/L and the result of test 239 mg/L</li> </ul> <p>Record of effluent monitoring from April- December 2017, FY 2017-2108 as below:</p> <table border="1" data-bbox="678 1727 1137 2024"> <thead> <tr> <th>Month - 2017</th> <th>BOD Outlet (mg/L)</th> </tr> </thead> <tbody> <tr><td>April</td><td>606</td></tr> <tr><td>May</td><td>871</td></tr> <tr><td>June</td><td>401</td></tr> <tr><td>July</td><td>959</td></tr> <tr><td>August</td><td>514</td></tr> <tr><td>September</td><td>448</td></tr> <tr><td>October</td><td>470</td></tr> <tr><td>November</td><td>720</td></tr> </tbody> </table>	Month - 2017	BOD Outlet (mg/L)	April	606	May	871	June	401	July	959	August	514	September	448	October	470	November	720	<p>Comply</p>
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		<table border="1"> <tr> <td>December</td> <td>1,010</td> </tr> </table> <p>All parameters above is comply with Peraturan Menteri Lingkungan Hidup No. 28, year 2003"</p>	December	1,010																																											
December	1,010																																														
<b>4.4.4</b>	<p>Monitoring of mill water use per ton of FFB shall be recorded.</p> <p>- Minor compliance -</p>	<p>Bukit Santuai Mill performs monthly monitoring of mill water consumption per tonne FFB processed. The records are maintained under "Rekap Penggunaan Air untuk proses pers ton TBS – years 2017", the budget of water sue per ton of FFB is 1.00 M<sup>3</sup>/ton FFB, e.g:</p> <table border="1"> <thead> <tr> <th>Month – 2017</th> <th>FFB process (MT)</th> <th>Mill comsumption (M<sup>3</sup>)</th> <th>Actual water use per ton of FFB (M<sup>3</sup>/MT)</th> </tr> </thead> <tbody> <tr><td>April</td><td>15,263</td><td>16,004</td><td>1.05</td></tr> <tr><td>May</td><td>17,583</td><td>17,696</td><td>1.01</td></tr> <tr><td>June</td><td>13,644</td><td>13,809</td><td>1.01</td></tr> <tr><td>July</td><td>16,016</td><td>16,747</td><td>1.05</td></tr> <tr><td>August</td><td>16,838</td><td>17,642</td><td>1.05</td></tr> <tr><td>September</td><td>16,928</td><td>17,455</td><td>1.03</td></tr> <tr><td>October</td><td>15,743</td><td>16,058</td><td>1.02</td></tr> <tr><td>November</td><td>14,833</td><td>15,077</td><td>1.02</td></tr> <tr><td>December</td><td>14,951</td><td>15,077</td><td>1.01</td></tr> <tr><td>Total</td><td>141,798</td><td>145,662</td><td>1.03</td></tr> </tbody> </table> <p>Water consumption higher than the budget (2017) due to thigh FFB volume thus more cleaning was carried out especially during non processing day and regenerated softener times for the month.</p>	Month – 2017	FFB process (MT)	Mill comsumption (M <sup>3</sup> )	Actual water use per ton of FFB (M <sup>3</sup> /MT)	April	15,263	16,004	1.05	May	17,583	17,696	1.01	June	13,644	13,809	1.01	July	16,016	16,747	1.05	August	16,838	17,642	1.05	September	16,928	17,455	1.03	October	15,743	16,058	1.02	November	14,833	15,077	1.02	December	14,951	15,077	1.01	Total	141,798	145,662	1.03	Comply
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Pests, diseases, weeds and invasive introduced species are effectively managed using appropriate Integrated Pest Management techniques.																																															
<b>4.5.1</b>	<p>Monitoring of Integrated Pest Management (IPM) plan implementation shall be available.</p> <p>- Major compliance -</p>	<p>IPM Plan includes early warning system and the planting of beneficial plants. Records of rat census and black bunch census from each estate are available. From these records no infestation above economic threshold.</p> <p>Beneficial plants such as <i>Turnera subulatta</i> are grown in the estates. Records of planting of new areas and maintenance of existing areas of beneficial plants and location maps are available.</p> <p>Record seen:</p> <ul style="list-style-type: none"> <li>- Form Sensus Black Bunch including rat attack in Division III Penyahuan Estate, date of checked on 23/11/2017, Block Q32, rate attack is 2 palms (1.65%), performed by Via DN Susiani.</li> </ul>	Comply																																												

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		<ul style="list-style-type: none"> <li>- Form Sensus Black Bunch including rat attack in Division IV Penyahuan Estate, date of checked on 25/11/2017, Block R07, rate attack is 3 palms (2.50%), performed by Marselina Soli Rambani and Gusmawati.</li> <li>- Form Sensus Black Bunch including rat attack in Division IV Keminting Estate, date of checked on 24/11/2017, Block AC14, rate attack is 3 palms (2.11%), performed by Marselina Soli Rambani and Gusmawati.</li> </ul>													
<b>4.5.2</b>	<p>Training records of Integrated Pest Management (IPM) shall be available.</p> <p>- Minor compliance -</p>	<p>Penyahuan Estate and Keminting Estate:  PT Agro Wana Lestari has conducted training of Integrated Pest Management (IPM) for IPM workers who performed pest and disease census and control. Latest training conducted on 13 October 2017 in Penyahuan Estate, attended by 11 workers; and on 30 October 2017 in Keminting Estate, attended by 11 workers. Evidence of training can be demonstrated such as attendance list and minutes of training. During interview with Foreman and census workers indicated that they have understood regarding integrated pest management practice.</p>	Comply												
<p><b>Criterion 4.6:</b>  Pesticides are used in ways that do not endanger health or the environment</p>															
<b>4.6.1</b>	<p>Documented evidence shall be available to show that pesticide used based on regulations and the use of pesticide is specific to target species with appropriate dosage which have minimal impact on non-target species.</p> <p>- Major compliance -</p>	<p>Agriculture Policy Chapter 20 – Weed Management No.OP/C20/06/01 and Chapter 21 – Management of Pest and Disease No.OP/C21/06/01 for written justification in the use of Agrochemical was reviewed and found acceptable.</p> <p>The company refers to a list from Ministry of Agriculture to update the current registered and approved herbicide, along with date of registration validity.</p> <p>List of Chemical Use year 2018 in Penyahuan Estate and Keminting Estate:</p> <table border="1"> <thead> <tr> <th>Trade Name</th> <th>Active Ingredients</th> <th>Register number</th> </tr> </thead> <tbody> <tr> <td>Penta up-z</td> <td>Isopropil amina glifosate 480 g/l</td> <td>RI.010301200624 56 – valid until 12<sup>th</sup> December 2021</td> </tr> <tr> <td>Best up</td> <td>Isopropil amina glifosate 480 g/l</td> <td>RI.010301200420 50 – valid until 2<sup>nd</sup> December 2018</td> </tr> <tr> <td>Prima purun</td> <td>Metsulfurn methyl 20 %</td> <td>RI.010301201037 86 – 5<sup>th</sup> May</td> </tr> </tbody> </table>	Trade Name	Active Ingredients	Register number	Penta up-z	Isopropil amina glifosate 480 g/l	RI.010301200624 56 – valid until 12 <sup>th</sup> December 2021	Best up	Isopropil amina glifosate 480 g/l	RI.010301200420 50 – valid until 2 <sup>nd</sup> December 2018	Prima purun	Metsulfurn methyl 20 %	RI.010301201037 86 – 5 <sup>th</sup> May	Comply
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		Amiron 20WG	Metsulfurn methyl 20 %	RI.010301200622 07 – 3 <sup>rd</sup> January 2019																																	
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<b>4.6.2</b>	<p>Records of pesticides use (including active ingredients used and their LD50, area treated, amount of active ingredients applied per Ha and number of applications shall be available.</p> <p>- Major compliance -</p>	<p>Records of pesticide use (including active ingredients used and their LD50, area treated amount of active ingredient applied per Ha and number of applications) had been maintained and kept by Agronomy, starting from 2017. Verified that records of monitoring were satisfactory.</p> <p>Record verification:</p> <p>1. In Penyahuan Estate; The Pesticide Toxicity Units Monitored (LD50) PT Agro Wana Lestari, updated on 30 December 2017:</p> <table border="1"> <thead> <tr> <th>Trade Name</th> <th>Active Ingredients</th> <th>Chemical Use (Kg or Lt)</th> <th>FFB Produce (Ton)</th> </tr> </thead> <tbody> <tr> <td>Best Up</td> <td>Isopropil amina glifosate 480 g/l</td> <td>5,116.50</td> <td>29,638</td> </tr> <tr> <td>Ally</td> <td>Metsulfurn methyl 20 WG</td> <td>50.20</td> <td>29,638</td> </tr> <tr> <td>Garlon</td> <td>Triclopir 480 g/l</td> <td>387</td> <td>29,638</td> </tr> <tr> <td>D- Amine</td> <td>2,4 Dimetil amina 865 g/l</td> <td>30.25</td> <td>29,638</td> </tr> </tbody> </table> <p>2. In Keminting Estate; The Pesticide Toxicity Units Monitored (LD50) PT Agro Wana Lestari, updated on 30 December 2017:</p> <table border="1"> <thead> <tr> <th>Trade Name</th> <th>Active Ingredients</th> <th>Chemical Use (Kg or Lt)</th> <th>FFB Produce (Ton)</th> </tr> </thead> <tbody> <tr> <td>Best Up</td> <td>Isopropil amina glifosate 480 g/l</td> <td>4,992</td> <td>14,841</td> </tr> <tr> <td>Ally</td> <td>Metsulfurn methyl 20 WG</td> <td>160.5</td> <td>14,841</td> </tr> </tbody> </table>			Trade Name	Active Ingredients	Chemical Use (Kg or Lt)	FFB Produce (Ton)	Best Up	Isopropil amina glifosate 480 g/l	5,116.50	29,638	Ally	Metsulfurn methyl 20 WG	50.20	29,638	Garlon	Triclopir 480 g/l	387	29,638	D- Amine	2,4 Dimetil amina 865 g/l	30.25	29,638	Trade Name	Active Ingredients	Chemical Use (Kg or Lt)	FFB Produce (Ton)	Best Up	Isopropil amina glifosate 480 g/l	4,992	14,841	Ally	Metsulfurn methyl 20 WG	160.5	14,841	Comply
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		Garlon	Triclopir 480 g/l	300	14,841	
<b>4.6.3</b>	<p>Any use of pesticides shall be minimized as part of a plan, and in accordance with Integrated Pest Management (IPM) plans. There shall be no prophylactic use of pesticides, except in specific situations identified in Indonesia Best Practice guidelines.</p> <p>- Major compliance -</p>	<p>The application each type of agrochemical for each estate is based on Agronomy Department recommendation, as lined out under Parameter budget. The parameter budget defines the time of application (round per year), targeted Ha man-day, dosage per hectare, chemical to use (including active ingredient), percentage of application and target species (to be treated). The parameter budget implemented and recorded in Daily Plantation Work Order Plan.</p> <p>It is the policy to minimize the use of pesticide in accordance to IPM plan. No prophylactic use of pesticide had been carried out at the estates for the period concerned. The pesticide reduction program is monitored on usage per hectare basis. Overall, it has shown a slight decline.</p>				Comply
<b>4.6.4</b>	<p>The evidence shall be available to demonstrate that use of Pesticides, categorized in Class 1A or 1B by World Health Organization, or those are listed in the Stockholm and Rotterdam Conventions, and paraquat are not used, except in specific situations identified in national Best Practice guidelines. The use of such pesticides shall be minimized and eliminated as part of a plan, and shall only be used in exceptional circumstances.</p> <p>- Minor compliance -</p>	<p>The company has shown the Goodhope Sustianability Policy dated 5 May 2017 was signed by CEO, in page 3 mentioned "We prohibit the use of paraquat and pesticides with similar negative ecological impact, and will utilize integrated pest management system that do not rely on pesticides with significant adverse classification by by World Health Organization, or those are listed in the Stockholm and Rotterdam Conventions.</p> <p>Based on visit to Chemical Store in Penyahuan Estate and Keminting Estate (dated 23 and 25 January 2018), there were no other Class 1A or 1B was in use or kept.</p>				Comply
<b>4.6.5</b>	<p>Evidence of pesticide application by trained person and in accordance with application guidelines in product label and storage guidelines shall be available. Appropriate safety equipment shall be provided and utilized. All precautions attached to the products shall be properly observed, applied, and understood by workers (see Criterion 4.7).</p> <p>- Major compliance -</p>	<p>All pesticide operators had been given training on the handling and application of the pesticides. Appropriate safety and application equipment had been provided and used by the operators. All precautions attached to the product/MSDS had been observed, applied and understood by chemical storekeepers, supervisors and sprayers.</p> <p>Penyahuan Estate and Keminting Estate Programme and training records had been verified to be satisfactory. Record seen:</p> <ul style="list-style-type: none"> <li>- Penyahuan Estate; EHS Briefing on pesticide handling and application to Spraying team on 13 October 2017, was attended by 11 workers,e.g:</li> </ul>				Comply

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		<p>Mrs ANT, Mrs PHN, Mrs SRT, Mrs KRA.</p> <ul style="list-style-type: none"> <li>- Keminting Estate; EHS Briefing on pesticide handling and application to Spraying team on 30 October 2017 was attended by 11 workers and on 16 September 2017 was attended by 8 workers.</li> </ul>	
<b>4.6.6</b>	<p>Storage of pesticides shall be according to recognised best practices. All pesticides containers shall be properly managed according to the existing regulations and or instructions enclosed on the containers (see criterion 5.3).</p> <p>- Major compliance -</p>	<p>Based on visit in Storage of Pesticides in Penyahuan Estate and Keminting Estate (dated 23th and 25<sup>th</sup> January 2018), there were found that storage of pesticides to be in accordance with hazard identification and risk assessment and national guideline for limited pesticide use (Risk Assessment, updated on 28 February 2017). Empty chemical containers had been used for mixing chemicals for spraying pesticides in the field</p>	Comply
<b>4.6.7</b>	<p>Application of pesticides shall be by proven methods that minimize risk and negative impacts.</p> <p>- Minor compliance -</p>	<p>The company has prepared the Risk Assessment, updated on 28 February 2017 covering for activities in Chemical Storage (pesticide handling) and Spraying Herbicide (chemical application). The Pesticides had been applied using the Best Management Practices that minimize risk and impacts. The agrochemical storekeepers, supervisors and sprayers found to understand the use of the correct pesticide type, dosage, nozzle, spray factor, spray quality and spray techniques.</p>	Comply
<b>4.6.8</b>	<p>Pesticides may only be applied aerially where there is a documented justification. Surrounding communities shall be informed of impending aerial pesticide applications with all relevant information within reasonable time prior to application.</p> <p>- Major compliance -</p>	<p>There is no aerial application of pesticides in all operating units.</p>	Comply
<b>4.6.9</b>	<p>Evidence of training on handling pesticide for workers and scheme smallholder (if any) shall be available.</p> <p>- Minor compliance -</p>	<p>Periodic training on pesticide handling had been carried out for the workers. Information on the pesticides displayed on the agrochemical storage.</p> <p>Penyahuan Estate and Keminting Estate Evidences of training on handling pesticides for workers, such as:</p> <ul style="list-style-type: none"> <li>- Penyahuan Estate; EHS Briefing on pesticide handling and application to Spraying team on 13 October 2017, was attended by 11 workers, e.g:</li> </ul>	Comply

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<b>4.6.10</b>	<p>Proof that pesticide waste has been handled as per legal regulations and understood by worker and manager, shall be demonstrated.</p> <p>- Minor compliance -</p>	<p>Empty pesticide containers had been used for mixing chemical for spraying in the fields. Others containers had been triple rinsed and punctured and disposed off through licensed contractor approved by Ministry of Environment. Records of hazardous waste had been verified to be satisfactory.</p> <p>Document verification:</p> <ul style="list-style-type: none"> <li>- Penyahuan Estate-Permit of Limited storage of hazardous waste: SK Bupati Kotawaringin Timur nomor 660/422/DLH-Ek.SDA/VI/2017 tentang izin Pengelolaan Limbah Bahan Berbahaya dan Beracun untuk Kegiatan Penyimpanan Limbah Bahan Berbaya dan Beracun PT Agro Wana Lestari”, dated 16 June 2017, valid for 5 years.</li> <li>- Keminting Estate - Permit of Limited storage of hazardous waste: SK Bupati Kotawaringin Timur nomor 60/0694/DLH-Ek.SDA/VI/2017 tentang izin Pengelolaan Limbah Bahan Berbahaya dan Beracun untuk Kegiatan Penyimpanan Limbah Bahan Berbaya dan Beracun PT Agro Wana Lestari”, dated 19 January 2015, valid for 5 years.</li> </ul>	Comply
<b>4.6.11</b>	<p>Annual medical records of pesticide operators, and follow-up treatment of medical results,</p>	<p>There are medical checks provided for pesticide sprayer and chemical handlers - this is conducted at least annually. PT. Agro Indomas (Central Kalimantan) called the medical test as</p>	Comply

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<p>shall be available. - Major compliance -</p>	<p>“Biomonitoring” – program for pesticide exposure control in form of cholinesterase test for sprayers, fertilizer applicator and upkeep worker.</p> <p>Interviews with the pesticides handlers and workers present were conducted during on-site field visits. Based on the feedback received and observation made, they did not display any symptoms of toxic reactions such as skin disorders, rashes, mouth and throat pains, breathing difficulties or nail discolorations.</p> <p>The company also conducted audiometric test for their workers who are worked in noise level areas, the result seen that “normal level”</p> <p>Record verification:</p> <ul style="list-style-type: none"> <li>- In Penyahuan Estate; “Report of Biomonitoring Result Second Semeseter 2017 (period October – December 2017)”, updated on 6 January 2018 conducted by UPTD Laboratorium Kesehatan Daerah Kabupaten Kotawaringin Timur, was attended by 77 workers (manuring and spraying), e.g: Mrs TWM, Mrs MSN, Mr YW, Mrs ALB, Mrs SWB.</li> <li>- In Keminting Estate; “Report of Biomonitoring Result Second Semester (period October – December 2017)”, updated on 6 January 2018 conducted by UPTD Laboratorium Kesehatan Daerah Kabupaten Kotawaringin Timur, was attended by 92 workers (manuring and spraying), e.g: Mrs MMH, Mr FHR, Mrs KHM, Mrs MEV.</li> </ul>	
<p><b>4.6.12</b> Records shall be available to show that spraying is not conducted by pregnant or breast-feeding women. - Major compliance -</p>	<p>The Company has performed monthly pregnancy check for the female sprayers. It was verified from records, field inspections and interviews that no pregnant or breastfeeding woman can work as pesticide operator.</p> <p>Record of maternity check as early warning system implemented. Record show the “Form pemeriksaan Kehamilan dan Menyusui” is completed for every week. Should a female worker pregnant and/or breast-feeding, company placed the worker onto light-work area with no exposure to chemical substances.</p> <p>Record seen verification:</p> <ul style="list-style-type: none"> <li>- In Penyahuan Estate; “Form Pemeriksaan Kehamilan Karyawati Pupuk dan Semprot”, December 2017 –attended by 29 workers. There</li> </ul>	<p>Comply</p>

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		<p>were 2 worker reported positive-indicated pregnant, namely Mrs Sunia and Mrs Kusniati.</p> <ul style="list-style-type: none"> <li>- Letter from company doctor – Klinik Agro Harapan Lestari on rekomendasi untuk pindah kerja dari kegiatan semprot namely Mrs Sunia and Mrs Kusniati, dated 31th December 2017</li> <li>- In Kemnting Estate; "Data Karyawan Pupuk dan Semprot – Report of Pregnant Test in December 2017" attended by 43 workers. There were no indicated pregnant.</li> </ul>	
<p><b>Criterion 4.7:</b> An occupational health and safety plan is documented, effectively communicated and implemented. The health and safety plan shall cover the following:</p>			
<p><b>4.7.1</b></p>	<p>A health and safety policy shall be in place. A health and safety plan shall be documented and implemented, and its effectiveness monitored.</p> <p>- Major compliance -</p>	<p>The company has demonstrated the policy of OHS as in "Environmental Health and Safety Policy – Goodhope" that signet by Chief Operating Officer dated 30 May 2017, the policy mentioned that the company commit to "prevention occupational accident, injury and ill health caused by working conditions; and the company commit to comply with environmental, health dan safety legislations and other applicable requirements".</p> <p>The policy available has been made available in Indonesian language as appropriate language and has been socialized to all employees through regular briefing and poster. Field visit in mill confirmed that the policy has been made available at public area and all workers have been aware on the policy.</p> <p>PT Agro Wana Lestari is certified OHSAS 18001:2007 company. A set of manual and procedure related to occupational health and safety is in place. HIRADC register is in place and reviewed regularly. OHS objective, target and program is in place.</p> <p>Adequate posters, regulations, newsletters were prominently displayed on notice boards. Interviewed workers demonstrated awareness towards occupational safety and health.</p> <p>The company has perepared the Objective Target Program Summay of OHS FY 2017/2018, dated March 2017, such as:</p> <ul style="list-style-type: none"> <li>- Change the OSH culture from reactive to anticipative.</li> </ul>	<p>Comply</p>



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		<ul style="list-style-type: none"> <li>- Prevent the occurrence of forest and land fires and destruction of HCV (starting June 2016 until March 2017).</li> <li>- Zero LTIs (lost time by incident) in operational activities transportation, harvesting,</li> </ul> <p>A health and safety plan has been documented and implemented for FY 2017-2018 (see indicator 4.7.3)</p>	
<b>4.7.2</b>	<p>A documented risk assessment shall be available and its implementation shall be recorded.</p> <p>- Major compliance -</p>	<p>The company has established the procedur of Hazard and Environmental Aspect Identification and Risk Assessment No IMS.P-01, revision 0 dated May 2015.</p> <p>The company has update the document of Risk Aessment as in "Daftar Penilaian Risiko dan Dampak Lingkungan FY 2017-2018" updated on 28 February 2018.</p> <p>Bukit Sangtuai Mill - Risk Assessemnt has included routine and non-routine activities of all stations and locations at Mill, starting from weighbridge, grading, loading ramp, until storage tank, WWTP, public area, and even abnormal situation.</p> <p>Penyahuan Estate and Keminting Estate – Risk assessment document found to be satisfactory, and has covered all activities in estate starting from land development, harvesting, spraying, fertilizing, until workshop, office, and housing.</p> <p>The Risk Assessment - "Daftar Penilaian Risiko dan Dampak Lingkungan FY 2017-2018 - incorporates the following information: location, activities / material. Type of aspect (health /safety), operating conditio (N/AN/E), Hazard, Risk, Positif or negatif, Controlled or Influenced, Regulation, Control, Possibility, Consequence, Value of environment impact, Environmental Importance Value, Further control (E/S/T/M/A). HIRADC has also covered the supporting job such as electrical engineering, construction and engineering, vehicle workshop, office compound. Those Risk assessments found to be satisfactory.</p>	Comply
<b>4.7.3</b>	<p>Records of Occupational Health and Safety (OHS) program (see 4.8) and Personal Protective Equipment (PPE) training in accordance with the result of hazard identification and risk</p>	<p>PT AWL has maintained the record of OHS program; observed evidence that all workers have been adequately trained in safe working practices. Complete records are in place for all training including pesticide workers in each estate. Personal Protective Equipment (PPE) is available for all workers in regards to pesticide applications and use</p>	Comply

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<p>analysis shall be available to all workers.</p> <p>- Major compliance -</p>	<p>of other hazardous areas and is being used correctly in most cases. In other areas all PPE is supplied are being used correctly at all times – this includes mill, estates and contractors. The contractors are inducted on all occasions and made fully aware of any OHS and PPE requirements on site.</p> <p>Document verification:</p> <ul style="list-style-type: none"> <li>- EHS Briefing for contractor (Sumber Baru) on training of PPE, dated 16 August 2017 was attended by 6 workers of contractor</li> <li>- EHS Briefing for employee on OHS training; on 11 September 2017 attended by 29 workers, on 4 September 2017 attended by 2 operator in workshop</li> <li>- Operator license for operators are available (SIO – Surat Ijin Operator), e.g. Sertifikat Bidang Pesawat Angkat dan Angkut for Mr. Agus Purnomo No.13.30915-OPK3-PA/I/2014 (valid 17 January 2014 – 17 January 2019) and for Mr. Awal No.13.30903-OPK3- PAA/I/2014 (valid 17 January 2014 - 17 January 2019)</li> <li>- Fire Drill Report (annually), last report on 18 March 2017, evident available e.g: scenario, attendance list, photograph, evaluation and recommendation of fire drill.</li> <li>- Report of Medical Check up (annually) conducted by Balai Hiperkes dan Keselamatan Kerja DISNAKERTRANS Central Kalimantan Province, conducted on 8-9 February 2017; spirometri test attended by 82 workers, audiometri test attended by 86 workers.</li> <li>- The result of MCU has been communicated to all employee and the followed up (based on the result of MCU) has been implemented, PIC by Company Doctor in November 2017 (record seen: Berita Acara Pemeriksaan Khusus Karyawan – No: 01/MED-AWL/XII/2017).</li> <li>- Checklist of Fire Hydrant Inspection (monthly), last report on 2<sup>nd</sup> February 2017 covering for 11 hydrant equipment.</li> <li>- Checklist of PPE usage (weekly); record seen Formulir Pemeriksaan Penggunaan Alat Pelindung Diri dated 2 January 2018, 9 January 2018 and 20 January 2018 (PPE: helm, safety shoes, ear plug, dust mask, safety glasses)</li> </ul>	
<p><b>4.7.4</b></p> <p>The responsible person(s) for occupational health and safety</p>	<p>PT Agro Wana Lestari demonstrated the appointed and approved responsible person(s) for occupational health and safety under P2K3 team,</p>	<p>Comply</p>

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<p>shall be identified and there shall be records of periodical meetings on health and safety issues.</p> <p>- Major compliance -</p>	<p>as per "Surat Keputusan Kepala Dinas Sosial Tenaga Kerja dan Transmigrasi Kabupaten Kotawaringin Timur No.KEP.560.566/377/KEP/WAS.KK/P2K3/X/2016 tentang Pengesahan Panitia Pembina Keselamatan dan Kesehatan Kerja PT Agro Wana Lestari" dated 27 December 2016 Based on the approved structure, the chairperson is Mr. Andjang P, secretary is Mr. Afriyadi Budi Kusyanto.</p> <p>Certificate of AK3 (Ahli Keselamatan dan Kesehatan Kerja) no 3716/PK3/A.1/31/2017 namely Mr Afriyadi Budi Kusyanto, dated 20 September 2017 – valid until 3 years..</p> <p>P2K3 has been responsible for implementation, inspection, monitoring and internal audit. On monthly basis, the safety committee conduct safety meeting to discuss health and safety performance – from inspection, result from monitoring and internal audit, accident record and investigation, status of non-conformities and corrective action.</p> <p>The health and safety committee conducted two monthly bases on meeting of health and safety committee.</p> <p>Document verification:</p> <ul style="list-style-type: none"> <li>- 3 lastest meeting was conducetd 21 July 2017, 22 September 2017 and 24 November 2017, Agenda: Accident review, EHS inspection, SMS nearmiss, safety driving, signboard and facility.</li> <li>- 3-monthly report of P2K3 (safety committee), last report (October – December 2017) has been submited to DISNAKERTRANS on 2 January 2018.</li> </ul>	
<p><b>4.7.5</b></p> <p>A procedure for emergency and work accident shall be available in Indonesian Language; and the workers, who have attended First Aids training, are available in the working areas.</p> <p>- Minor compliance -</p>	<p>PT AWL has established a procedur for accident and emergency dan has communicated and/or trained to staff, workers, contractors and visitors.</p> <p>The Procedures such as:</p> <ul style="list-style-type: none"> <li>- SOP EHS.ERP-03 dated May 04, 2016 regarding Fire and Spillage Emergency Response, approved by Director of Plantation and Director of Engineering.</li> <li>- SOP EHS.ERP-02 dated May 04, 2016 regarding Accident Emergency Response, approved by Director of Plantation and Director of Engineering. The SOP has included investigation and action taken to prevent recurrences and reporting of accident record to local authorities.</li> <li>- Safety and Emergency procedures as described</li> </ul>	<p>Comply</p>

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		<p>in Material Safety Data Sheet (MSDS) at Store. MSDS available for all all hazardous material in store. Standard emergency procedure according to MSDS was well understood by warehouse officer.</p> <p>Workers trained in First Aid were present in the mill and field operations. The first aiders holds license from local manpower office. Records on all accidents had been verified to be maintained satisfactorily. Regular review on accident cases had been carried out during quarterly meeting of Environment, Safety &amp; Health (ESH).</p> <p>Documents verification:</p> <ul style="list-style-type: none"> <li>- First Aider license No.WAS KK/P3K/2015 under name Edianson Damanik from Keminting Estate, dated 5 February 2015.</li> <li>- First Aider license No.WAS KK/P3K/2015 under name Edi Erwanto, Sangai Estate, dated 5 February 2015.</li> <li>- First Aider Certificate no.884/PK3-P3K/II/2015 namely Mr Totok Susilo Eko Putranto,</li> <li>- First Aider training on 21 January 2017, attended by 6 participants, on 25 January 2017 was attended by 22 participants, on 26 January 2017 was attended by 10 participants, the training carried out by company doctor.</li> </ul>	
<b>4.7.6</b>	<p>All workers shall be provided with medical care, and covered by accident insurance (see criterion 6.5.3).</p> <p>- Minor compliance –</p>	<p>Medical care and insurance has been provided to All workers in mill and estate including daily workers have been covered by Medical and Social Insurance (BPJS), as requested by applicable regulation.</p> <p>Accident insurance covered by BPJS Ketenagakerjaan, as mandatory by government regulation.</p> <p>PT Agro Wana Lestari has provided the Health Care Central - Poliklinik in location that already have agrrement woth BPJS – government.</p> <p>Records of insurance available in:</p> <ul style="list-style-type: none"> <li>- Payment record of BPJS Kesehatan in December 2017, IDR xx.xxx.xxx via Bank Mandiri on 10<sup>th</sup> January 2018.</li> <li>- Payment record of BPJS Ketenagakerjaan in December, IDR xx.xxx.xxx on 15<sup>th</sup> January 2018.</li> </ul>	Comply
<b>4.7.7</b>	Occupational injuries shall be	PT Agro Wana Lestari’s EHS team prepares safety index. The safety index is monitoring tool,	Comply

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	<p>recorded using Lost Time Accident (LTA) metrics.</p> <p>- Minor compliance</p>	<p>indicating number of worker (at each operating units), number of major and minor accident as well as the lost time injury.</p> <p>The monitoring carried out on monthly basis and results were discussed during safety committee meeting. The report contains: chronology from victim, statement from official in charge, medical officer statement, accident investigation summary, evaluation by EHS officer, signed by manager. Occupational injurie has also been recorded using Lost Time Accident (LTA) metrics.</p> <p>Document verification:</p> <ul style="list-style-type: none"> <li>- EHS Report in 2017; PT AWL on safety performance in FY 2017-2018 there were 122 cases (64 first aid, 48 minor, 1 major) with total of LTA is 49 working day. Previous performance (FY 2016-2017) there were 169 cases with LTA 95 working days</li> <li>- All of the injuries have been investigated and the action plan has been followed up, e.g: Incident Investigation Report location in Tanah Haluan Estate in loading ramp area block S20, dated 27 December 2017 namely Mr W. Recommendation for improvement and action plan has been prepared, the the documentation has verification as evident.</li> </ul>	
<p><b>Criterion 4.8:</b> All staff, workers, smallholders and contract workers are appropriately trained.</p>			
<b>4.8.1</b>	<p>Records of training program related to the aspects of RSPO Principles and Criteria shall be available.</p> <p>- Major compliance -</p>	<p>Training program PT Agro Wana Lestari for period 2017/2018 presented in EHS-Training Plan Financial Year 2017-2018. Training subjects are as follows:</p> <ul style="list-style-type: none"> <li>- Waste management</li> <li>- Basic fire and use of fire extinguisher</li> <li>- Conservation management</li> <li>- First aider</li> <li>- Working at height</li> <li>- Safe driving &amp; Company regulation</li> <li>- Emergency preparedness and response</li> <li>- Pest and Disease Control (caterpillars and rat)</li> <li>- Manuring</li> <li>- Harvesting</li> <li>- HCV.</li> </ul>	Comply
<b>4.8.2</b>	<p>Records of training for each employee shall be maintained.</p>	<p>Training record for each employee are well maintained. Some of training record sample taken:</p> <ul style="list-style-type: none"> <li>- Safety driving &amp; Company regulation on 14 July</li> </ul>	Comply

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<p>- Minor compliance –</p>	<p>2017</p> <ul style="list-style-type: none"> <li>- Waste management training on 8 August 2017 in Central workshop</li> <li>- Basic fire and use of fire extinguisher training on 18 May 2017 in central workshop and on 22 May 2017 in Sangai Estate</li> <li>- Confined space training on 13 June 2017 - First aider training on 29 June 2017 in Tanah Haluan Estate and in 27 June 2017 in Sangai Estate</li> <li>- Emergency preparedness and response on 18 October 2017</li> <li>- Training on Pest and Disease Control (caterpillars and rat) on September 19, 2017 at Panyahuan Estate</li> </ul> <p>Record of training for each employee are properly maintained in Training transcript for each employee.</p>	
<p><b>Principle 5: Environmental responsibility and conservation of natural resources and biodiversity</b></p>		
<p><b>Criterion 5.1:</b> Aspects of plantation and mill management, including replanting, that have environmental impacts are identified, and plans to mitigate the negative impacts and promote the positive ones are made, implemented and monitored, to demonstrate continual improvement.</p>		
<p><b>5.1.1</b></p>	<p>Environmental impact assessment document(s) shall be available.</p> <p>- Major compliance -</p>	<p>Social Environmental Impact Assessment (SEIA)/AMDAL entitled "Rencana Perluasan Area Perkebunan dan pembangunan Pabrik Pengolahan Kelapa Sawit PT Agro Wana Lestari". The initial hectarage was 8,600 Ha (under name PT Agro Sembuluh) and the additional hectarage 7,336.45 Ha, into total hectarage of 15,936.45 Ha with palm oil mill of 90 tons FFB/hour.</p> <p>The project obtain environmental permit as per "Surat Keputusan Gubernur Kalimantan Tengah No.188.44/167/2011 tentang Kelayakan Lingkungan Hidup Kegiatan Rencana Perluasan Areal Perkebunan Kelapa Sawit dari 8,600 Ha (An Agro Sembuluh) menjadi 15,936 Ha dan Pembangunan Pabrik pengolahan Kelapa Sawit dengan Kapasitas 90 ton TBS/jam oleh PT Agro Wana Lestari di Kecamatan Bukit Santuai, Kabupaten Kotawaringin Timur, Provinsi Kalimantan Tengah", dated 20/05/2011.</p> <p>The company also has prepared the document of Environmental Impact Identification and Assessment as requirement in ISO 14001. Those document have been conducted according to the</p>

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	scope of plantation and mill operation covering: land clearing and new roads, processing mills and its infrastructure, Management of mill effluents, effect on natural vegetation, and management of pests and diseased. The document has been well documented and has been made available at each estate and mill	
<p><b>5.1.2</b></p> <p>Environment management plan document to prevent negative impacts, its implementation report and revision (if the identification of impact requires changes in current company's practices) shall be available. The company's management shall appoint the responsible person(s) for the implementation of the document.</p> <p>- Minor compliance -</p>	<p>Environmental Management Plan available as part of EIA document. Matriks of plan covers explanation of type of impact, management objective, parameter, person in charge, management measure, PIC, location, and relevant authorities.</p> <p>Environmental Management Plan has been well implemented according to Report of RKL-RPL period second semester year 2017 to Local Environmental Office every six month. Latest report available for second half of 2016, submitted on 8<sup>th</sup> January 2018 (letter no 140/EHS/KMS/I/2018), such:</p> <ul style="list-style-type: none"> <li>- Physical and chemical characteristic of soil, managed by: Legume cover crop, EFB application, sediment trap, effective fertilizing as recommended by research, waste management. All have been done accordingly.</li> <li>- Ambient air quality, managed by maintenance of machinery, dust collector, HCV area, tree enrichment, limiting vehicle speed, zero burning policy.</li> <li>- Noise, managed by machinery maintenance, vegetation to absorb noise, PPE, arrangement of genset location.</li> <li>- River water quality, managed by effective fertilizing as recommended by research, pesticide handling and control (no application at ditch and river buffer zone), River buffer zone (50-100 meter). All have been implemented well.</li> <li>- Social conflict, managed by CSR, education, safety control to avoid accident.</li> <li>- Public health; managed by access for public to health facility, sanitation, fogging, and other health programme. All have been implemented</li> </ul> <p>PT Agro Wana Lestari has appointed the EHS team (EHS manager, staff, inspector and document control). The appointment available in Job description of EHS Manager (Mr. Saeful) there are stated that "Setting up of monitoring system for reporting EHS performances/regulatory compliance</p>	<p>Comply</p>

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	at each location, review of progress and deriving action plans for improvement where necessary”	
<p><b>5.1.3</b></p> <p>Environment monitoring plan document, its implementation report, and the corrective plan (if non-conformance arised from the monitoring result) shall be available. This plan is reviewed on two-yearly basis.</p> <p>- Minor compliance –</p>	<p>Environmental Management Plan has been wells implemented according to Report of RKL-RPL period second semester year 2017 to Local Environmental Office every six month. Latest report available for second half of 2016, submitted on 8<sup>th</sup> January 2018 (letter no 140/EHS/KMS/I/2018), such:</p> <ul style="list-style-type: none"> <li>- Ambient air quality, monitored trough genset and boiler emission test, ambient air test.</li> <li>- Noise, monitored by periodic noise level measuremen. It has been implemented well</li> <li>- Physical and chemical characteristic of soil, monitored through: soil porosity and weight test, soil chemical test (pH, C, N, P, K) as regulated by Decree of MoE number 28 regarding Land Application Research. All have been done accordingly.</li> <li>- Public health, monitored by monitoring of disease and accident data from clinic and surrounding health facility.</li> <li>- Work accident and OHS Monitored by accident and disease reporting and monitoring.</li> </ul> <p>Records seen:</p> <ul style="list-style-type: none"> <li>- Report of Analysis No 10520-01/LHP/XI/2017 of Ambient Air, location in Office Keminting conducted by PT Unilab Perdana on 27<sup>th</sup> October 2017. Result has been according with KEP 50/MENLH/XI/1996</li> <li>- Report of Analysys No 10520-06/LHP/XI/2017 of Quliaty Indoor Noise, dated 18<sup>th</sup> October 2017. The result in engine room in mill (90 dB), Kernel station (89 dB), pressing station (90 dB). tested for Regulation of Minister of Labour and Transmigration No PER.13/MEN/X/2011</li> <li>- Report of Analysis No 10520-07/LHP/XI/2017 of Emission, location Genset Sangai Estate 65 kVA, conducted by PT Unilab Perdana on 27<sup>th</sup> October 2017. Result has been according with Regulation of State Minister of Environment (PERMENLH) No 13 year 2009, appendix 1.</li> <li>- Report of Analysis No 10520-16/LHP/XI/2017 of Clean Water, location in Tumbang Penyahuan Village. The result has been according with Regulation from Ministry of Health NO 32 year 2017 appendix I chapter II.A</li> </ul> <p>Report of Analysis NO 10520-28/LHP/XI/2017 of Surface Water in Keminting River – down stream</p>	<p>Comply</p>



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		dated 27 <sup>th</sup> October 2017. The result has been according with Government Regulation No 82 year 2001, class II.	
<b>Criterion 5.2:</b>			
The status of rare, threatened or endangered species and other High Conservation Value habitats, if any, that exist in the plantation or that could be affected by plantation or mill management, shall be identified and operations managed to best ensure that they are maintained and/or enhanced.			
<b>5.2.1</b>	Record(s) on the results of High Conservation Value (HCV assessment) that includes both the planted area and the relevant wider landscape-level considerations (such as wildlife corridors) shall be available.  - Major compliance -	<p>PT Agro Wana Lestari has conducted two (2) series of HCV identification assessment. The first HCV identification in August 2008 by EM&amp;M Consultant (Charlie Ross). Re-identification was being done by Institut Pertanian Bogor in October 2009, to produce final report on November 2011.</p> <p>Total HCV area identified was 1,387.20 Ha, however there were 479.90 Ha HCV area within HGU area which was not acquired yet by the company. Therefore, HCV area in Penyahuan Estate is 712.19 Ha and in Keminting Estate is 42.74 Ha. HCV identified are HCV1, HCV2 and HCV3 in form of Bukit Santuai and Bukit Laggai (Santuai Hill and Laggai Hill), which also contains HCV4 and HCV6.</p> <p>HCV identification was refer to the HCV Toolkit – 2008. All HCV area identified has been delineated by organization and mapped. Organisation has done boundary marker placement in each HCV area and performed HCV signboard installation to campaign wildlife conservation and protect HCV area and avoiding illegal hunting as well.</p>	Comply
<b>5.2.2</b>	Where rare, threatened or endangered (RTE) species and or other HCVs are present or affected by the plantation and mill operations, an appropriate measures that are expected to maintain or enhance them shall be implemented through a management plan.  - Major compliance -	Based on HCV Assessment, it was found HCV areas and RTE species in Sangai and Tanah Haluan Estate such as: Kucing Kuwuk ( <i>Felis bengalensis</i> ), Orangutan ( <i>Pongo pygmaeus</i> ), Kancil ( <i>Tragulus javanicus</i> ). Monitoring of RTEs species to count the population number, species abundance and density conducted each years by organization. Latest monitoring conducted on September 2017 in Bukit Santuai and Bukit Hawuk. Monitoring result shown that RTEs species still found in Bukit Santuai and Bukit Hawuk such as: Kucing Kuwuk ( <i>Felis bengalensis</i> ), Orangutan ( <i>Pongo pygmaeus</i> ) identified by nest found, Kancil ( <i>Tragulus javanicus</i> ). Monitoring the presence of animal including RTE species also conducted each month by supervisor and security at the same time with monthly monitoring activity of HCV area.	Comply

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		Signboard placement and maintenance performed by organization in order to campaign to the employee and community regarding wildlife conservation, HCV protection and avoid illegal hunting. It was observed during field audit signboard has been installed in the strategic place and easy to read both in Penyahuan and Keminting Estate; Dissemination has also been done to employee and surrounding community.	
<b>5.2.3</b>	<p>Program(s) to socialize the status of protected, rare, threatened or endangered (RTE) to all workers shall be available, including records of appropriate sanction disciplinary measures to any individual working for the company who is found to capture, harm, collect or kill these species.</p> <p>- Minor compliance –</p>	<p>PT Agro Wana Lestari has established Management Program of HCV related annual education about the status and protection of the RTE species to worker and community around estate. All staff and employees was informed about HCV areas and RTE species. Object of educate program regarding the status of the RTE species, list of protected species in area, management of RTE species, protection of RTE species.</p> <p>Education to worker performed through dissemination which conducted continuously through master morning. Evident of dissemination can be demonstrated such as: minutes of briefing and master morning on 24 December 2017 to employee Bukit Santuai Mill, on 9 December 2017 to worker of Penyahuan Estate, and 16 December 2017 to workers of Keminting Estate, to sprayer workers, harvester and manuring workers.</p>	Comply
<b>5.2.4</b>	<p>Once the management plan is prepared, continuous monitoring documentation and report regarding the status of the RTE and HCVs are affected by the operations of the plantation and palm oil mill shall be available, and the results of monitoring are to be used to follow-up on the improvement of the management plan.</p> <p>- Minor compliance –</p>	<p>HCV and wildlife/animal monitoring continuously conducted in a regular basis. Monitoring of animal/wildlife performed by HCV officer and field workers, result of monitoring presented in "Laporan Pemantauan Jenis Satwa/Tumbuhan". Regular Patrol conducted monthly by field workers/security to prevent illegal hunting and protect the HCV area. Latest patrol performed on December 2017, the result of monitoring shown that generally HCV area in PT AWL remains in good condition without significant disturbance.</p> <p>Wildlife and RTE species monitoring conducted Annually by HCV officer and field workers. Latest monitoring conducted on September 2017 in Bukit Santuai and Bukit Hawuk. Report of Management and Monitoring for HCV and RTEs is reported each years and review is conducted regularly to ensure that monitoring is effective. Reports of year 2017 period can be demonstrated. Results of monitoring was evaluated using trend evaluation. Result of</p>	Comply

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		<p>monitoring gives the feedback into the management plan improvement. The results from monitoring of wildlife, environmental, and socio-cultural services gives feedback advice and recommendations to the management plan.</p> <p>To monitor implementation of HCV management, company conducted monitoring of HCV area each month and the presence of animal including RT species. Wildlife monitoring to calculate and review the population number, species abundance and density was conducted each year and annually reported to review the result. Based on the last report review in 2017 indicated that HCV management has been implemented as per procedure and requirement: no illegal hunting found, no HCV destruction found, HCV boundary marker (pole boundary marker) and signboard as well manage as per SOP.EHS.DCB-01. HCV boundary marker was well maintained in PT AWL as per procedure SOP.EHS.DCB-01. It was verified and confirmed during field visit to HACV area.</p>	
<b>5.2.5</b>	<p>Where HCV areas overlapped with an identified local community's land, there shall be evidence of a negotiated agreement that optimally safeguard their HCVs and the local community's rights.</p> <p>- Minor compliance –</p>	All HCV and conservation areas within the company areas/HGU area.	Comply
<p><b>Criterion 5.3:</b>  Waste is reduced, recycled, re-used and disposed of in an environmentally and socially responsible manner.</p>			
<b>5.3.1</b>	<p>A documented identified source of all waste and pollution, shall be available.</p> <p>- Major compliance -</p>	<p>PT Agro Wana Lestari (Bukit Santuai POM, Penyahuan Estate and Keminting Estate) has identified all waste and pollution sources, documented under "Environmental &amp; Social Aspect and Impact Risk Register", revision 1 dated 28<sup>th</sup> February 2017.</p> <p>PT Agro Wana Lestari has procedure of Waste Management – Pengelolaan Limbah No SOP.EHS.LIM-01, revision 01 dated 1<sup>st</sup> October 2017. Identification of source of all waste and pollution from storage of herbicides, laboratoirum, mill storage, office, workshop, emplacement, mill.</p>	Comply

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5.3.2	<p>There shall be evidence that all chemicals and their empty containers are disposed of responsibly.</p> <p>- Major compliance -</p>	<p>All chemicals and their empty containers had been triple rinsed and punctured and disposed off through licensed contractor approved by Ministry of Environment. Records of hazardous waste had been verified to be satisfactory.</p> <p>Document verification:</p> <ul style="list-style-type: none"> <li>- Penyahuan Estate - Permit of Limited storage of hazardous waste: SK Bupati Kotawaringin Timur nomor 660/422/DLH-Ek.SDA/VI/2017 tentang izin Pengelolaan Limbah Bahan Berbahaya dan Beracun untuk Kegiatan Penyimpanan Limbah Bahan Berbahaya dan Beracun PT Agro Wana Lestari”, dated 16 June 2017, valid for 5 (five) years.</li> <li>- Keminting Estate - Permit of Limited storage of hazardous waste: SK Bupati Kotawaringin Timur nomor 60/0694/DLH-Ek.SDA/VI/2017 tentang izin Pengelolaan Limbah Bahan Berbahaya dan Beracun untuk Kegiatan Penyimpanan Limbah Bahan Berbahaya dan Beracun PT Agro Wana Lestari”, dated 19<sup>th</sup> January 2015, valid for 5 (five) years.</li> <li>- Three-monthly report on hazardous waste management – Laporan Pengelolaan Limbah Bahan Berbahaya Beracun to DLH Kotawaringin Timur and Ministry of Forestry and Environmental fo period October-December 2017 No 139/EHS/AWL/I/2018, dated 8 January 2017.</li> <li>- Hazardous Waste Manifest No ARB 00003519 for oil used (4,640 Kg), dated 22 November 2017.</li> <li>- Hazardous Waste Manifest No ARB 00003527 for filter oil used (350 Kg), dated 22 November 2017.</li> <li>- Hazardous Waste Manifest No ARB 00003522 for accu used (365.4 Kg), dated 22 November 2017.</li> </ul>	Comply
5.3.3	<p>A documented waste management plan to avoid or reduce pollution and its implementation shall be available.</p> <p>- Minor compliance –</p>	<p>PT Agro Wana Lestari – Bukit Santuai POM and supply bases has developed hazardous waste management plan, including infectious waste from clinic. The hazardous waste collected in temporary storage and disposed off through licensed contractor, e.g. PT Bank Sampah Indonesia, PT Tenang Jaya Sejahtera, PT Prasadha Pamunah Limbah Industry, PT Karya Nusa Bumi Persada and PT Muhtomas. Furthermore, company reports to Ministry of Environment on regular basis. Related record such as hazardous waste stock, manifest and hand over minutes from</p>	Comply

Criterion / Indicator		Assessment Findings	Compliance																																										
		temporary storage to licensed contractor is maintained.																																											
<b>Criterion 5.4:</b>																																													
Efficiency of fossil fuel use and the use of renewable energy is optimised.																																													
<b>5.4.1</b>	<p>A plan for improving efficiency of the use of fossil fuels and to optimize renewable energy shall be in place and monitored.</p> <p>- Minor compliance –</p>	<p>PT Agro Wana Lestari used all the fibre and kernel shell as renewable energy for boiler fuel. The remaining fibre and kernel shell used as replacement of HSD fuel when the palm oil mill is not operating. Company has prepared for fibre-fueled boiler utilization every month. Record of kernel shell and fibre for input the boiler fuel of Bukit Santuai POM year 2017, e.g:</p> <table border="1"> <thead> <tr> <th>Month - 2017</th> <th>Kernel shell (MT)</th> <th>Fibre (MT)</th> </tr> </thead> <tbody> <tr><td>January</td><td>853.88</td><td>2,277.01</td></tr> <tr><td>February</td><td>708.98</td><td>1,890.61</td></tr> <tr><td>March</td><td>751.88</td><td>2,005</td></tr> <tr><td>April</td><td>686.82</td><td>1,831.51</td></tr> <tr><td>May</td><td>791.22</td><td>2,109.93</td></tr> <tr><td>June</td><td>613.98</td><td>1,637.29</td></tr> <tr><td>July</td><td>720.72</td><td>1,921.92</td></tr> <tr><td>August</td><td>757.69</td><td>2,020.50</td></tr> <tr><td>September</td><td>761.77</td><td>2,031.37</td></tr> <tr><td>October</td><td>708.43</td><td>1,889.15</td></tr> <tr><td>November</td><td>667.50</td><td>1,780.01</td></tr> <tr><td>December</td><td>672.79</td><td>1,794.12</td></tr> <tr><td>Total</td><td>8,695.66</td><td>23,188.43</td></tr> </tbody> </table> <p>Average of efficiency of the use of fossil fuels and to optimize renewable energy (Biofuel Use) in PT Agro Wana Lestari, e.g: in 2012 (77.01%), 2013 (78.21%), 2014 (77.96%), 2015 (73.65%), 2016 (73.65) and 2017 (75.89%).</p>	Month - 2017	Kernel shell (MT)	Fibre (MT)	January	853.88	2,277.01	February	708.98	1,890.61	March	751.88	2,005	April	686.82	1,831.51	May	791.22	2,109.93	June	613.98	1,637.29	July	720.72	1,921.92	August	757.69	2,020.50	September	761.77	2,031.37	October	708.43	1,889.15	November	667.50	1,780.01	December	672.79	1,794.12	Total	8,695.66	23,188.43	Comply
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<b>Criterion 5.5:</b>																																													
Use of fire for preparing land or replanting is avoided, except in specific situations as identified in the ASEAN guidelines or other regional best practice.																																													
<b>5.5.1</b>	<p>Records of land clearing with zero burning shall be available, referring to the ASEAN Policy on Zero Burning (2003) or other recognised techniques based on the existing regulations.</p> <p>- Major compliance -</p>	<p>PT Agro Wana Lestari demonstrates procedure for emergency fire response to prevent and extinguish fire. The prevention of fire through regular fire patrol, eather forecasting and fire danger potential, construction of fire tower, fire fighting simulation/drills, preparing and maintaining fire extinguisher, improve employees awareness.</p> <p>PT Agro Wana Lestari has implemented a zero</p>	Comply																																										

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		<p>burning policy since the start of the oil palm development. Burning is not allowed and there is no evidence of burning. Policy on Land clearing without burning, Reference number: OP/C2/06/01 dated 1 June 2006; this policy applies for all new planting and replanting areas.</p> <p>PT Agro Wana Lestari has fire mitigation officer, namely "Tim Tanggap Darurat" (Emergency Response Team), team is trained and experienced for fire mitigation, this team is included in the P2K3 officer which has been approved by "Dinas Sosial Tenaga Kerja dan Transmigrasi Kabupaten Kotawaringin Timur" No.KEP.560.566/283/KEP/WAS.KK/P2K3/X/2014.</p> <p>Fire fighting team has been established and trained. Fire fighting infrastructures/tools are in place and ready-to-use. Any fire incident/fire fighting activity occurred, recorded and reported to relevant authorities.</p>	
<b>5.5.2</b>	<p>Where fire has been used for eradication of pest during replanting, the records of the analysis of the use of fire and permit from the authorised agency shall be available.</p> <p>- Minor compliance -</p>	<p>The company is using mechanical method for land clearing. During this surveillance – January 2018 there is no replanting.</p>	Comply
<p><b>Criterion 5.6:</b>  Plans to reduce pollution and emissions, including greenhouse gases, are developed, implemented and monitored.</p>			
<b>5.6.1</b>	<p>Document(s) assessing pollution and emission sources, including gaseous, particles, soot emissions and effluent, shall be available. (see Criterion 4.4)</p> <p>- Major compliance -</p>	<p>PT Agro Wana Lestari has established "SOP Identifikasi, Mitigasi dan Perhitungan Emisi Gas Rumah Kaca No.SOP.EHS.GHG-01". Identification of pollutant and GHG has been implemented by Bukit Santuai POM, Penyahuan Estate and Keminting Estate, such as: usage of anorganic fertilizer, pesticide, fossil fuel usage, peat land, and POME. Waste, pollution and emission source has been identified under environmental aspect-impact document.</p>	Comply
<b>5.6.2</b>	<p>Significant pollutants and greenhouse gas (GHG) emissions shall be identified, and plan to reduce or minimize them implemented.</p>	<p>PT Agro Wana Lestari – Bukit Santuai POM, Penyahuan Estate and Keminting Estate have identified significant pollution and emission in all operation units.</p> <p>TPT Agro Wana Lestari – Bukit Santuai POM, Penyahuan Estate and Keminting Estate have also</p>	Comply

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- Major compliance -	minimized pollutant and GHG through using EFB as organic fertilizer, zero burning, implementing IPM to reduce pesticides usage, using fibre and sell for boiler.	
<b>5.6.3</b> A monitoring plan and results of regular reporting on emission and pollutants from estate and mill operations using appropriate methods, shall be available.  - Minor compliance -	The company is using appropriate methods, RSPO Palm – GHG version 3, for monitoring plan and results of regular reporting on emission and pollutants from estate and mill operations.	Comply
<b>Principle 6: Responsible consideration of employees and of individuals and communities affected by growers and millers</b>		
<b>Criterion 6.1:</b> Aspects of plantation and mill management that have social impacts, including replanting, are identified in a participatory way, and plans to mitigate the negative impacts and promote the positive ones are made, implemented and monitored, to demonstrate continual improvement.		
<b>6.1.1</b> A social impact assessment (SIA) including records of meetings shall be documented.  - Major compliance -	<p>Company has conducted Social Impact Assessment (SIA) collaborated with "Fakultas Kehutanan IPB", in November 2012. Social impact assessment was conducted by FGD (Focus Group Discussion) method to five villages (Village of Tumbang Keminting, Tumbang Panyahuan, Tanah Haluan, Tanjung Jaringau and Tumbang Sangai). The assessment done in November 2012, including the results and conclusions of FGD and also list of attendance is available.</p> <p>Potential social impacts assessed including accessibility, business opportunity and employment opportunity, village land availability were getting smaller, converting rubber plantation of local community to become oil palm plantation following the business of PT AWL as palm oil plantation and mill, reducing hunting area of local communities, land conflict between company and local communities and among local community due to the increasing land value.</p> <p>The local communities was involved in SIA process and result incorporated in "Rencana Kelola Sosial-Social Management Plan", consists of programme, activity, opportunity, strategic, result and timeline. Social issues and program are managed under CSR Department The report documents are available. The RKL/RPL is reported periodically to the Environment Agency of Kotawaringin Timur Regency.</p>	Comply

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<p><b>6.1.2</b></p> <p>There shall be evidence that the assessment has been conducted with the participation of affected parties.</p> <p>- Major compliance -</p>	<p>Social impact assessment was conducted with the participation of the affected parties in five villages (Village of Tumbang Keminting, Tumbang Panyahuan, Tanah Haluan, Tanjung Jaringau and Tumbang Sangai). The method of participatory way is FGD (Focus Group Discussion) which is done in November 2012. The result of FGD, list of attendance was available. The participants are representative enough to cover the entire activity of the company. The results of the FGD become one of the inputs in developing a mitigation and social impact management plan.</p> <p>The company holds meetings once a month formally with the local communities surrounding plantation to get input from them regarding SIA. Minutes of meeting, attendances list and photographs are available as evidence. The participant are representative enough to cover the entire company activity. The participant for each meetings were varied and come from surrounding society. If there is major issues from the meeting, it will treat as an input to revise the mitigation plan and management plan of SIA. However during audit, there is no major issues raised from the meeting result.</p>	<p>Comply</p>
<p><b>6.1.3</b></p> <p>Plans for management and monitoring of social impacts to avoid or reduce negative impacts and promote positive ones, based on social impact assessment, through consultation with the affected parties, shall be available, documented and timetabled, including responsibilities for implementation.</p> <p>- Major compliance -</p>	<p>Based on the "Social Governance Plan" document published in conjunction with the SIA Report in November 2012, a review has been made per two years, the last period is 4<sup>th</sup> (January 2016 - December 2017). There are several management plans to mitigate the social impacts caused by plantation activities in PT AWL. Social Management Plan aims to reduce the social impact of the case, i.e:</p> <ol style="list-style-type: none"> <li>a. Completion of land tenure, boundaries, namely: Completion compensation, participatory land mapping, dissemination and advocacy carried out in 2011. Management of impact: <ul style="list-style-type: none"> <li>- Improving the quality of education the employee's family and around local community.</li> <li>- Provide scholarships, i.e in March 2018 to as many as five elementary school students to 80 students, SMP to 10 students and SMA to 20 students.</li> </ul> </li> <li>b. Impaired environments such as river water become turbid. The impact of management: such as training and provision of clean water supply. (Village Tumbang Panyahuan, Tanah</li> </ol>	<p>Comply</p>



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		Haluan and Tumbang Keminting.	
6.1.4	<p>The documented plan for management and monitoring of social impacts, shall be reviewed at least on two-yearly basis. If necessary, the plan should be updated. There shall be evidence that the review process includes participation of all affected parties.</p> <p>- Minor compliance –</p>	<p>Based on the "Social Governance Plan" document published in conjunction with the SIA Report in November 2012, a review has been made per two years, the last review for period IV (January 2016 - December 2017).</p> <p>In the review of the SIA report also involves the participation of affected parties. Consultations involving affected parties / communities were conducted using direct interviews: conducted on 20 November 2017 (interviews with 15 community leaders and village heads) and an open discussion on 24 November 2017 (attended by 24 community leaders and village heads).</p>	Comply
6.1.5	<p>Particular attention shall be paid to the impacts of smallholder schemes (where the plantation includes such a scheme).</p> <p>- Minor compliance –</p>	<p>Scheme smallholders is in progress now, the company have obtained approval from Regent Kotawaringin Timur in form "Arahan Lokasi" as letter no. No. 525.26/099/EKSDA/II/2014, dated 13 February 2014 with total area 2,175.41 Ha is located in Bukit Santuai District.</p> <p>PT Agro Wana Lestari has made a cooperation with the communities, related to the formation and establishment of smallholder cooperative (Agreement for Management of Plasma Plantation). The deal with some of the cooperatives, namely:</p> <ol style="list-style-type: none"> <li>1) Agreement with Koperasi Santuai Jaya in Village Tumbang Panyahuan on 28 August 2015</li> <li>2) Agreement with Koperasi Haluan Jaya in Village Tanah Haluan on 24 March 2015 Agreement with Koperasi Patahu Manuah in Village Tumbang Keminting on 24 March 2015</li> <li>3) Agreement with Koperasi Payang Mandiri in Village Tumbang Payang on 24 March 2015</li> <li>4) Agreement with Koperasi Tewai Hara Makmur in Village Tewai Hara on 24 March 2015</li> <li>5) Agreement with Koperasi Tilap Mandiri Sejahtera in Village Tumbang Tilap on 24 March 2015</li> </ol> <p>On 17 January 2017 disseminating located in Koperasi Haluan Jaya to the surrounding community in Village Tanah Haluan.</p>	Comply
<p><b>Criterion 6.2:</b></p> <p>There are open and transparent methods for communication and consultation between growers and/or millers, local communities and other affected or interested parties.</p>			

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6.2.1	Communication and consultation procedures shall be documented. - Major compliance -	Procedure for communication with local communities is part of SOP No. IMS-P06; Communication, rev. 02, dated 1 December 2012. Both of internal and external communication mechanism has been described in this procedure. Record of meetings is available and maintained.	Comply
6.2.2	The company shall have official(s) who is responsible for consultation and communications with parties. - Minor compliance -	The company has appointed "Humas-Hubungan Masyarakat"–Public Relation as dedicated person responsible for consulting and communicating with local communities, i.e. Head of CSR Department.	Comply
6.2.3	The company shall have a list of stakeholders, records of communications, including confirmation of receipt and that efforts are made to ensure understanding by affected parties, and records of actions taken in response to input from stakeholders. - Minor compliance -	List of stakeholders is available and updated in July 2017, comprise of: <ul style="list-style-type: none"> <li>- 4 members of "Kementerian Lingkungan Hidup" - Ministry of Environmental,</li> <li>- 7 members of "Badan Lingkungan Hidup Kabupaten" - Environmental Agency of in Kotawaringin Timur and Seruyan Regency,</li> <li>- 2 members from academic institution,</li> <li>- 7 persons from "BKSDA/Mangala Agni/Pemadam" – Natural resources conservation/ fire-fighter,</li> <li>- 3 members of "Dinas Tenaga Kerja Kabupaten Kotawaringin Timur" – manpower office of Kotawaringin Timur Regency,</li> <li>- 5 members of NGO (WWF and OFI),</li> <li>- 5 officers from police force,</li> <li>- 3 members from Hazardous Waste Disposal contractors,</li> <li>- 3 personnel of Laboratory Institution.</li> </ul>	Comply
<p><b>Criterion 6.3:</b></p> <p>There is a mutually agreed and documented system for dealing with complaints and grievances, which is implemented and accepted by all effected parties.</p>			
6.3.1	The mechanism, open to all affected parties, shall resolve disputes in an effective, timely and appropriate manner, ensuring anonymity of complainants and whistleblowers, where requested, as long as that information is supported with adequate initial evidence. - Major compliance -	The company has updated "Consultation and communication with local community" as described in no. IMS.P-06, rev. 01, effective 30 January 2015, the procedure is regulated consultation and communication process and method, who is responsible to handle complaints, and timeline. This procedure has been communicated to the local communities.  Based on interview with local communities, Gender committee leader and worker union leader; they understood the procedure and mechanism to communicating complaint and/or grievance to company.	Comply

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6.3.2	<p>There shall be records of process and outcome of dispute resolution.</p> <p>- Major compliance -</p>	<p>The complaint and grievances, both from internal and external is documented in "Buku Komunikasi". In period 2017 there are several records of dispute from internal and external, such as:</p> <ol style="list-style-type: none"> <li>1. There was a dispute on 14 February 2017, related to the construction of the pondol / house in the 624 m2 block of Q24 (location map available) which is the land that has been compensated in 2010 batch 28. On March 3, 2017 a discussion of problems with mediation by Bapak Camat Bukit Santuai (meeting minutes can be shown) but no agreement was reached, on May 4, 2017 the meeting was re-established and resulted in an agreement that the company would reimburse the cost of the materials used in the cottage development.</li> <li>2. Base on internal "Complaint form" Dated 25/03/2017 from Chief Security, in relation to the return of the remaining tax money for the period of 2016, has been addressed on 1 June 2017 in the form of tax returns paid directly through salary payments. June 2017.</li> </ol>	Comply
<p><b>Criterion 6.4:</b></p> <p>Any negotiations concerning compensation for loss of legal, customary or user rights are dealt with through a documented system that enables indigenous peoples, local communities and other stakeholders to express their views through their own representative institutions.</p>			
6.4.1	<p>A procedure for identifying legal, customary or user rights, and a procedure for identifying people entitled to compensation, shall be available, referring to decision of the Constitution Court.</p> <p>- Major compliance –</p>	<p>Procedures for the identification, calculation and compensation for the loss of legal or customary rights of the land have been developed, with the involvement of local community representatives and relevant agencies, which is determined in the SOP No. LCD 2.1 on Socialization dated 15 August 2011. The SOP provides guidance on the process of gaining community consent and payment mechanism agreed by communities and company. Company also holds SOP No. LCD 2.4 on Land Compensation Payment on technical aspect of payment to the land obtained by the company. No these changes of procedures since the last audit.</p>	Comply
6.4.2	<p>A procedure for calculating and distributing fair compensation shall be established, implemented, monitored and evaluated in a participatory way. Corrective actions are taken as a result of this evaluation.</p>	<p>Records of people identified and entitled to compensation are in place. Records of all compensation issues are retained. The company holds records on "Agro Wana Lestari Land Compensation" file for all land acquired by the company since the commencement in 1996.</p> <p>The records include the identification of people</p>	Comply

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	- Minor compliance –	eligible to receive compensation. All outcomes to compensation claims are fully documented. The outcomes to any settlements are not made public although information is readily available.	
<b>6.4.3</b>	<p>Compensation claims, process and outcome of any negotiated agreements shall be documented, with evidence of the participation of affected parties.</p> <p>- Major compliance –</p>	<p>Copies of land compensation documents are available in General Manager Office, the documents consist of "Berita Acara Kompensasi", receipt, and photograph is available in premises. For example:</p> <ul style="list-style-type: none"> <li>- "Surat Pernyataan Pelepasan Hak dan Kepentingan Atas Tanah Dan Tanam Tumbuh" no. LC/71/TANAH HALUAN ESTATE/12/2014/05 dated 19 December 2014 on behalf of "DT" at location Tumbang Panyahuan Village, Bukit Santuai District, Kotawaringin Timur Regency for land area 5.51 Ha.</li> <li>- "Surat Pernyataan Pelepasan Hak dan Kepentingan Atas Tanah Dan Tanam Tumbuh" no. LC/75/SANGAI ESTATE/12/2015/09 dated 31 December 2015 on behalf of "KK" at location Tumbang Keminting Village, Bukit Santuai District, Kotawaringin Timur Regency for land area 8.77 Ha.</li> <li>- "Surat Pernyataan Pelepasan Hak dan Kepentingan Atas Tanah Dan Tanam Tumbuh" no. LC/71/KEMINTING ESTATE/12/2014/02 dated 5 December 2015 on behalf of "SHT" at location Tumbang Keminting Village, Bukit Santuai District, Kotawaringin Timur Regency for land area 0.70 Ha.</li> </ul> <p>Interview with affected parties and related parties have been conducted on 23-24 January 2018 to confirmed evidence of negotiated agreement and FPIC process. During interview it was confirmed that land compensation agreement has been reached by free, prior, informed and consent process. Land owner has release the right without enforcement and they receive the equal and adequate compensation.</p>	Comply
<p><b>Criterion 6.5:</b></p> <p>Pay and conditions for employees and for contract workers always meet at least legal or industry minimum standards and are sufficient to provide decent living wages.</p>			
<b>6.5.1</b>	<p>Documentation of pay and conditions for employees based on the existing manpower regulations shall be available.</p> <p>- Major compliance -</p>	<p>The Company paid the wages of employees by minimum wage base on "Peraturan Gubernur Kalimantan Tengah No. 40 Tahun 2017, dated 21 November 2017; regarding "Upah Minimum Kabupaten (UMK) dan Upah Minimum Sektoral Kabupaten (UMSK) Tahun 2017 Kabupaten</p>	Comply

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	<p>Kotawaringin Timur”, stating the 2018 minimum wage for agriculture sector sets at IDR 2,570,082 per month. Also accordance with Internal Memo no. 005/AHL-SPU/HR/XII/2017, dated 29 December 2017 related “Penyesuaian upah harian bagi BHL dan SKU Tahun 2018” with the wages is IDR 102,803 per day.</p> <p>Whole employees (both of Estate and Mill) are registered for the BPJS-Kesehatan and BPJS-Ketenagakerjaan (Jamsostek). Evidence of the last payment BPJS-Kesehatan period January 2018 and BPJS-Ketenagakerjaan December 2017 period were available. The number of employees of PT AWL including Estate and Mill are 1,461 workers.</p> <p>Taken sample of pay slip:</p> <p><b>Salary Slip Report December 2017</b> <b>Company / Business Area : PT Agro Wana Lestari</b></p> <table border="1" data-bbox="678 1010 1305 1111"> <tr> <td>Period :</td> <td>Dec-17</td> </tr> <tr> <td>NIK :</td> <td>*****</td> </tr> <tr> <td>Nama :</td> <td>*****</td> </tr> <tr> <td>Business Area :</td> <td>CK-AWL- Keminting</td> </tr> </table> <table border="1" data-bbox="678 1111 1305 1211"> <tr> <td>Divisi :</td> <td></td> </tr> <tr> <td>HK</td> <td>24</td> </tr> <tr> <td>Mangkir</td> <td>0</td> </tr> <tr> <td>Over Time</td> <td>0</td> </tr> </table> <p><b>Remuneration</b></p> <table border="1" data-bbox="678 1240 1305 1391"> <thead> <tr> <th>Description</th> <th>Amount</th> </tr> </thead> <tbody> <tr> <td>Actual Salary</td> <td>2.510.200</td> </tr> <tr> <td>Employee Rice Allowance</td> <td>153.000</td> </tr> <tr> <td>Libur dibayar</td> <td>179.300</td> </tr> <tr> <td>Pembulatan bulan lalu</td> <td>521</td> </tr> <tr> <td><b>Total Remuneration :</b></td> <td><b>2.843.021</b></td> </tr> </tbody> </table> <p><b>Deduction</b></p> <table border="1" data-bbox="678 1420 1305 1570"> <thead> <tr> <th>Description</th> <th>Amount</th> </tr> </thead> <tbody> <tr> <td>Jamsostek Karyawan</td> <td>71.063</td> </tr> <tr> <td>BPJS Karyawan</td> <td>23.688</td> </tr> <tr> <td>Pembulatan Iuran SPSI</td> <td>270</td> </tr> <tr> <td>Potongan Koperasi</td> <td></td> </tr> <tr> <td><b>Total Deduction :</b></td> <td><b>95.021</b></td> </tr> </tbody> </table> <p><b>Take Home Pay</b> <b>2.748.000</b></p> <table border="1" data-bbox="678 1621 1305 1644"> <tr> <td>JHT Perusahaan</td> <td>154.916</td> </tr> </table> <table border="1" data-bbox="678 1695 1305 1796"> <tr> <td>Period :</td> <td>Dec-17</td> </tr> <tr> <td>NIK :</td> <td>*****</td> </tr> <tr> <td>Nama :</td> <td>*****</td> </tr> <tr> <td>Business Area :</td> <td>CK-AWL- Keminting</td> </tr> </table> <table border="1" data-bbox="678 1796 1305 1897"> <tr> <td>Divisi :</td> <td></td> </tr> <tr> <td>HK</td> <td>22</td> </tr> <tr> <td>Mangkir</td> <td>0</td> </tr> <tr> <td>Over Time</td> <td></td> </tr> </table> <p><b>Remuneration</b></p> <table border="1" data-bbox="678 1926 1305 2042"> <thead> <tr> <th>Description</th> <th>Amount</th> </tr> </thead> <tbody> <tr> <td>Actual Salary</td> <td>2.274.000</td> </tr> <tr> <td>Morongan Hari Minggu</td> <td>37.500</td> </tr> <tr> <td>Borongan Hari Biasa</td> <td>441.744</td> </tr> <tr> <td>Pembulatan bulan lalu</td> <td>895</td> </tr> </tbody> </table>	Period :	Dec-17	NIK :	*****	Nama :	*****	Business Area :	CK-AWL- Keminting	Divisi :		HK	24	Mangkir	0	Over Time	0	Description	Amount	Actual Salary	2.510.200	Employee Rice Allowance	153.000	Libur dibayar	179.300	Pembulatan bulan lalu	521	<b>Total Remuneration :</b>	<b>2.843.021</b>	Description	Amount	Jamsostek Karyawan	71.063	BPJS Karyawan	23.688	Pembulatan Iuran SPSI	270	Potongan Koperasi		<b>Total Deduction :</b>	<b>95.021</b>	JHT Perusahaan	154.916	Period :	Dec-17	NIK :	*****	Nama :	*****	Business Area :	CK-AWL- Keminting	Divisi :		HK	22	Mangkir	0	Over Time		Description	Amount	Actual Salary	2.274.000	Morongan Hari Minggu	37.500	Borongan Hari Biasa	441.744	Pembulatan bulan lalu	895	
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6.5.2	<p>Collective Labor Agreement/Company Regulation, in accordance with the manpower regulations, shall be available in understandable language; and explained by the management or Labor Union to the workers.</p> <p>- Major compliance -</p>	<p>Work agreement between employees and company are available and documented in each employee's archive. Sample of work agreement seen:</p> <p>Work contract documents for staff, called "Pernyataan Hubungan Kerja", for example: on behalf of NUB, dated 5 July 2011; Work Agreement of PKWT / BHL dated 18/12/2017, on behalf of NS (27) at Teweihara Estate (THE) for upkeep worker position, valid for 3 months and after 21 consecutive working days will be appointment as permanent employee. The work agreement describes the rights and obligations of workers in accordance with Company Regulations PT Agro Wana Lestari for the period 2016-2018.</p> <p>Company demonstrated approval on company's regulation "Peraturan Perusahaan Tahun 2016 – 2018" as per "Keputusan Kepala Dinas Sosial Tenaga Kerja dan Transmigrasi Kabupaten Kotawaringin Timur" No.KEP. 488/HI-KESJA/IV/2016 dated 20 April 2016 regarding "Pengesahan Peraturan perusahaan PT Agro Wana Lestari". This regulation applies for the period 20/04/2016 up to 19/04/2018. "Peraturan Perusahaan" is written in Bahasa Indonesia that all employees can understand.</p>	Comply																								
6.5.3	<p>Growers and millers shall provide adequate housing, water supplies, medical, educational and welfare amenities to national standards or above, where such public facilities are unavailable or inaccessible.</p> <p>- Minor compliance –</p>	<p>Based on field visit, it is evident that the company has provided a good standard of housing for staff and workers. Basic need such as electricity and water supply is adequate, other social and educational facilities such as kindergarten and elementary facilities, playground, clinic, cooperatives, mosques and churches are provided.</p> <p>During field visit it was found that workers housing condition was in good condition with good sanitation and cleanliness. Company performed housing maintenance regularly to keep house condition as well. During filed visit auditor also</p>	Comply																								

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	<p>interview with several workers and resident of the house, it was conformed that the workers and resident of the house are satisfied with the current housing conditions.</p> <p>Polyclinics have been approved by the Decree of the Regent of Kotawaringin Timur no. 04/IK-BP/KP3M/VI/2016, dated 10 November 2015 on behalf of PT Agro Wana Lestari Clinic. Polyclinics staffed by one doctor, two nurses and one midwife who have been certified. The medical facilities include mother and child health facilities and referral treatments to hospitals.</p> <p>School transportation by buses is also provided free by the company. Water quality tests confirmed the treated water supplied to housing is suitable for domestic use. Recreation facilities in the form of playing fields and community halls are available in all Estates.</p> <p>Up to 2017 company has been providing infrastructure and housing for employees: G10 (78 units), G4 (1 unit) and G6 (5 units), facilities of worship (mosques, churches, cafeteria and employees hall), sport facilities (football, badminton and volley ball) and also 1 unit ambulance in clinic. Company has had plan to build the housing type G10 development plan (8 units) in the near future.</p> <p>To ensure the use of clean water in the plantations, the company has been testing laboratory testing for clean water by PT Unilab Perdana; Report of Analysis no. 10401-13/LHP/XI/2016, dated 16 November 2017 base on Indonesian Health Minister Regulation of no. 416/1990; Clean water quality (sample from Sangai Estate Emplacement).</p>	
<p><b>6.5.4</b></p>	<p>There shall be demonstrable efforts to improve workers' access to adequate, sufficient and affordable food.</p> <p>- Minor compliance –</p>	<p>Comply</p>

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<p><b>Criterion 6.6:</b>            The employer respects the rights of all personnel to form and join trade unions of their choice and to bargain collectively. Where the right to freedom of association and collective bargaining are restricted under law, the employer facilitates parallel means of independent and free association and bargaining for all such personnel.</p>		
<p><b>6.6.1</b>            A record of the company's policy in understandable language recognising freedom of association, shall be available.            - Major compliance –</p>	<p>Company respects its employee right to form and join worker union as LKS Bipartit. This has been state in a company policy and established under "Kebijakan Sosial" dated 17/09/2017. The Social Policy is made in Bahasa Indonesia which is understandable to all employees, as evidenced by several interviews with some employees.</p> <p>The company has formed "Lembaga Kerjasama Bipartit (LKS-Bipartit)" which approved by "Dinas Tenaga Kerja dan Transmigrasi" Kotawaringin Timur Regency" No. 470/KEP/HI-KESJA/VI/2012 dated 1 June 2012.</p> <p>Based on Decree of Head of DISNAKERTRANS, no. 560.565/1009/KEP/HI-KESJA/VIII/2016, dated 25 August 2016; regarding Validation and Registration of Organization Structure of LKS Bipartit PT Agro Wana Lestari Bukit Santuai Palm Oil Mill, chaired by Mr. Arianto Sitompul; LKS Bipartit PT Agro Wana Lestari Panyahuan Estate, chaired by Mr. Zulkifli; LKS Bipartit PT Agro Wana Lestari Tanah Haluan Estate, chaired by Mr. Hasiholan Siregar; LKS Bipartit PT Agro Wana Lestari Keminting Estate, chaired by Mr. Samsiadi; LKS Bipartit PT Agro Wana Lestari Sangai Esatate, chaired by Mr. Petrus Dwi Kamping; LKS Bipartit PT Karya Makmur Sejahtera Tewehara Estate, chaired by Mr. Hanhan Manurung. LKS Bipartit PT Karya Makmur Sejahtera Purang Estate, chaired by Mr. Cecep Supriyadi. LKS Bipartit PT Karya Makmur Sejahtera - Main Committee, chaired by Mr. Gnanasegaran Kasiya.</p>	<p>Comply</p>
<p><b>6.6.2</b>            Records of meetings with labor unions or workers representatives shall be available.            - Minor compliance –</p>	<p>LKS Bipartit has a meeting program with management once a month. Several meetings have been held by LKS Bipartit, observation to some minutes of meeting, i.e:</p> <ol style="list-style-type: none"> <li>1. Dated 19 December 2017: related to Mandatory use of helmets when riding a motorcycle in the region PT AWL &amp; PT KMS</li> <li>2. Dated 23 November 2017: related to Prohibition for employees to ride trailer fertilizer.</li> <li>3. Dated 24 October 2017: related to Implementation of penalty to harvesters that harvest unripe FFBt, a fine of IDR 50,000/</li> </ol>	<p>Comply</p>



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		<p>bunch. Dissemination for all employees was done at LKS Bipartit meetings and during Check Roll implementation.</p> <p>4. Dated 5 September 2017: related to Prohibition for the occupants of the company's housing (Emplasmnt) throws sanitary napkins and tissue into toilets and drains.</p>							
<p><b>Criterion 6.7:</b> Children are not employed or exploited.</p>									
6.7.1	<p>There shall be documented evidence that minimum age requirements are met.</p> <p>- Major compliance –</p>	<p>PT Agro Wana Lestari has a policy to prohibit employment of child labor and forced labor. The policy is documented under "Kebijakan Sosial" dated 07/09/2017 stating "To prohibit the employment of child labor and forced labor". Based on document review and interview with workers of Bukit Santuai POM, Penyahuan Estate and Keminting Estate, there is no employee recruited less than 18 years old.</p> <p>Verification on employee list, the youngest employee recruited Ms. Srf, date of birth 09/09/1998, started working on 01/08/2017 (18 years olds and 11 month) and Mr. JS. date of birth 22/04/1998, started working on 09/09/2017 (19 years olds and 4 month).</p>	Comply						
<p><b>Criterion 6.8:</b> Any form of discrimination based on race, caste, national origin, religion, disability, gender, sexual orientation, union membership, political affiliation, or age, is prohibited.</p>									
6.8.1	<p>A company's policy on equal opportunity and treatment for work shall be available and documented.</p> <p>- Major compliance –</p>	<p>PT Agro Wana Lestari has a policy on equal opportunity and treatment for work. The policy is documented under "Kebijakan Sosial" dated 17/09/2017 stating "Memperlakukan semua pekerja secara adil tanpa memandang gender, etnis, kebangsaan, cacat, orientasi seksual, agama, afiliasi politik, keanggotaan serikat pekerja dan umur". Based on document review and interview with workers, there are no different treatments for all employees both based on ethic or religion as well as political view. All employees was treated equally by company management and have an equal opportunity.</p> <p>Verification of employee data analysis of race and religion up to December 2017, i.e:</p> <table border="1" data-bbox="678 1960 1284 2049"> <thead> <tr> <th>Religion</th> <th>Number of Workers</th> <th>Percent</th> </tr> </thead> <tbody> <tr> <td>Buddhism</td> <td>0</td> <td>0%</td> </tr> </tbody> </table>	Religion	Number of Workers	Percent	Buddhism	0	0%	Comply
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<b>6.8.2</b>	<p>Evidence shall be provided that employees and groups including local communities, women, and migrant workers have not been discriminated.</p> <p>- Major compliance –</p>	<p>During interview with representative of worker union, workers (LKS Bipartit) and document review noted that no discrimination and all employees was treated equally by management. PT Agro Wana Lestari does not hiring migrant workers.</p> <p>Every workers has the same right to have a minimum wage, housing, PPE and work equipment based on their jobs and position both for permanent and daily/part time workers. During field visit and interview with workers found that company provide housing and work equipment for every workers based on their jobs both for permanent and temporary/part time workers. There is no discrimination treatment to each workers.</p>	Comply																																																																																	
<b>6.8.3</b>	<p>Records of evidence that equal opportunity and treatment for work shall be available.</p> <p>– Minor compliance -</p>	<p>The company has procedure for hiring workers that regulated hiring and promotion of workers are based on skill, work experiences, and job evaluation. All workers have equal opportunity and treatment for work and no discrimination. All workers are also ensured that their health is appropriate to carry out their jobs through medical</p>	Comply																																																																																	

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		<p>examination.</p> <p>Every year company conducted employee health examination to ensure they are healthy to work in accordance with the type of each jobs. Medical surveillance has been provide the detail of the workers condition which can be used to determine if he/she is fit to work. The company conducted performance evaluation of workers annually. Last worker assessment conducted in December 2017 for the period 2017.</p> <p>Objective assessment carried out for temporary employees who had finished their period of probation, and he/she will be appointed as permanent employee if fulfill the requirements, for example:</p> <ol style="list-style-type: none"> <li>1) Mrs. VKY, Contract No. 011/GMO/PKWT PLT-KMS-AWL (HRD)/VIII/2017, dated 01/08/2017 valid until 30/7/2018 and on 1 December 2017 has been appointed to SKUB.</li> <li>2) Mrs. STY, Contract No. 259/GMO/PKWT PLT-KMS (HRD)/VII/2017, dated 30/06/2017 valid until 31/6/2018 and on 31 October 2017 has been appointed to SKUB.</li> </ol> <p>The company has the policy to rotate work among workers every 3-4 years, this is to eliminate boredom and illhealth in work. Some field workers with old age rotation of work into a lighter, for example: rotation work from upkeep in to a house keeping or gardeners in the emplacement.</p>	
<p><b>Criterion 6.9:</b> There is no harassment or abuse in the work place, and reproductive rights are protected.</p>			
6.9.1	<p>A policy to prevent sexual and all other forms of harassment and violence, shall be documented, implemented and communicated to all levels of the workforce.</p> <p>- Major compliance –</p>	<p>The company has a social policy established in July 2014, which includes policy on the prohibition of sexual harassment and violence. This policy was articulated by the company in cooperation with the Gender Committee to all employees.</p> <p>Based on interview with workers and Gender Committee, it was confirmed that no sexual harassment and violence occur in PT Agro Wana Lestari. The company with Gender Committee has disseminated sexual harassment policy and put banners in public area.</p> <p>The company has established a Gender Committee. "Struktur Organisasi Komite Gender PT Agro Wana Lestari" as a special institution that aims to fight for</p>	Comply

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		<p>reproductive rights of women employees.</p> <p>The company also facilitates gender committee activities, to disseminate the protection of reproductive rights of female employees. The results of interviews with female employees (pesticide spraying team) indicated that they have understood the existence of gender committee, as an institution to protect their reproductive rights.</p> <p>Female employees have fully understood that during the period of maternity / nursing, the wages remains their right and paid by company. The interviews with employees in the field showed that they still want to continue working at another job that is lighter or have a period of leave during pregnancy. The company is giving maternity leave for 3 months with monthly wages and light work for pregnant and breast feeding women as revealed during interview with female workers. The company also has a policy prohibiting female workers who are pregnant and/or breastfeeding to work in a place that is in contact with agrochemical use. The company performs periodic inspection, pregnancy test and provides adequate personal protective equipment for female employees who work in places that come into contact with agrochemical.</p>	
6.9.2	<p>A policy to protect the reproductive rights, shall be documented, implemented and communicated to all levels of the workforce.</p> <p>- Major compliance –</p>	<p>The company has a policy related to the protection of reproductive rights as documented in "Social Policy, March 2013" and also included in "Peraturan Perusahaan", section 21 of the menstruation leave, Article 22 related to Pregnancy Leave days, childbirth and miscarriage. The policy is "Prevent Sexual Harassment and all violence against women and protect their reproductive right"</p>	Comply
6.9.3	<p>A specific grievance mechanism which respects anonymity of complainants where requested, and as long as they are supported with adequate information, shall be documented, implemented, and communicated to all workforce.</p> <p>- Minor compliance –</p>	<p>"Kebijakan Sosial" dated 17/09/2017, state: "To treat all employees in equal, with no discrimination against gender, ethic, nationality, sexual orientation, religion, political affiliation and worker union membership".</p> <p>Specific grievance mechanism is available in place and put in the notice board and public facilities. Based on interview with local communities, Gender committee leader and worker union leader; they understood the procedure and mechanism to communicating grievance to company, and understood that the company maintain anonymity of complainant or whistle blower if requested.</p>	Comply

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<p><b>Criterion 6.10:</b>            Growers and mills deal fairly and transparently with smallholders and other local businesses.</p>																																						
<p><b>6.10.1</b> Current and past prices paid for Fresh Fruit Bunches (FFB), shall be publicly available.            - Minor compliance -</p>	<p>The past and current FFB price is announced in Notice Board in front of mill. FFB price is based on "Hasil Rapat Tim Penetapan Harga Pembelian TBS Kelapa Sawit Produksi Pekebun di Provinsi Kalimantan Tengah" as follow up Decree of Governor of Central Kalimantan No.2/2013 dated 22 January 2013. Record seen is for period 1 to 31 January 2018, considering CPO price IDR 7,347.00/kg; PK price IDR 6,591.50/kg and K index 84.97%.            FFB price for January 2018 and December 2017 are as follow:</p> <table border="1" data-bbox="678 925 1295 1361"> <thead> <tr> <th>Planting age (year)</th> <th>Jan 2018 (IDR/kg)</th> <th>Dec 2017 (IDR/kg)</th> </tr> </thead> <tbody> <tr><td>3</td><td>1,188.93</td><td>1,329.49</td></tr> <tr><td>4</td><td>1,302.64</td><td>1,456.43</td></tr> <tr><td>5</td><td>1,419.77</td><td>1,587.34</td></tr> <tr><td>6</td><td>1,442.61</td><td>1,512.84</td></tr> <tr><td>7</td><td>1,489.76</td><td>1,666.87</td></tr> <tr><td>8</td><td>1,553.30</td><td>1,735.62</td></tr> <tr><td>9</td><td>1,567.30</td><td>1,774.64</td></tr> <tr><td>10 – 20</td><td>1,653.03</td><td>1,848.38</td></tr> <tr><td>21</td><td>1,620.57</td><td>1,812.19</td></tr> <tr><td>22</td><td>1,588.11</td><td>1,776.01</td></tr> <tr><td>23</td><td>1,539.41</td><td>1,721.75</td></tr> </tbody> </table>	Planting age (year)	Jan 2018 (IDR/kg)	Dec 2017 (IDR/kg)	3	1,188.93	1,329.49	4	1,302.64	1,456.43	5	1,419.77	1,587.34	6	1,442.61	1,512.84	7	1,489.76	1,666.87	8	1,553.30	1,735.62	9	1,567.30	1,774.64	10 – 20	1,653.03	1,848.38	21	1,620.57	1,812.19	22	1,588.11	1,776.01	23	1,539.41	1,721.75	<p>Comply</p>
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<p><b>6.10.2</b> Pricing mechanisms for Fresh Fruit Bunches (FFB) and inputs/services shall be explained and documented (where these are under the control of the mill or plantation).            - Major compliance -</p>	<p>The FFB price is determined monthly by a Committee consisting of Government, Palm Oil Producers in the Central Kalimantan Province. The pricing mechanism is considering CPO price, PK price and K index. The committee meetings held between 12<sup>th</sup> to 16<sup>th</sup> dated of every month.             FFB price decision made is communicated to all oil palm plantation companies and cooperatives as the price standard of certain period, using letter, fax, or sms. Pricing mechanisms for FFB and inputs/services is recorded.</p>	<p>Comply</p>																																				
<p><b>6.10.3</b> Evidence shall be available that all parties understand the contractual agreements they enter into, and that contracts are fair, legal and transparent.            - Minor compliance -</p>	<p>Based on document review and interview with contractors and FFB supplier, all parties are understood the contractual agreement they enter into. From evidence sight it was clear that contract are fair, legal and transparent. Contract are written in Bahasa Indonesia. Therefore can be understood by all parties.</p>	<p>Comply</p>																																				

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		<p>Records seen are as follows:</p> <ul style="list-style-type: none"> <li>- "Perjanjian Jual Beli Tandan Buah Segar (TBS)" no. PTAWL/C/229.1 dated 1 October 2016 between PT AWL and CV Santuai Megah Karya Illahi, for FFB supplies. The agreement valid until 1 October 2018.</li> <li>- "Perjanjian Jual Beli Tandan Buah Segar (TBS) no. MILL/GMO/TBS/IV/2016/00010 dated 21 April 2016 between PT AWL and Mr. Sempung, regarding FFB supplies. The agreement valid until 20 April 2018.</li> <li>- "Perjanjian Sewa Kendaraan untuk Antar Jemput Anak Sekolah" no. AWL/SGE/004750.</li> </ul>	
<b>6.10.4</b>	<p>Agreed payments shall be made in a timely manner.</p> <p>- Minor compliance -</p>	<p>Payment for contractor made by Finance Department, payments are made in timely manner as evidence seen below:</p> <ul style="list-style-type: none"> <li>- Bank Payment Voucher dated 08/01/2018, No.87011, name Marsianda Manda, work item: Children Pick Up 22 days (@ IDR 160,000), amount IDR 3,520,000; invoice No.AWL/SGE/004750 dated 20/12/2017.</li> <li>- Bank Payment Voucher dated 12/01/2018, No. 59937, name CV Santuai Megah Karya Illahi, for FFB purchase based on BAPP No. Mill/FFB/NOV-17/01; periode 1-14 Nov 2017: 15,650 kg (@ IDR 1,550); period 15-27 Nov 2017: 24,240 kg (@ IDR 1,620); period 28-30 Nov 2017: 1,380 kg (@ IDR 1,600); amount IDR 69,415,421; invoice FFB1100_A dated 16/12/2017.</li> </ul>	Comply
<p><b>Criterion 6.11:</b>            Growers and millers contribute to local sustainable development where appropriate.</p>			
<b>6.11.1</b>	<p>Records of contributions to local development based on the results of consultation with local communities shall be available.</p> <p>- Minor compliance -</p>	<p>The company has established a Community Development Programme record on Work Plan of CSR Programme period April 2018 – April 2020 (3 years programme) comprised of Relationship Building/Communication programme, Capacity Building for community programme, Livelihood programme, Health programme, Public Facility/Infrastructure programme, Contribution to Religious event &amp; Culture, Contribution to National Day, Donation and Awareness programme.</p> <p>PT Agro Wana Lestari – Bukit Santuai POM and supply bases including Penyahuan and Keminting Estate has 1 integrated CSR Program. Some CSR program, including:</p> <ol style="list-style-type: none"> <li>1. Aid for transportation and accommodation for District Agency (such as Bappeda, Dishutbun</li> </ol>	Comply

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	<p>and BPLHD).</p> <ol style="list-style-type: none"> <li>2. Religious events: MTQ, Ramadhan and Christmas</li> <li>3. Cultural and ritual events: "Tiwah Massal Kabupaten Kotawaringin Timur at Tewehara Village and Menyanggar Lewu (Mapas)</li> <li>4. Medical services: free medical, free vitamin, anthelmintic &amp; milk.</li> <li>5. Water project: Water tower and piping.</li> </ol> <p>Realization of the program CSR period 2017, including:</p> <ol style="list-style-type: none"> <li>1) April, September and December 2017: Providing relief religious holidays (MTQ, Ramadhan and Christmas).</li> <li>2) In August 2017; Assistance for activity "Hutan Wisata Budaya dan Sanggar Budaya Dayak".</li> <li>3) October 2016: Planting trees to the School Tunas Agro 02.</li> <li>4) In April, July and November 2017: assistance for road maintenance in each village.</li> <li>5) July 2017: School Children Immunization, in cooperation with the Clinic and SD Tunas Agro 02, immunization is given to 60 students.</li> <li>6) September 2017: Implementation of the ritual "Tiwah Massal Kabupaten Kotawaringin Timur" at Tewehara Village and Menyanggar Lewu (Mapas).</li> </ol> <p>The company also uses local contractors for the work and activities of the plantation, e.g.:</p> <ul style="list-style-type: none"> <li>▪ Transportation Agreement of Palm Kernel, SPK no. AWL/BSM/Trans PK/IV/2016/006, dated 1 August 2016 on behalf of CV Kharomah.</li> <li>▪ Transportation Agreement of Fresh Fruit unch (FFB) SPK no. Mill/GMO/TBS/IV/2016/00010, dated 29 November 2016 on behalf of Sempung D. Kiting.</li> </ul>	
<p><b>6.11.2</b></p>	<p>Where there are scheme smallholders, there shall be evidence that efforts and/or resources have been allocated to improve scheme smallholder productivity.</p> <p>- Minor compliance -</p>	<p>Comply</p>
<p><b>Criterion 6.12:</b></p>		

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No forms of forced or trafficked labour are used.			
6.12.1	There shall be evidence that no forms of forced or trafficked labor are used. - Major compliance -	It was noted and confirmed during assessment that there is no form of trafficked labour and forced labour in PT Agro Wana Lestari.	Comply
6.12.2	It shall be demonstrated that no contract substitution has occurred. - Minor compliance -	Based on document review and interview with workers and labour union, confirmed that no contract substitution was applied in PT Agro Wana Lestari.	Comply
6.12.3	Where migrant/foreign/honorary workers are employed, a special worker policy and procedures and the evidence of implementation shall be available. - Major compliance -	The agreement for temporary workers is available and signed by workers. The contract contains agreements include: work condition, working time, dependents, payroll (wages detailed and deduction), benefit of the workers and consent of both parties. The contract was identical to the one signed at the time of recruitment.  There is no migrant worker in PT Agro Wana Lestari.	Comply
<b>Criterion 6.13:</b>			
Growers and millers respect human rights.			
6.13.1	A policy to respect human rights shall be documented and communicated to all levels of the workforce and operations. - Major compliance -	The company has Human Rights policy as documented in "Kebijakan Sosial", issued by Director of Sustainability on 7 September 2017. The policy stated that the company comit to treat all worker fairly without discrimination on gender, ethnic, nationality, disability, religion, political affiliation, worker union and age.  The company has communicated this policy on 05/10/2017 to staffs, attended by 19 participants; on 11/10/2017 to worker of Penyahuan Estate, attended by 188 participants; on 19, 21, 22, 23, 26 and 27 December 2017 to worker of Keminting Estate, attended by 74 participants in total. Interview with workers during field observation on 23/01/2018 and 25/01/2018 confirmed that they understood and aware about this policy. Dissemination at Bukit Santuai POM on 11/09/2017 attended by 29 participants, on 16/08/2017 attended by 3 participants, on 16/08/2017 attended by 6 participants, on 04/09/2017 attended by 2 participants.	Comply
<b>Principle 7: Responsible development of new plantings</b>			



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<p><b>Criterion 7.1:</b> A comprehensive and participatory independent social and environmental impact assessment is undertaken prior to establishing new plantings or operations, or expanding existing ones, and the results incorporated into planning, management and operations.</p>		
<p><b>7.1.1</b> An independent social and environmental impact assessment (SEIA), undertaken through a participatory methodology including the relevant affected stakeholders, shall be documented.  - Major compliance -</p>	<p>PT AGRO WANA LESTARI has proposed new planting area located in Kotawaringin Timur, District Mentaya Hulu and Bukit Santuai, Villages Keminting, Tanah Haluan, Tumbang Penyahuan, Tanjung Jaringau, Tumbang Sangai, Central Kalimantan Province, Indonesia. Public notification started on 14 August 2014.</p> <p>Refer to <a href="https://rspo.org/certification/new-planting-procedures/public-consultations/pt-agro-wana-lestari">https://rspo.org/certification/new-planting-procedures/public-consultations/pt-agro-wana-lestari</a></p> <p>Company has conducted Social Impact Assessment (SIA) collaborated with "Fakultas Kehutanan IPB", in November 2012. Social impact assessment was conducted by FGD (Focus Group Discussion) method to five villages (Village of Tumbang Keminting, Tumbang Panyahuan, Tanah Haluan, Tanjung Jaringau and Tumbang Sangai). The assessment done in November 2012, including the results and conclusions of FGD and also list of attendance is available.</p> <p>Potential social impacts assessed including accessibility, business opportunity and employment opportunity, village land availability were getting smaller, converting rubber plantation of local community to become oil palm plantation following the business of PT AWL as palm oil plantation and mill, reducing hunting area of local communities, land conflict between company and local communities and among local community due to the increasing land value.</p> <p>The local communities was involved in SIA process and result incorporated in "Rencana Kelola Sosial-Social Management Plan", consists of programme, activity, opportunity, strategic, result and timeline. Social issues and program are managed under CSR Department The report documents are available. The RKL/RPL is reported periodically to the Environment Agency of Kotawaringin Timur Regency.</p>	<p>Comply</p>
<p><b>7.1.2</b> Appropriate management planning and operational procedures shall be developed</p>	<p>The company has developed procedures of SEIA identification potential negative impact and implemented. Company has implemented</p>	<p>Comply</p>

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	and implemented to avoid or mitigate identified potential negative impacts. - Minor compliance -	environmental management system to manage impact from plantation and milling operations. The documents of "Rencana Kelola Lingkungan – Rencana Pemantauan Lingkungan" are available and in line with ANDAL document.	
<b>7.1.3</b>	Where the development includes an outgrower scheme, the impacts of the scheme and the implications of the way it is managed shall be given particular attention. - Minor compliance -	The company has developed Scheme smallholders as part of government regulation, in term of KKPA (Kredit Kepada Koperasi Primer untuk Anggotanya). SEIA process included "KKPA project". The company on going developing scheme smallholders with supporting and manage scheme smallholder plantation. A register of all environmental impacts social impacts on affected communities is maintained incorporated in the ANDAL and social impact assessment.	Comply
<b>Criterion 7.2:</b>			
Soil surveys and topographic information are used for site planning in the establishment of new plantings, and the results are incorporated into plans and operations.			
<b>7.2.1</b>	Soil suitability maps or soil surveys adequate to establish the long-term suitability of land for oil palm cultivation shall be available and taken into account in plans and operations. - Major compliance -	PT AWL is able to demonstrate a semi-detailed soil maps indicating the soil type, soil group, slope class and topographic information. The soil map carried out by Param Agricultural Soil Survey. It is known that the limitation area with slope over 25%.  Based on the soil and topographic map, the company taken into account in their planning and operation.	Comply
<b>7.2.2</b>	Topographic information adequate to guide the planning of drainage and irrigation systems, roads and other infrastructure shall be available and taken into account in plans and operations. - Minor compliance -	In general, there is no plantation sets on area with steep slope. Agronomy department made recommendation to implement silt pit and platform for estate block with certain slope.	Comply
<b>Criterion 7.3:</b>			
New plantings since November 2005 have not replaced primary forest or any area required to maintain or enhance one or more High Conservation Values.			
<b>7.3.1</b>	There shall be evidence that no new plantings have replaced primary forest, or any area required to maintain or enhance one or more High Conservation Values (HCVs), since November 2005. New plantings shall be	From the NPP summary report and land Use Change Analysis report it can be demonstrated that there is no primary forest within the concession area of PT Agro Wana Lestari. Land cover between period November 2005 – November 2007 based on Land use change analysis consist of: shrubs, Grassland/bushes, community mixing plantation,	Comply

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	<p>planned and managed to best ensure the HCVs identified are maintained and/or enhanced (see Criterion 5.2).</p> <p>- Major compliance –</p>	<p>open land, community rubber plantation and secondary forest.</p> <p>HCV assessment has been conducted on August 2008 by EM&amp;M Consultant (Charlie Ross). Reidentification was being done by Institut Pertanian Bogor on October 2009. The company has planted some of areas after November 2005, however the company has conducted Land Use Changes Analysis and reported to the RSPO for review and final review is confirm "PASS" with liability 0 ha/zero liability. The RSPO compensation panel has agreed to close PT AWL compensation case on 12 February 2016.</p> <p>Organization has been established management program of HCV to maintain and enhanced the HCVs identified.</p>	
<b>7.3.2</b>	<p>Reports of comprehensive HCV assessment, which involves stakeholder consultation and includes record of land-use change since November 2005, shall be available. This HCV assessment shall be conducted prior to any conversion or new planting.</p> <p>- Major compliance –</p>	<p>PT Agro Wana Lestari has conducted two (2) series of HCV identification assessment. The first HCV identification in August 2008 by EM&amp;M Consultant (Charlie Ross). Re-identification was being done by Institut Pertanian Bogor in October 2009, to produce final report on November 2011. HCV assessment involves stakeholder consultation and includes record of land-use change since November 2005.</p> <p>The company has planted some of areas after November 2005 where the HCV identification was conducted in March 2008 and October 2009. The company has conducted Land Use Changes Analysis and reported to the RSPO for review and final review is confirm "PASS" with liability 0 ha/zero liability. The RSPO compensation panel has agreed to close PT. AWL compensation case on 12 February 2016.</p>	Comply
<b>7.3.3</b>	<p>Records of land preparation and clearing dates shall be available.</p> <p>- Minor compliance –</p>	<p>Record of land preparation and clearing dates are available.</p> <p>Sample taken:</p> <ul style="list-style-type: none"> <li>- Berita Acara Pemeriksaan Pekerjaan dan Pemohonan Pembayaran, SPK no PLT/LKL/AWL/-04/2014/05-LC, kontraktor CV Daun Mas, Pekerjaan: Stacking Darat in AA103 (0,8 Ha), V012 (1,1 Ha), V104 (0,6 Ha), V 105 (0,1 Ha), W08 (2,1 Ha). Dated December 2014</li> <li>- Berita Acara Pemeriksaan Pekerjaan dan Pemohonan Pembayaran, SPK no PLT/LKL/AWL/-04/2014/05-LC, Perkerjaan Teras, volume 24,444.8 meters, dated December 2014.</li> </ul>	Comply

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<b>7.3.4</b>	<p>An action plan shall be developed that describes operational actions consequent to the findings of the HCV assessment, and that references the grower's relevant operational procedures. (see Criterion 5.2)</p> <p>- Major compliance –</p>	<p>Organization has established management and monitoring program of HCV to maintain and enhanced the HCVs identified. Monitoring of RTEs species and HCV areas conducted each years by the organization. Latest monitoring conducted on September 2017 in Bukit Santuai and Bukit Hawuk. Monitoring result shown that RTEs species still found in Bukit Santuai and Bukit Hawuk such as: Kucing Kuwuk (<i>Felis bengalensis</i>), Orangutan (<i>Pongo pygmaeus</i>) identified by nest found, Kancil (<i>Tragulus javanicus</i>). HCV area condition is remain undisturb by another activity from the latest monitoring on December 2017.</p> <p>The monitoring and management of HCV, such as.</p> <ol style="list-style-type: none"> <li>1. Marking of HCV boundary</li> <li>2. Maintenance of HCV sign board</li> <li>3. Protecting of flora and fauna</li> <li>4. Enrichment of HCV areas</li> <li>5. Socialisation to the workforce and local communities.</li> <li>6. HCV training</li> </ol>	Comply
<b>7.3.5</b>	<p>Areas required by affected communities to meet their basic needs, taking into account potential positive and negative changes in livelihood resulting from proposed operations, shall be identified in consultation with the communities and incorporated into HCV assessments and management plans (see Criterion 5.2).</p> <p>- Minor compliance -</p>	<p>The company has communicated the status of HCV in the plantation to local communities surrounding company areas, e.g. dissemination to the 7 villages on 12 – 14 December 2014 attended by 27 participants and educate to worker through dissemination which conducted continuously through master morning. Evidence of dissemination can be demonstrated such as: minutes of briefing and master morning on 24 December 2017 to employee Bukit Santuai Mill, on 9 December 2017 to worker of Penyahuan Estate, and 16 December 2017 to workers of Keminting Estate, to sprayer workers, harvester and manuring workers.</p> <p>Interview of local communities and workers confirmed that PT Agro Wana Lestari carried out awareness on HCVs to the workers and local communities.</p>	Comply
<p><b>Criterion 7.4:</b>            Extensive planting on steep terrain, and/or marginal and fragile soils, including peat, is avoided.</p>			
<b>7.4.1</b>	<p>Maps identifying marginal and fragile soils, including excessive gradients and peat soils, shall be available and used to identify areas to be avoided.</p> <p>- Minor compliance -</p>	<p>PT AWL is able to demonstrate a semi-detailed soil maps indicating the soil type, soil group, slope class, topographic information and also identifies marginal and fragile soil. The soil map carried out by Param Agricultural Soil Survey. It is known that the limitation area with slope over 25%.</p>	Comply

Criterion / Indicator		Assessment Findings	Compliance
		<p>Company has a procedure "Soil and Water Conservation" (OP/C6/06/01 dated 1 June 2006) to maintain the area with slope over 25°. The area with limitation of slope, company has made the terracing to avoid and minimize soil erosion. Identified area with slope over 25° has been identified by company and presented in "Map of slope PT AWL".</p> <p>Mitigation plan has been made by PT AWL to minimized soil erosion, such as:</p> <ul style="list-style-type: none"> <li>- Making terraces in the area with a slope 12° to 25°.</li> <li>- Slope over than 25° cannot be planted.</li> <li>- Preparing an U-shaped palm fronds perpendicular to the direction of contour</li> <li>- Planting cover crops "<i>Mucuna bracteata</i>" to protect the soil</li> <li>- Placing the erosion stake in the sloping area to monitor the rate of erosion</li> </ul> <p>Mitigation plan has been implemented by company. During field audit and document review indicated that the mitigation plan has well implemented.</p>	
<b>7.4.2</b>	<p>Where limited planting on fragile and marginal soils, including peat, is proposed, plans shall be developed and implemented to protect them without incurring adverse impacts.</p> <p>- Major compliance -</p>	<p>Based on the semi-detailed soil analysis, the soil type falls into loam and clay. There is no peat or other problem soil identified within PT AWL plantation.</p>	Comply
<p><b>Criterion 7.5:</b></p> <p>No new plantings are established on local peoples' land where it can be demonstrated that there are legal, customary or user rights, without their free, prior and informed consent. This is dealt with through a documented system that enables these and other stakeholders to express their views through their own representative institutions.</p>			
<b>7.5.1</b>	<p>Evidence shall be available that affected local peoples understand they have the right to say 'no' to operations planned on their lands before and during initial discussions, during the stage of information gathering and associated consultations, during negotiations, and up until an agreement with the grower/miller is signed and ratified by these</p>	<p>PT. Agro Wana Lestari manages to demonstrate the new planting after 2005 is established with FPIC approach, where progress is documented. PT Agro Wana Lestari is communicating the plantation development in line with AMDAL preparation. Records of all compensation issues are maintained. The company holds records on "Agro Wana Lestari Land Compensation" file for all land acquired by the company since the commencement in 2008. The records include the identification of people eligible to receive compensation. All outcomes to</p>	Comply

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	local peoples. - Major compliance -	compensation claims are fully documented. The outcomes to any settlements are not made public although information is readily available.	
<b>Criterion 7.6:</b>			
Where it can be demonstrated that local peoples have legal, customary or user rights, they are compensated for any agreed land acquisitions and relinquishment of rights, subject to their free, prior and informed consent and negotiated agreements.			
<b>7.6.1</b>	Documented identification and assessment of demonstrable legal, customary and user rights shall be available. - Major compliance -	The land compensation documents shown that any land for new planting since 2005 which owned by local communities have been compensated and evidence such as negotiation minutes including calculation, "Berita Acara Kompensasi", receipt, and photograph are available. The compensation process initiated through FPIC approach in line with AMDAL document preparation.	Comply
<b>7.6.2</b>	A system for identifying people entitled to compensation shall be in place. - Major compliance -	Records of people identified and entitled to compensation are in place.	Comply
<b>7.6.3</b>	A system for calculating and distributing fair compensation (monetary or otherwise) shall be in place. - Major compliance -	The documented procedure for calculating and distributing fair compensation (monetary or otherwise) is established and implemented. The compensation is calculated using government guidelines for land and crop values. This is already implemented. Details of negotiation settlements, including detail of compensation (land compensation, improvement compensation, crops compensation) are held in file "Agro Wana Lestari Land Compensation" since the development of the estate in 2008.	Comply
<b>7.6.4</b>	Communities that have lost access and rights to land for plantation expansion shall be given opportunities to benefit from plantation development. - Minor compliance -	Details of negotiation settlements, including detail of compensation (land compensation, improvement compensation, crops compensation) are held in file "Agro Wana Lestari Land Compensation" since the development of the estate in 2008.	Comply
<b>7.6.5</b>	The process and outcome of any compensation claims shall be documented and made publicly available. - Minor compliance -	Records of people identified and entitled to compensation are in place. Records of all compensation issues are retained. The company holds records on "Agro Wana Lestari Land Compensation" file for all land acquired by the company since the commencement in 1996. The records include the identification of people eligible	Comply

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Criterion / Indicator		Assessment Findings	Compliance
		to receive compensation. All outcomes to compensation claims are fully documented. The outcomes to any settlements are not made public although information is readily available.	
<b>7.6.6</b>	Evidence shall be available that the affected communities and rights holders have access to information and advice, that is independent of the project proponent, concerning the legal, economic, environmental and social implications of the proposed operations on their lands.  - Minor compliance -	Scheme smallholders in progress now, the company have obtained approval from Bupati Kotawaringin Timur "Arahan Lokasi" as letter no. No. 525.26/099/EKSDA/II/2014, dated 13th February 2014 with total area 2,175.41 Ha is located in Bukit Santuai District.	Comply
<b>Criterion 7.7:</b>			
No use of fire in the preparation of new plantings other than in specific situations, as identified in the ASEAN guidelines or other regional best practice.			
<b>7.7.1</b>	There shall be no land preparation by burning, other than in specific situations, as identified in the 'Guidelines for the Implementation of the ASEAN Policy on Zero Burning' 2003, or comparable guidelines in other regions.  - Major compliance -	<p>PT Agro Wana Lestari demonstrates procedure for emergency fire response to prevent and extinguish fire. The prevention of fire through regular fire patrol, eather forecasting and fire danger potential, construction of fire tower, fire fighting simulation/drills, preparing and maintaining fire extinguisher, improve employees awareness.</p> <p>PT Agro Wana Lestari has implemented a zero burning policy since the start of the oil palm development. Burning is not allowed and there is no evidence of burning. Policy on Land clearing without burning, Reference number: OP/C2/06/01 dated 1 June 2006; this policy applies for all new planting and replanting areas.</p> <p>PT Agro Wana Lestari has fire mitigation officer, namely "Tim Tanggap Darurat" (Emergency Response Team), team is trained and experienced for fire mitigation, this team is included in the P2K3 officer which has been approved by "Dinas Sosial Tenaga Kerja dan Transmigrasi Kabupaten Kotawaringin Timur" No.KEP.560.566/283/KEP/WAS.KK/P2K3/X/2014.</p> <p>Fire fighting team has been established and trained. Fire fighting infrastructures/tools are in place and ready-to-use. Any fire incident/fire fighting activity occurred, recorded and reported</p>	Comply

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Criterion / Indicator		Assessment Findings	Compliance
		to relevant authorities.	
7.7.2	In exceptional cases where fire has to be used for preparing land for planting, there shall be evidence of prior approval of the controlled burning as specified in 'Guidelines for the Implementation of the ASEAN Policy on Zero Burning' 2003, or comparable guidelines in other regions.  - Minor compliance -	The company is using mechanical method for land clearing.  During this surveillance in January 2018 there is no replanting.	Comply
<b>Criterion 7.8:</b>			
New plantation developments are designed to minimise net greenhouse gas emissions.			
7.8.1	The carbon stock of the proposed development area and major potential sources of emissions that may result directly from the development shall be identified and estimated.  - Major compliance -	The company has identified and estimated of GHG and the company has gone through NPP process in 2014 and the company has submitted "Carbon Stock Assessment" to the RSPO	Comply
7.8.2	There shall be a plan to minimise net GHG emissions which takes into account avoidance of land areas with high carbon stocks and/or sequestration options.  - Minor compliance -	PT Agro Wana Lestari has established procedures for Greenhouse Gas Mitigation and Calculation (SOP.EHS.MIT-01 Rev 00), dated 4 May 2015. The procedure describes the inventory of GHG emissions such as emissions from the FFB transport process, the use of fossil fuels, production process of CPO and FFB and agrochemical use.  PT Agro Wana Lestari has defined greenhouse gas mitigation strategies as well, covering: <ul style="list-style-type: none"> <li>- Not conduct planting oil palm in HCV areas.</li> <li>- Not conduct land clearing in a particular area of peat which refers to the Agronomy policy chapter 24 - organic planting soil.</li> <li>- Not perform planting in certain degree slope refer to Agronomy policy chapter 06 - soil conservation and terracing.</li> <li>- Implement environmental management and monitoring plan in accordance with the approved environmental documents by related agencies.</li> <li>- Implement best agriculture practices in plantation management, e.g. planting legume cover crop, selective spraying, periodic environmental monitoring.</li> </ul> Mitigation plan presented in "Green House Gases	Comply



Criterion / Indicator		Assessment Findings	Compliance
		<p>Emissions and Mitigation Strategies and Reduction Targets PT Agro Wana Lestari". Mitigation plan consist of:</p> <ul style="list-style-type: none"> <li>- Efficient use of Fertilizer, includes: effective fertilizing based on dosage and recommendation from agronomy department, no fertilizing in rainy day, no fertilizing on riparian zone, dissemination to worker regarding company policy related fertilizing.</li> <li>- Integrating best management practise and innovation of technology in GHG emission reduction, includes: Composting practise to minimize chemical fertilizer, zero burning land clearing technique, integrated pest management to reduce chemical usage for pest control.</li> </ul>	
<p><b>Principle 8: Commitment to continual improvement in key areas of activity</b></p>			
<p><b>Criterion 8.1:</b> Growers and millers regularly monitor and review their activities, and develop and implement action plans that allow demonstrable continual improvement in key operations.</p>			
<p><b>8.1.1</b></p>	<p>The action plan for continual improvement shall be implemented, based on a consideration of the main social and environmental impacts and opportunities of the grower/mill, and shall include a range of Indicators covered by these Principles and Criteria.</p> <p>As a minimum, these shall include, but are not necessarily be limited to:</p> <ul style="list-style-type: none"> <li>• Reduction in use of pesticides(Criterion 4.6);</li> <li>• Environmental impacts (Criteria 4.3, 5.1 and 5.2);</li> <li>• Waste reduction (Criterion 5.3);</li> <li>• Pollution and greenhouse gas (GHG) emissions (Criteria 5.6 and 7.8);</li> <li>• Social impacts (Criterion 6.1);</li> <li>• Optimising the yield of the supply base.</li> </ul> <p>- Major compliance -</p>	<p>PT Agro Wana Lestari has implemented action plan for contional improvement, such as:</p> <ol style="list-style-type: none"> <li>1. Third Management Review of Envrionmental Management and Occupational Health &amp; Safety, dated 24 February 2017, location in GMO Meeting Room PT AWL, was attended by General Manager, Plantation Manager, HRD. Company Doctor. Agenda on Management Review, such as: <ul style="list-style-type: none"> <li>• Follow up action of previoius management review meeting</li> <li>• Obective, Target and Program related to EHS</li> <li>• Result of internal audit and status of corrective &amp; preventive actions</li> <li>• EHS performances</li> <li>• Status of Accidents Investigation</li> <li>• Environmental issues communication, complaints, participation and consultations.</li> </ul> </li> <li>2. Social Impact: CSR Pogram in 2017 e.g: Rental of Dump Truck under "Mitra Makmur", updated 5 January 2017; the objective of the program is to educated local communities to more proactive in business investation; Term of Reference, dated 9 March 2017 – of "Proyek Peningkatan Pemberdayaan</li> </ol>	<p>Comply</p>

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Criterion / Indicator	Assessment Findings	Compliance
	<p>Ekonomi Masyarakat Untuk Petani Sawit Mandiri dengan tema: Berkebun, Belajar dan Bermitra". Anggaran Dasar dan Anggaran Rumah Tangga (AD/ART): Kelompok Tani Bentang Sahaja, dated 29 May 2017.</p> <p>PT Agro Wana Lestari has continued maintain the implementation of the Environmental Management System that is certified to the ISO 14001:2004 and OHSAS 18001 standards.</p>	

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**Appendix B: Approved Time Bound Plan**

Based on RSPO Certification Plan – Goodhope Asia Holdings Ltd, Time Bound Plan For All Business Units, dated 12 January 2018.

<b>Name of Company</b>	<b>Address</b>	<b>Time bound for certification</b>	<b>Status as January 2018</b>
PT. Agro Indomas (Central Kalimantan)	Seruyan Regency, Central Kalimantan Province, Indonesia	2012	Certified on 18 September 2012
PT. Rim Capital	Hanau and Danau Sembuluh District, Kotawaringin Timur Regency, Central Kalimantan Province, Indonesia	2015	Certified in March 2015 (No mill, its supply base to Terawan Mill (PT. Agro Indomas – Central Kalimantan)
PT. Agro Indomas (East Kalimantan)	Sepaku District, Penajam Paser Utara Regency, East Kalimantan Province, Indonesia	2019	Changed from 2018 to 2019 due to waiting for the HGU Finalization
PT. Agro Bukit (Central Kalimantan)	Mentaya Hilir District, Kotawaringin Timur Regency, Central Kalimantan Province, Indonesia	2015	Certified on 4 December 2015
PT. Agro Wana Lestari	Mentaya Hulu and Bukit Santuai District, Kotawaringin Timur regency, Central Kalimantan Province, Indonesia	2015	Certified on 5 April 2016
PT. Karya Makmur Sejahtera	Mentaya Hulu District, Kotawaringin Timur Regency, Central Kalimantan Province, Indonesia	2020	Changed from 2018 to 2020 due to waiting for the HGU Finalization
PT. Agrajaya Baktitama	Sandai District, Ketapang Regency, West Kalimantan Province, Indonesia	2021	Will be the supply base of PT. BMS Mill
PT. Batu Mas Sejahtera (PT. BMS)	Sandai District, Ketapang Regency, West Kalimantan Province, Indonesia	2020	The Mill will be commissioned in 2019.
PT. Sawit Makmur Sejahtera (PT. SMS)	Sandai District, Ketapang Regency, West Kalimantan Province, Indonesia	2022	Will be the supply base of PT. BMS Mill
PT. Sumber Hasil Prima (PT. SHP)	Serawai District, Sintang Regency, West Kalimantan Province, Indonesia	2021	The Mill will be commissioned in 2019
PT. Sinar Sawit Andalan (PT. SSA)	Ambalau District, Sintang Regency, West Kalimantan Province, Indonesia	2022	Will be the supply base of PT. SHP Mill
PT. Nabire Baru	Yaro District, Nabire Regency, Papua Province, Indonesia	2019	The Mill will be commissioned in Mid 2018
PT. Sariwana Adi Perkasa	Yaur District, Nabire Regency, Papua Province, Indonesia	2020	Will be the supply base of PT. Nabire Baru
PT Agro Bina Lestari	Nanga Serawai District, Sintang Regency, West Kalimantan Province, Indonesia	2022	Curently still under development

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PT Agro Surya Mandiri	Nanga Serawai District, Sintang Regency, West Kalimantan Province, Indonesia	2023	Curently still under development
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**Appendix C: GHG Reporting Executive Summary**

The GHG emissions that were produced in 2017 for PT Agro Wana Lestari – Bukit Santuai Mill and supply base was calculated using the PalmGHG Calculator version 3.0.1. The assessment team had verified the data input in the PalmGHG Calculator against operations records. PalmGHG Calculation Options selected 'Full version' and 'Exclude LUC Emission' calculation option is not applied. The records verified includes:

- i. Estates area planted data
- ii. Fuel consumed
- iii. Mill datas include CPO produced, PKO Produced and FFB Processed
- iv. Fertilizer consumed data for both estates and smallholders.

The summary of the Net GHG emitted in 2017 for PT Agro Wana Lestari – Bukit Santuai Mill and supply base are as following:

Emission per product	tCO <sub>2</sub> e/tProduct
CPO	0.93
PKO	0

Extraction	%
OER	25.46
KER	4.18

Production	t/yr
FFB Process	193,503
CPO Produced	49,274.94
PKO Produced	0

Land Use	Ha
OP Planted Area	6,045.1
OP Planted on peat	0
Conservation (forested)	907.3
Conservation (non-forested)	0
<b>Total</b>	<b>6,952.4</b>

**Summary of Field Emission and Sink**

	Own Crop*		Group		3 <sup>rd</sup> Party		Total	
	tCO <sub>2</sub> e	tCO <sub>2</sub> e / FFB	tCO <sub>2</sub> e	tCO <sub>2</sub> e / FFB	tCO <sub>2</sub> e	tCO <sub>2</sub> e / FFB	tCO <sub>2</sub> e	tCO <sub>2</sub> e / FFB
<b>Emission</b>								
Land Conversion	77,762.93	0.77	47,698.61	0.57	-	-	125,461.54	1.34
CO <sub>2</sub> Emission from fertilizer	2,301.28	0.02	1,997.20	0.02	-	-	4,298.48	0.04
NO <sub>2</sub> Emission	4,332.32	0.04	1,874.07	0.02	-	-	6,206.39	0.06
Fuel Consumption	3,176.43	0.03	2,582.68	0.03	-	-	5,759.11	0.06
Peat Oxidation	0	0	0	0	-	-	0	0
<b>Sink</b>								
Crop Sequestration	-2,322.50	-0.02	-11,987.94	-0.14	-	-	-14,310.44	-0.16
Conservation Sequestration	-18,259.72	-0.28	-1,031.97	-0.01	-	-	-19,291.69	-0.29
<b>Total</b>	<b>66,990.74</b>	<b>0.56</b>	<b>41,132.65</b>	<b>0.49</b>	<b>-</b>	<b>-</b>	<b>108,123.39</b>	<b>1.05</b>

\*Note: Includes both estates and smallholders

**Summary of Mill Emission and Credit**

	tCO <sub>2</sub> e	tCO <sub>2</sub> e/tFFB
<b>Emission</b>		
POME	30,343.89	0.16
Fuel Consumption	1,275.59	0.01
Grid Electricity Utilisation	0	0
<b>Credit</b>		
Export of Grid Electricity	0	0
Sales of PKS	0	0
Sales of EFB	0	0
<b>Total</b>	<b>31,619.48</b>	<b>0.16</b>

**Summary of Kernel Crusher Emission and Credit (if applicable)**

Emissions	tCO <sub>2</sub> e
PK from own mill	N/A
PK from other source	N/A
Fuel Consumptions	N/A
<b>Total Crusher emissions</b>	N/A

\*This mill has no kernel crusher operation.

<b>Palm Oil Mill Effluent (POME) Treatment:</b>	
Divert to Compost (%)	20
Divert to anaerobic diversion (%)	80

<b>POME Diverted to Anaerobic Digestion:</b>	
Divert to anaerobic pond (%)	100
Divert to methane captured (flaring) (%)	0
Divert to methane captured (energy generation) (%)	0

**Appendix D: General Chain of Custody Requirements for the Supply Chain**

<b>5.1 Applicability of the general chain of custody requirements for the supply chain</b>			
	<b>Requirement</b>	<b>Evidence</b>	<b>Compliance</b> (Yes / No or N/A) For any N/A raised, justification is required.

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5.1.1	The General Chain of Custody requirements of the RSPO Supply Chain Standard shall apply to any organization throughout the supply chain that takes legal ownership and physically handles RSPO Certified Sustainable oil palm products at a location under the control of the organization including outsourced contractors. After the end product manufacturer, there is no further requirement for certification.	PT Agro Wana Lestari – Bukit Santuai POM is part of the RSPO supply chain, as the organization takes legal ownership and physically handles RSPO Certified Sustainable oil palm products – therefore this requirements is applicable.	Yes
5.1.2	Traders and distributors require a licence obtained from RSPO Secretariat to sell RSPO certified product but do not themselves require certification. When selling RSPO certified products, a licensed trader and/or distributor shall pass on the certification number of the product manufacturer and the applicable supply chain model.	PT Agro Wana Lestari – Bukit Santuai POM is not a trader or distributors, therefore this indicator is not applicable.	N/A
5.1.3	Either the operator at site level or its parent company seeking certification shall be a member of the RSPO and shall register on the RSPO IT platform.	PT Agro Wana Lestari – Bukit Santuai POM is subsidiary of Goodhope Asia Holdings Ltd, with RSPO membership number 1-0175-14-000-00, member since 2 December 2014. The site has RSPO IT Platform ID, that is RSPO_PO1000003927.	Yes
5.1.4	Processing aids do not need to be included within an organization's scope of certification.	PT Agro Wana Lestari – Bukit Santuai POM does not include any processing aid into scope of certification.	Yes
<b>5.2 Supply chain model</b>			
5.2.1	The site can only use the same supply chain model as its supplier or go to a less strict system. Declassification/downgrading can only be done in the following order: Identity Preserved -> Segregated -> Mass Balance.	The site is a palm oil mill that uses RSPO supply chain model Mass Balance, therefore they can process FFB from certified and non certified sources. The site aware that they can only claim their product (CPO and PK) as Mass Balance.	Yes
5.2.2	The site can use one (1) or a combination of supply chain models as audited and certified by the CB.	PT Agro Wana Lestari – Bukit Santuai POM only uses RSPO supply chain system model Mass Balance.	Yes
<b>5.3. Documented Procedures</b>			
5.3.1	The site shall have written procedures and/or work instructions or equivalent to ensure the implementation of all elements of the applicable supply chain model specified. This shall include at minimum the following: <ul style="list-style-type: none"> <li>• Complete and up to date procedures covering the implementation of all the elements of the supply chain model requirements.</li> </ul>	The site has documented procedure "Ensuring Traceability of RSPO Certified Products" version 2, dated 16 October 2017 covering: receiving of FFB certified and non-certified, identification of FFB certified and non-certified processed, Record of FFB certified and non-certified received, CPO and PK Certified and non-certified produced. The procedures are complete and up to date covering the implementation of all the elements of the	Yes

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		supply chain model Mass Balance requirements.	
	<ul style="list-style-type: none"> <li>• Complete and up to date records and reports that demonstrate compliance with the supply chain model requirements (including training records).</li> </ul>	<p>The site has maintained complete and up to date records and reports that demonstrated compliance with the RSPO Supply Chain model Mass Balance, among others:</p> <ul style="list-style-type: none"> <li>- Surat Pengantar Buah (FFB Delivery Note)</li> <li>- Weightbridge ticket</li> <li>- FFB Arrival for monthly period</li> <li>- Mass Balance report.</li> <li>- Attendance list of RSPO Supply Chain training dated 23/12/2017 attended by 7 participants.</li> </ul>	Yes
	<ul style="list-style-type: none"> <li>• Identification of the role of the person having overall responsibility for and authority over the implementation of these requirements and compliance with all applicable requirements. This person shall be able to demonstrate awareness of the organization's procedures for the implementation of this standard.</li> </ul>	<p>The procedure has defined the person having overall responsibility for and authority over the implementation of RSPO Supply Chain model Mass Balance and compliance with all applicable requirements. The person is the Mill Manager. During audit the mill manager able to demonstrate awareness of the organization's procedures for the implementation of this RSPO Supply Chain Standard.</p>	Yes
5.3.2	<p>The site shall have a written procedure to conduct annual internal audit to determine whether the organization;</p> <p>i) conforms to the requirements in the RSPO Supply Chain Certification Standard and the RSPO Market Communications and Claims Documents.</p>	<p>The site has documented procedure of Internal Audit as in Document number IMS.P-13 dated 16 March 2015. The procedure described scope of internal audit covering ISO 14001, OHSAS 18001, ISPO, RSPO P&amp;C, RSPO Supply Chain Certification Standard and RSPO Rules on Market Communication and Claims.</p>	Yes
	<p>ii) effectively implements and maintains the standard requirements within its organization</p>	<p>The site conduct annual internal audit on 12 July 2017 at location office, mill process, WTP, workshop, chemical storage and hazardous waste storage, with standard audited ISO 14001, OHSAS 18001, ISPO and RSPO. There are 4 finding during the internal audit, mostly regarding safety aspect. All findings have been effectively addressed during this assessment.</p>	Yes
<b>5.4. Purchasing and goods in</b>			



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<p>5.4.1</p>	<p>The receiving site shall ensure that purchases of RSPO certified oil palm products are in compliance and the following minimum information for RSPO certified products is made available by the supplier in document form:</p> <ul style="list-style-type: none"> <li>• The name and address of the buyer;</li> <li>• The name and address of the seller;</li> <li>• The loading or shipment/delivery date;</li> <li>• The date on which the documents were issued;</li> <li>• A description of the product, including the applicable supply chain model (Identity Preserved, Segregated or Mass Balance or the approved abbreviations);</li> <li>• The quantity of the products delivered;</li> <li>• Any related transport documentation;</li> <li>• Supply Chain certificate number of the seller;</li> <li>• A unique identification number</li> </ul>	<p>The site received FFB from certified and non-certified source. Certified source consist of own crop from Penyahuan Estate (4 Division), Keminting Estate (4 Division), Tanah Haluan Estate (3 Division) and Sangai Estate (3 Division). Non-certified There are Group Crop, consist of Plasma Haluan Jaya, PT KMS – Purang Estate and Tewebara Estate; and Outside Crop, consist of CV Santuai Megah Karya Illahi, Sempung, Ali Rahman, Udui Siung, Harnes, Marsitae, Yanson Leman, and PT Telaga Sari Persada.</p> <p>Document “Surat Pengantar Buah” and Weighbridge Ticket decribed indentity and location of FFB source, e.g. Penyahuan Estate Division I Block K15 and K20; delivery date and date on which the documents issued, e.g. 12/12/2017; description of the product include the applicable supply chain model, e.g. FFB-MB; the quantity of product delivered, e.g. 677 bunches; transporter, e.g. Dump Truck KH8940PN.</p>	<p>Yes</p>
	<ul style="list-style-type: none"> <li>• Information shall be complete and can be presented either on a single document or across a range of documents issued for RSPO certified oil palm products (for example, delivery notes, shipping documents and specification documentation).</li> </ul>	<p>Information are complete and presented in couple document, e.g. “Surat Pengantar Buah” and Weighbridge Ticket.</p>	<p>Yes</p>
	<ul style="list-style-type: none"> <li>• The site receiving RSPO certified oil palm products shall ensure that the products are verified as being RSPO certified. For sites that are required to announce and confirm trades in the RSPO IT platform, this shall include making Shipping Announcements/Announcements and Confirmations on the RSPO IT platform per shipment or group shipments. Refer to section 5.7.1 of this document for further guidance.</li> </ul>	<p>The site has ensure that the FFB are certified based on the source of FFB. The certified FFB only come from their own estate, which are Penyahuan Estate (4 Division), Keminting Estate (4 Division), Tanah Haluan Estate (3 Division) and Sangai Estate (3 Division). Other than that are non-certified.</p>	<p>Yes</p>
	<ul style="list-style-type: none"> <li>• A check of the validity of the Supply Chain Certification of suppliers is required for all sites that are SC certified. This shall be checked via the list of RSPO Supply Chain Certified sites on the RSPO website (<a href="http://www.rspo.org">www.rspo.org</a>) at least annually or through the RSPO IT Platform by confirmation of (shipping)</li> </ul>	<p>The site do not need to check the certificate validity of the FFB source, because it is under PT Agro Wana Lestari – Bukit Santuai POM.</p>	<p>N/A</p>

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	<p>announcements.</p> <ul style="list-style-type: none"> <li>The validity of licence for traders and distributors shall also be checked via the RSPO website at least annually or through the RSPO IT platform by confirmation of shipping announcements / announcements.</li> </ul>	The site has never purchased any certified FFB from traders or distributors.	N/A
5.4.2	The site shall have a mechanism in place for handling non-conforming oil palm products and/or documents.	The documented procedure "Ensuring Traceability of RSPO Certified Products" version 2, dated 16 October 2017 has mentioned mechanism for handling non-conforming oil palm product and/or documents.	Yes
<b>5.5. Outsourcing activities</b>			
5.5.1	<p>In cases where an operation seeking or holding certification outsources activities to independent third parties (e.g. subcontractors for storage, transport or other outsourced activities), the operation seeking or holding certification shall ensure that the independent third party complies with the requirements of the RSPO Supply Chain Certification Standard. A CPO mill and independent mil cannot outsource processing activities like refining or crushing.</p> <p>This requirement is not applicable to outsourced storage facilities where the management of the oil palm product(s) and instructions for tank movements are controlled by the certified organization (not the tank farm manager).</p>	<p>The site operate subcontractor for CPO and PK transporter, consist of:</p> <ul style="list-style-type: none"> <li>CV JV Borneo (JVB); Address Jl. MT Haryono Perum Borobudur; Contact Purba.</li> <li>CV Bintang Santuai; Jl. Teluk Sambas; Sempung D. Kiting.</li> <li>CV Karya Mandiri Lestari; Jl. H Abdul Rasyid; H. Ahmad Firdaus.</li> <li>CV Jose; Jl Tumbang Sepayang; Mukmin.</li> <li>CV Santuai Megah Karya Illahi; Desa Tumbang Penyahuan; Rio Septianto</li> <li>CV Kharomah, Jl. Gunung Bromo; Arif.</li> </ul> <p>The documented procedure "Ensuring Traceability of RSPO Certified Products" version 2, dated 16 October 2017, has described mechanism that the independent third party complies with the requirements of the RSPO Supply Chain Certification Standard.</p>	Yes
5.5.2	<p>Sites which include outsourcing within the scope of their RSPO Supply Chain certificate shall ensure the following:</p> <p>a. The site has legal ownership of all input material to be included in outsourced processes;</p>	The site has legal ownership of the CPO and PK delivered by the independent third party.	Yes
	<p>b. The site has an agreement or contract covering the outsourced process with each contractor through a signed and enforceable agreement with the contractor. The onus is on the site to ensure that certification bodies (CBs) have access to the outsourcing contractor or operation if an audit is</p>	The site has an agreement covering the transportation process, as evident "Kontrak Addendum Transporter CPO" AWL/BSM/TRANS-CPO/VIII/ 2017/005, dated 25 October 2017, related CPO transport between PT AWL and CV Bintang Santuai. The agreement valid until 31 July 2018.	Yes

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	deemed necessary.		
	c. The site has a documented control system with explicit procedures for the outsourced process which is communicated to the relevant contractor.	The documented procedure "Ensuring Traceability of RSPO Certified Products" version 2, dated 16 October 2017, has explicitly described outsourced process, e.g. transport of CPO and PK.	Yes
	d. The site seeking or holding certification shall furthermore ensure (e.g. through contractual arrangements) that independent third parties engaged provide relevant access for duly accredited CBs to their respective operations, systems, and any and all information, when this is announced in advance.	The site has ensure trough contractual agreement e.g. "Kontrak Addendum Transporter CPO" AWL/BSM/TRANS-CPO/VIII/017/005, dated 25 October 2017 that third party willing to follow all requirements related to RSPO Supply Chain; and be further provided relevant access for CB to conduct audit if requested.	Yes
5.5.3	The site shall record the names and contact details of all contractors used for the processing or physical handling of RSPO certified oil palm products.	The site has recorded name and contact detail of all contractors, as follows: - CV JV Borneo (JVB); Address Jl. MT Haryono Perum Borobudur; Contact Purba. - CV Bintang Santuai; Jl. Teluk Sambas; Sempung D. Kiting. - CV Karya Mandiri Lestari; Jl. H Abdul Rasyid; H. Ahmad Firdaus. - CV Jose; Jl Tumbang Sepayang; Mukmin. - CV Santuai Megah Karya Illahi; Desa Tumbang Penyahuan; Rio Septianto - CV Kharomah, Jl. Gunung Bromo; Arif.	Yes
5.5.4	The site shall at its next audit inform its CB of the names and contact details of any new contractor used for the processing or physical handling of RSPO certified oil palm products.	The site committed to inform CB related name and contact details of any new contractors as mentioned in "Ensuring Traceability of RSPO Certified Product".	Yes
<b>5.6. Sales and goods out</b>			
5.6.1	The supplying site shall ensure that the following minimum information for RSPO certified products is made available in document form. <ul style="list-style-type: none"> <li>• The name and address of the buyer;</li> <li>• The name and address of the seller;</li> <li>• The loading or shipment/ delivery date;</li> <li>• The date on which the documents were issued;</li> <li>• A description of the product, including the applicable supply chain model (Identity Preserved, Segregated or Mass Balance or the approved</li> </ul>	During this period of assessment, PT Agro Wana Lestari – Bukit Santuai POM does not sell certified CPO and PK physically. However, sampled document and record evident have demonstrated all information are available.  Weighbridge Ticket #000208725 dated 15/01/2018 described the name of the buyer is PT Wilmar Nabati Indonesia, at Bagendang Bulking; the name of the Seller is PT Agro Wana Lestari; delivery date and date of document issued is 15/01/2017; description of product is CPO; quantity is 7,620 kg; transporter	Yes

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	<p>abbreviations);</p> <ul style="list-style-type: none"> <li>• The quantity of the products delivered;</li> <li>• Any related transport documentation;</li> <li>• Supply chain certificate number of the seller;</li> <li>• A unique identification number</li> </ul>	<p>number is KH 8247 FN; to fulfil contract no. SF01V12-00166/ 17000011; unique identification number 000208725.</p> <p>Sales Contract #SF01V12-00166 dated 29 May 2017, described Seller: PT Agro Wana Lestari, Address: Gd. Menara Global Lt.5, Jl. Jend. Gatot Subroto Kav.27 Kuningan Timur Setiabudi, Jakarta Selatan, DKI Jakarta; Buyer: PT Wilmar Nabati Indonesia, Address Gedung B&amp;G Tower Lantai 9, Jl. Putri Hijau No.10 Kesawan Medan Barat, Medan-Sumatera Utara; Commodity is CPO in Bulk; Quantity is 500 MT.</p>	
	<ul style="list-style-type: none"> <li>• Information shall be complete and can be presented either on a single document or across a range of documents issued for RSPO certified oil palm products (for example, delivery notes, shipping documents and specification documentation).</li> </ul>	<p>Information are presented on across a range of documents, such as Weighbridge Ticket, Sales Contract, Delivery Order, Gate Pass Truck Kernel/CPO.</p>	<p>Yes</p>
	<ul style="list-style-type: none"> <li>• For sites that are required to announce and confirm trades in the RSPO IT platform, this shall include making Shipping Announcements / Announcements and Confirmations on the RSPO IT platform per shipment or group of shipments. Refer to section 5.7.1 of this document for further guidance.</li> </ul>	<p>During this period of assessment, PT Agro Wana Lestari – Bukit Santuai POM does not sell certified CPO and PK physically, therefore there is no obligation to make Shipping Announcement. The site has made Credit Allocation in RSPO IT Platform (PalmTrace).</p>	<p>Yes</p>

**5.7. Registration of transactions**

<p>5.7.1</p>	<p>Supply chain actors who:</p> <ul style="list-style-type: none"> <li>• are mills, traders, crushers and refineries and;</li> <li>• take legal ownership and/or physically handle RSPO Certified Sustainable oil palm products that are available in the yield scheme of the RSPO IT Platform (Figure 2 and 3, Refer Annex 1) shall register their transaction in the RSPO IT platform and confirm upon receipt where applicable.</li> </ul>	<p>During this period of assessment, PT Agro Wana Lestari – Bukit Santuai POM does not sell certified CPO and PK physically. CPO and PK dispatched from the mill are not identified as RSPO certified product. Sales of RSPO certificates (RSPO Credits) done through PalmTrace. As seen on Transaction Report PT Agro Wana Lestari as follows:</p> <ul style="list-style-type: none"> <li>- Stock Transaction ID ST-TR-766454e5-85a2; date 10/16/ 2017; Product CSPO; Program Mass Balance; Transaction Type Credit Allocation; Volume 1,000.</li> <li>- ST-TR-311cf2a1-1a1d; 12/21/ 2017; CSPO; Mass Balance; Credit Allocation; 3,692.</li> <li>- ST-TR-61d3bf64-6c88; 12/21/ 2017;</li> </ul>	<p>Yes</p>
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		<p>CSPO; Mass Balance; Credit Allocation; 3,000.</p> <ul style="list-style-type: none"> <li>- ST-TR-20b12da5-90be; 12/22/ 2017; CSPO; Mass Balance; Credit Allocation; 2,000.</li> <li>- ST-TR-00fe7ee5-52bb; 12/22/ 2017; CSPO; Mass Balance; Credit Allocation; 6,000.</li> <li>- ST-TR-7f273936-d1d4; 12/22/ 2017; CSPO; Mass Balance; Credit Allocation; 1,000.</li> <li>- ST-TR-8cf8ead9-989d; 12/27/ 2017; CSPO; Mass Balance; Credit Allocation; 2,000.</li> </ul>	
5.7.2	<p>The involved supply chain actors mentioned in 5.7.1 shall do the following actions in the RSPO IT Platform:</p> <ul style="list-style-type: none"> <li>• Shipping Announcement / Announcement: When RSPO certified volume is sold as certified, the volumes of products that are in the yield scheme (Figure 2 and 3, refer Annex 1) shall be registered as a Shipping Announcement / Announcement in the RSPO IT Platform. The declaration time to do Shipping announcement / Announcement is based on members' own standard operating procedures.</li> </ul>	<p>During this period of assessment, PT Agro Wana Lestari – Bukit Santuai POM does not sell certified CPO and PK physically. Sales of RSPO certificates (RSPO Credits) done through PalmTrace.</p>	Yes
	<ul style="list-style-type: none"> <li>• Trace: When RSPO certified volumes are sold as RSPO certified to actors in the supply chain beyond the refinery, the volume shall be traced at least annually. Tracing triggers the generation of a trace document with a unique traceability number. Tracing can be done in a consolidated way at least annually.</li> </ul>	<p>During this period of assessment, PT Agro Wana Lestari – Bukit Santuai POM does not sold certified CPO and PK to actors in the supply chain beyond the refinery.</p>	N/A
	<ul style="list-style-type: none"> <li>• Remove: RSPO certified volumes sold under other scheme or as conventional, or in case of underproduction, loss or damage shall be removed.</li> </ul>	<p>During this period of assessment, PT Agro Wana Lestari – Bukit Santuai POM does not sold certified CPO and PK under other scheme or as conventional.</p>	N/A
	<ul style="list-style-type: none"> <li>• Confirm: Acknowledge the purchase of RSPO certified volume by confirming Shipping Announcements / Announcements.</li> </ul>	<p>The site is a Palm Oil Mill therefore does not purchase any palm oil.</p>	N/A
<b>5.8. Training</b>			
5.8.1	<p>The organization shall have a training plan on RSPO Supply Chain Standards requirements, which is subject to on-going review and is supported by records of the</p>	<p>The organization has annual training plan based on training need identification including for RSPO Supply Chain Standard. Training plan is subjected to</p>	Yes

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	training provided to staff.	ongoing review. Training realization evident by training module, photograph and attendance list. The latest training of RSPO Supply Chain conducted on 23 December 2017, attended by 7 participants.	
5.8.2	Appropriate training shall be provided by the organization for personnel carrying out the tasks critical to the effective implementation of the supply chain certification standard requirements. Training shall be specific and relevant to the task(s) performed.	Appropriate training has been provided to personnel carrying out task critical to the effective implementation of the supply chain certification standard requirements. The latest training of RSPO Supply Chain conducted on 23 December 2017, attended by 7 participants. Training is specific and relevant to task performed, e.g. Weighbridge clerk, Logistic Admin and Dispatch operator.	Yes
<b>5.9. Record Keeping</b>			
5.9.1	The organization shall maintain accurate, complete, up-to-date and accessible records and reports covering all aspects of these RSPO Supply Chain Certification Standard requirements.	The organization has maintained accurate, complete, up-to-date and accessible records and reports covering all aspects of RSPO Supply Chain requirements, as evident in FFB Arrival For The Period From 23/01/2018 to 23/01/2018.	Yes
5.9.2	Retention times for all records and reports shall be a minimum of two (2) years and shall comply with legal and regulatory requirements and be able to confirm the certified status of raw materials or products held in stock.	Retention time for all records and reports has been defined 5 years as on procedure Control of Records (Doc. No. IMS.P-12) dated 4 May 2015.	Yes
5.9.3	The organization shall be able to provide the estimate volume of palm oil/palm kernel oil content (separate categories) in the RSPO certified oil palm product and keep an up to date record of the volume purchased (input) and claimed (output) over a period of twelve (12) months.	The organization is able to provided estimate volume of CPO and PK in a year period as in Budget FY2018/2019 Production FFB, CPO and PK. The organization also keep an up to date record of the FFB volume received, CPO and PK produced aver a period of twelve (12) month, as in Rekapitulasi Produksi TBS, CPO dan PK PT Agro Wana Lestari.	Yes
<b>5.10. Conversion factors</b>			
5.10.1	Where applicable a conversion rate shall be applied to provide a reliable estimate for the amount of certified output available from the associated inputs. Organizations may determine and set their own conversion rates which shall be based upon past experience, documented and applied consistently. Guidance on conversion rates is published on the RSPO website ( <a href="http://www.rspo.org">www.rspo.org</a> ); RSPO Rules for Physical Transition of Oleochemicals and its	The site has determined and set their own conversion rates be based upon past experience defined as Oil Extraction Rate (OER) and and Kernel Extraction Rate (KER). The site has set OER for budget 2018 as 26% and KER as 4.3%.	Yes

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	Derivatives. This is relevant for derivatives of Palm Oil and Palm Kernel Oil, as used in the oleochemical and personal care industries.		
5.10.2	Conversion rates shall be periodically updated to ensure accuracy against actual performance or industry average if appropriate.	The site has recorded actual OER and KER as in 2017 OER is 25.5% and KER is 4.19%.	Yes
<b>5.11. Claims</b>			
5.11.1	The site shall only make claims regarding the use of or support of RSPO certified oil palm products that are in compliance with the RSPO Rules on Market Communications and Claims.	During this period of assessment, PT Agro Wana Lestari – Bukit Santuai POM does not sold any certified CPO and PK physically. Therefore the site not make any claims regarding RSPO certified oil palm products.	Yes
<b>5.12. Complaints</b>			
5.12.1	The organization shall have in place and maintain documented procedures for collecting and resolving stakeholder complaints.	The organisation has documented procedure for collecting and resolving stakeholder complain in Procedure Communication, Participation and Consultation (Doc. No. IMS.P-05) dated 4 May 2015. Complaints can be consulted with concerned related parties (Stakeholders), including suppliers, buyers, contractors to obtain necessary inputs related to the implementation of effective Integrated Management System including RSPO Supply Chain.	Yes
<b>5.13. Management Review</b>			
5.13.1	The organization is required to hold management reviews annually at planned intervals, appropriate to the scale and nature of the activities undertaken.	The organization has planned to conduct management review in annual basis, appropriate to the scale and nature of the activities undertaken. The latest Management Review conducted on 24 February 2017.	Yes
5.13.2	The input to management review shall include information on: <ul style="list-style-type: none"> <li>• Results of internal audits covering RSPO Supply Chain Certification Standard.</li> <li>• Customer feedback.</li> <li>• Status of preventive and corrective actions.</li> <li>• Follow-up actions from management reviews.</li> <li>• Changes that could affect the management system.</li> <li>• Recommendations for improvement.</li> </ul>	The input of the Management Review meeting conducted on 24 February 2017 are as follows: <ul style="list-style-type: none"> <li>- Follow up action of previous management review meeting</li> <li>- Objective, target and management programs</li> <li>- Results of internal audit covering RSPO Supply Chain Certification Standard and status of corrective and preventive actions</li> <li>- Evaluation of legal compliance</li> <li>- Customer feedback: Communication, complaints and consultation</li> <li>- Changing circumstances that could affect the management system</li> <li>- Recommendations of improvement.</li> </ul>	Yes

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5.13.3	<p>The output from the management review shall include any decisions and actions related to:</p> <ul style="list-style-type: none"> <li>• Improvement of the effectiveness of the management system and its processes.</li> <li>• Resource needs.</li> </ul>	<p>According to the minutes of management review meeting, it was noted that output of the management review meeting has been in form of recommendation for improvement and action to increase resources knowledge related to improvement of effectiveness of the RSPO Supply Chain management system and its process.</p>	Yes
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**Appendix E: CPO Mill Supply Chain Assessment Report (Module E - CPO Mills: Mass Balance)**

Requirements	Compliance
<b>E.1 Definition</b>	
<p>E.1.1 Certification for CPO mills is necessary to verify the volumes of certified and uncertified FFB entering the mill and sales volume of RSPO certified products. A mill may be taking delivery of FFB from uncertified growers, in addition to those from its own and 3<sup>rd</sup> party certified supply base. In that scenario, the mill can claim only the volume of oil palm products produced from processing of the certified FFB as MB.</p>	<p>The company has established procedure for receiving FFB certified and non-certified sources in Procedure "Ensuring Traceability of RSPO Certified Products" Authorized by GM AWL on 16 October 2017.</p> <p>Due to the certified area based on block, the company has determined block number in weighbridge system and automatically will be claimed as FFB certified and other hand, the FFB from non-certified block, from plasma and from third-party suppliers classified as noncertified FFB sources.</p> <p>Verified on certified block and their percentage in the estates of HGU PT AWL, such as:</p> <ul style="list-style-type: none"> <li>- Block in Penyahuan Estate: J-13 (93%), K-15 (50%), K-17 (57%), K-20 (97%), K-21 (44%), L-25 (77%), M-16 (99%), P-34 (96%), Q-32 (79%), R-27 (98%).</li> <li>- Block in Keminting Estate: AA-24 (54%), AA-26 (97%), AA-29 (51%), AA31 (54%), AB-26 (84%), Y-15 (14%), Y-18 (39%), Z-22 (16%).</li> <li>- Block in Sangai Estate AC-103 (675), AD-11 (76%), X-03 (13%), Y-10 (61%), Y-051 (12%), Y-12 (42%), Y-13 (13%)</li> <li>- Block in Tanah Haluan Estate: AA-24 (54%), Y-15 (14%), Y-18 (39%), Z-22 (16%).</li> </ul>
<b>E.2 Explanation</b>	
<p>E.2.1 The estimated tonnage of CPO and PK products that could potentially be produced by the certified mill shall be recorded by the CB in the public summary of the P&amp;C certification report. For an independent mill, the estimated tonnage of CPO and PK products shall be recorded in the RSPO IT platform, supply chain certificate and public summary audit report. This figure represents the total volume of certified oil palm product (CPO and PK) that the certified mill is allowed to deliver in a year. The actual tonnage produced shall then be recorded in each subsequent annual surveillance report.</p>	<p>The estimated tonnage of certified CPO and PK that could potentially produced by PT Agro Wana Lestari – Bukit Santuai Palm Oil Mill its recorded in RSPO Public Summary report, certificate and RSPO IT Paltform.</p>
<p>E.2.2 The mill shall also meet all registration and reporting requirements for the appropriate supply chain through the RSPO supply chain managing organization (RSPO IT platform).</p>	<p>The mill has met registration and reporting requirement as it registered in RSPO IT Platform (PalmTrace) with ID number RSPO_PO1000003927.</p>
<b>E.3 Documented procedures</b>	

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<p>E.3.1 The site shall have written procedures and/or work instructions to ensure the implementation of all the elements specified in these requirements. This shall include at minimum the following:</p> <p>a) Complete and up to date procedures covering the implementation of all the elements in these requirements;</p>	<p>The site has documented procedure "Ensuring Traceability of RSPO Certified Products" version 2, dated 16 October 2017 covers: receiving of FFB certified and non-certified, identification of FFB certified and non-certified processed, Record of FFB certified and non-certified received, CPO and PK Certified and non-certified produced. The procedures are complete and up to date covering the implementation of all the elements of the supply chain model Mass Balance requirements.</p>
<p>b) The name of the person having overall responsibility for and authority over the implementation of these requirements and compliance with all applicable requirements. This person shall be able to demonstrate awareness of the site procedures for the implementation of this standard.</p>	<p>The procedure has defined the person having overall responsibility for and authority over the implementation of RSPO Supply Chain model Mass Balance and compliance with all applicable requirements. The person is the Mill Manager. During audit the mill manager able to to demonstrate awareness of the organization's procedures for the implementation of this RSPO Supply Chain Standard.</p>
<p>E.3.2 The site shall have documented procedures for receiving and processing certified and non-certified FFBS.</p>	<p>As mentioned above, the procedure "Ensuring Traceability of RSPO Certified Products" version 2, dated 16 October 2017 has covers identification and receiving of certified and non-certified FFBS, and processing of certified and non-certified FFBS. The procedure completed with Flow Diagram of FFB received and processed. The site use RSPO Supply Chain model Mass Balance, therefore no obligation to separate physical processing of certified and non-ceretified FFBS.</p>
<p><b>E.4 Purchasing and goods in</b></p>	
<p>E.4.1 The site shall verify and document the volumes of certified and non-certified FFBS received.</p>	<p>All incoming certified and non-certified FFBS were verified by the site and documented automatically in Weigh Bridge system.</p> <p>Record available under "FFB Arrival", e.g. FFB Arrival for the period 31 Dec 2017 to 31 Dec 2017, Transaction Location CK-AWL-Oil Mill-1, mentioned that certified FFB received is 286,380 tonnes and non-certified FFB received is 97,040 tonnes.</p>
<p>E.4.2 The site shall inform the CB immediately if there is a projected overproduction of certified tonnage.</p>	<p>The site has documented procedure to inform CBs if any over-projection immediately, which is in procedure "Ensuring Traceability of RSPO Certified Products" version 2 dated 16 October 2017. The procedure stated "If there is over- projection of certified CPO and PK, Mill Manager shall immediately report formally to the RSPO Manager, who will then report it to the CBs. Currently no projected overproduction for the Mill</p>
<p><b>E.5 Record keeping</b></p>	

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<p>E.5.1 a) The site shall record and balance all receipts of RSPO certified FFB and deliveries of RSPO certified CPO and PK on a real-time basis and/ or three-monthly basis.</p>	<p>The company has established format to record and balance all RSPO certified FFB received, and deliveries of RSPO certified CPO and PK on real-time and three-monthly basis.</p> <p>The Mill shows three-monthly basis record under "Mass Balance CPO &amp; PK per 3 Bulan", indicating the FFB received (certified and non-certified), initial stock (certified and non-certified), CPO and PK output (certified and non-certified), CPO and PK despatch, balance CPO and PK.</p>
<p>(b) All volumes of palm oil and palm kernel oil that are delivered are deducted from the material accounting system according to conversion ratios stated by RSPO.</p>	<p>All volume of CPO and PK that are delivered are deducted from positif stock in the material accounting system. During this one year period, the site never sell any RSPO certified CPO or PK physically. The site sale RSPO certificate through RSPO credit, and move the stocke in PalmTrace as Credit Allocation. As seen on Transaction Report PT Agro Wana Lestari as follows:</p> <ul style="list-style-type: none"> <li>- Stock Transaction ID ST-TR-766454e5-85a2; date 10/16/ 2017; Product CSPO; Program Mass Balance; Transaction Type Credit Allocation; Volume 1,000.</li> <li>- ST-TR-311cf2a1-1a1d; 12/21/ 2017; CSPO; Mass Balance; Credit Allocation; 3,692.</li> <li>- ST-TR-61d3bf64-6c88; 12/21/ 2017; CSPO; Mass Balance; Credit Allocation; 3,000.</li> <li>- ST-TR-20b12da5-90be; 12/22/ 2017; CSPO; Mass Balance; Credit Allocation; 2,000.</li> <li>- ST-TR-00fe7ee5-52bb; 12/22/ 2017; CSPO; Mass Balance; Credit Allocation; 6,000.</li> <li>- ST-TR-7f273936-d1d4; 12/22/ 2017; CSPO; Mass Balance; Credit Allocation; 1,000.</li> <li>- ST-TR-8cf8ead9-989d; 12/27/ 2017; CSPO; Mass Balance; Credit Allocation; 2,000.</li> </ul>
<p>c) The site can only deliver Mass Balance sales from a positive stock. Positive stock can include product ordered for delivery within three (3) months. However, a site is allowed to sell short.(ie product can be sold before it is in stock.)</p>	<p>All personnel and management of PT AWL-Bukit Santuai POM aware that they can only deliver Mass Balance sales from a positif stock. The mill never practiced sell short.</p>

**Supply Chain Declaration**

A. Monthly Records of Certified and Uncertified FFB Received since the last audit				
No.	Month - Year	Volume of FFB from certified supply bases (MT)	Volume of FFB from uncertified supply bases (MT)	Total FFB/Month (mt)
1	January 2017	7,229	11,810	19,039
2	February 2017	6,394	9,275	15,669

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3	March 2017	6,380	10,406	16,786
4	April 2017	6,392	9,299	15,691
5	May 2017	6,768	10,341	17,109
6	June 2017	5,301	8,413	13,714
7	July 2017	6,409	9,554	15,963
8	August 2017	6,545	10,304	16,849
9	September 2017	6,565	10,372	16,937
10	October 2017	6,249	9,552	15,801
11	November 2017	5,895	8,847	14,742
12	December 2017	5,971	9,293	15,264
<b>Total</b>		<b>76,098</b>	<b>117,466</b>	<b>193,564</b>

<b>B. Monthly Records of Certified CPO &amp; PK since the last audit</b>			
<b>No.</b>	<b>Month - Year</b>	<b>Certified CPO (MT)</b>	<b>Certified PK (MT)</b>
1	January 2017	1764	297
2	February 2017	1626	259
3	March 2017	1539	348
4	April 2017	1510	198
5	May 2017	1848	239
6	June 2017	1293	200
7	July 2017	1646	248
8	August 2017	1597	248
9	September 2017	1673	263
10	October 2017	1620	265
11	November 2017	1533	255
12	December 2017	1425	260
<b>Total</b>		<b>19074</b>	<b>3080</b>

<b>C. Records of Certified CPO &amp; PK Sold under PalmTrace to Buyers since the last audit (if any)</b>				
<b>No.</b>	<b>Buyers Name</b>	<b>Palmtrace Trading No</b>	<b>Certified CPO Sold (MT)</b>	<b>Certified PK Sold (MT)</b>
1	Premium Vegetable Oils Sdn-Bhd	TR-3b8635c0-305c	0	207.97
2	Premium Vegetable Oils Sdn-Bhd	TR-81ee0774-ef7d	0	203.27
3	Premium Vegetable Oils Sdn-Bhd	TR-96cf7dd6-ad0e	0	202.27
<b>Total</b>			<b>0</b>	<b>613.51</b>

<b>D. Records of CPO &amp; PK Sold under other schemes to Buyers since the last audit (if any)</b>				
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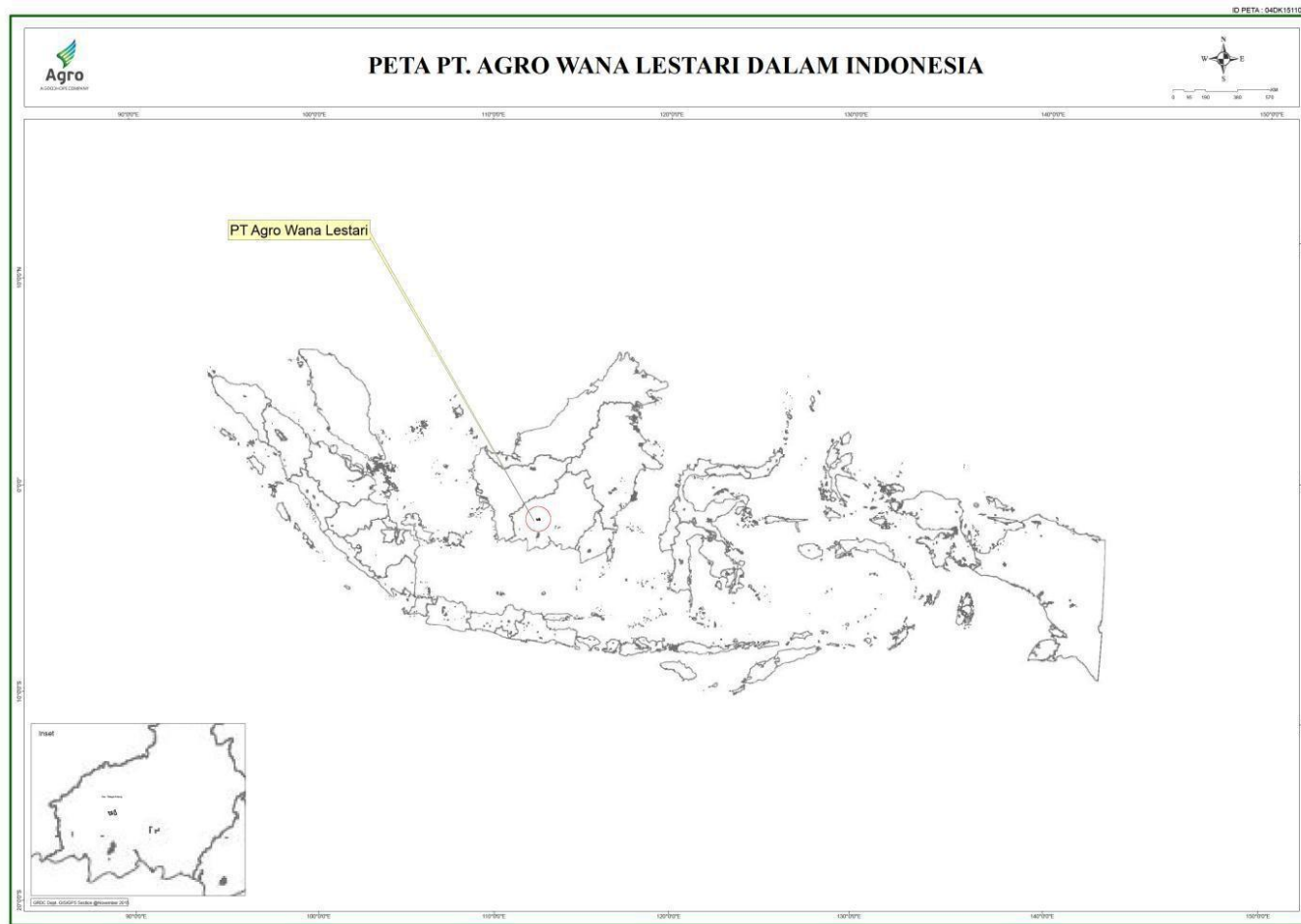
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No.	Buyers Name	Scheme Name	CPO Sold (MT)	PK Sold (MT)
	Nil	Nil	Nil	Nil

<b>E. Records of CPO &amp; PK Sold as conventional to Buyers since the last audit (if any)</b>				
No.	Buyers Name	CPO Sold (MT)	PK Sold (MT)	
1	PT Sukajadi Sawit Mekar	4,258.79	503.94	
2	PT Wilmar Nabati	16,060.19	-	
3	PT Synergy Oil Nusantara	2,100.03	-	
4	PT Sinar Alam Permai	4,001.70	-	
5	PT Karya Makmur Sejahtera	207.47	-	
6	PT Sinar Jaya Inti Mulya	-	2,730.58	
7	Premium Vegetable Oils SDN BHD/Non	-	1,058.03	
8	PT Agro Indomas	1,726.00	-	
9	PT Agro Bukit	1,250.00	303.60	
10	PT Musim Mas	1,645.92	-	
<b>Total</b>		<b>31,250.10</b>	<b>4,596.15</b>	

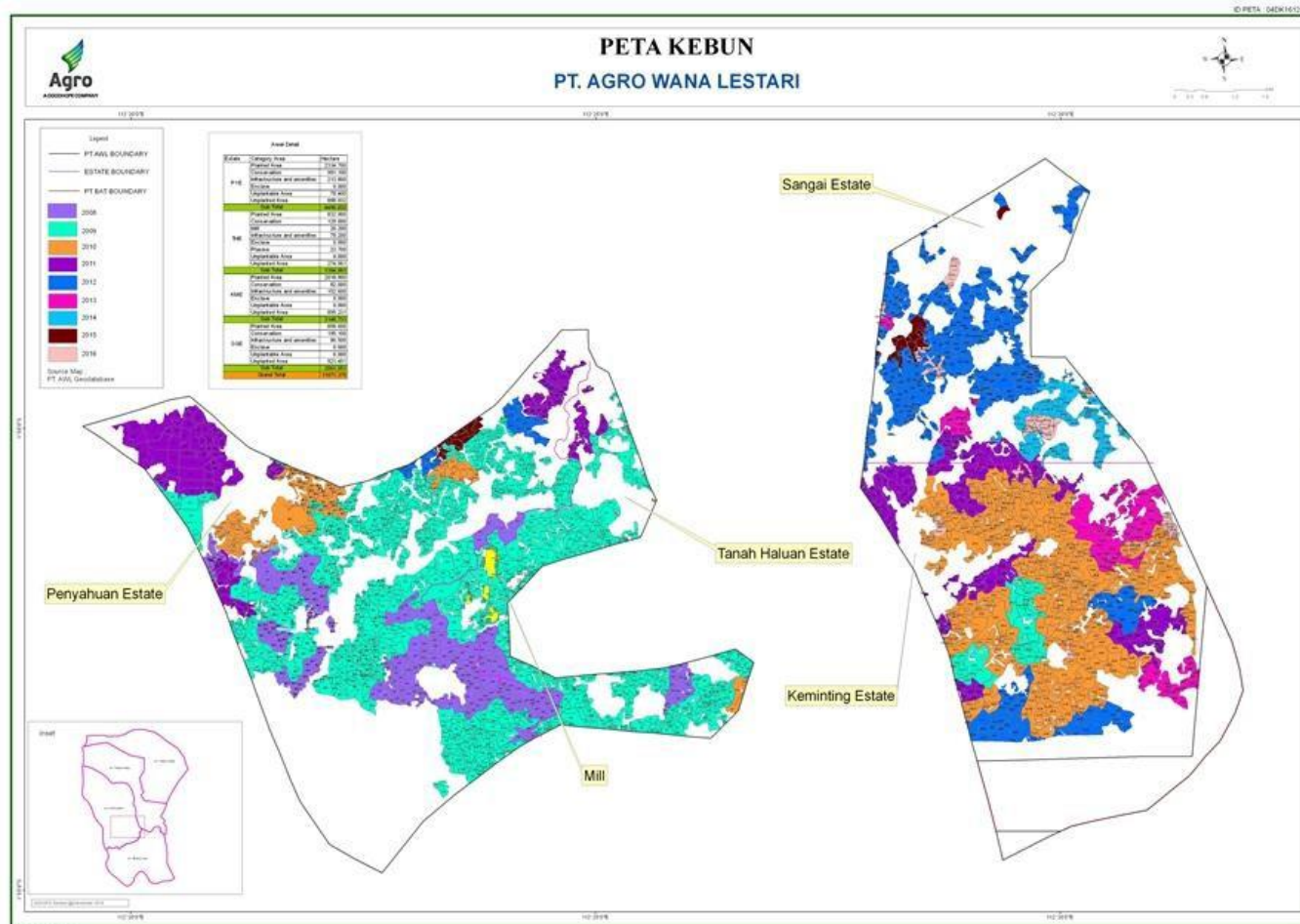
<b>F. Records of Certified CPO Sold under RSPO Credits to Buyers since the last audit (if any)</b>				
No.	Buyers Name	PalmTrace Trading No	RSPO Credits of Certified CPO Sold (MT)	
1	Colgate-Palmolive Company; ROBERTO INDUSTRIA ALIMENTARE S.R.L; Mydibelsa; Ysco NV; Gilster Mary Lee Corporation; EVERTON SPA; Royal Smilde; GALA - Kerzen GmbH; OLMECA S.A.; Guinea Foods Sdn. Bhd.; Mondelez Shanghai Food Corporate Management Co., Ltd.; Vandemoortele NV; HACO AG; Quality Food Group S.p.A.; Seiyu GK; Kappus Seifen GmbH Riesa & Co. KG; Raisio Nutrition Ltd.; Keesmakers Bv; Seiyu GK	ST-TR-766454e5-85a2	1,000	
2		ST-TR-311cf2a1-1a1d	3,692	
3		ST-TR-61d3bf64-6c88	3,000	
4		ST-TR-20b12da5-90be	2,000	
5		ST-TR-00fe7ee5-52bb	6,000	
6		ST-TR-7f273936-d1d4	1,000	
7		ST-TR-8cf8ead9-989d	2,000	
<b>Total</b>			<b>18,692</b>	

**Appendix F: Location Map of Certification Unit and Supply bases**





**Appendix G: Estate Field Map**





**Appendix H: List of Smallholder Sampled**

Not Applicable.

**Appendix I: List of Abbreviations**

BOD	Biochemical Oxygen Demand
CB	Certification Bodies
CHRA	Chemical Health Risk Assessment
COD	Chemical Oxygen Demand
CPO	Crude Palm Oil
CSPO	Certified Sustainable Palm Oil
CSPKO	Certified Sustainable Palm Kernel Oil
EFB	Empty Fruit Bunch
EHS	Environmental, Health and Safety
EIA	Environmental Impact Assessment
EMS	Environmental Management System
FFB	Fresh Fruit Bunch
FPIC	Free, Prior, Informed and Consent
GAP	Good Agricultural Practice
GHG	Greenhouse Gas
GMP	Good Manufacturing Practice
GPS	Global Positioning System
HCV	High Conservation Value
IPM	Integrated Pest Management
IP	Identity Preserved
IS - CSPO	Independent Smallholder Certified Sustainable Palm Oil
IS – CSPKO	Independent Smallholder Certified Sustainable Palm Kernel Oil
IS – CSPKE	Independent Smallholder Certified Sustainable Palm Kernel Expeller
ISCC	International Sustainable Carbon Certification
LD50	Lethal Dose for 50 sample
MB	Mass Balance
MSDS	Material Safety Data Sheet
MT	Metric Tonnes
OER	Oil Extraction Rate
OSH	Occupational Safety and Health
PK	Palm Kernel
PKO	Palm Kernel Oil
POM	Palm Oil Mill
POME	Palm Oil Mill Effluent
PPE	Personal Protective Equipment
RSPO	Roundtable on Sustainable Palm Oil
P&C	Principles & Criteria
RTE	Rare, Threatened or Endangered species
SCCS	Supply Chain Certification Standard
SEIA	Social & Environmental Impact Assessment
SIA	Social Impact Assessment
SOP	Standard Operating Procedure